

CITY MANAGER'S PROPOSED BUDGET

FY 2023-2024

**City of Meriden,
Connecticut March 1, 2023**



City of Meriden, Connecticut

OFFICE OF THE CITY MANAGER

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Timothy P. Coon

City Manager

1 Mar 2023

Mayor Scarpati and Members of the Meriden City Council,

In accordance with applicable charter requirements, I am pleased to present to you the City of Meriden FY2024 budget. The budget plan presented herein is designed, to effectively manage City operations, provide necessary services, and meet long-term financial, social, economic and environmental goals.

There are several major impacts on the FY24 budget that create some ambiguity at this time in the budget development calendar; specifically the Health Insurance and State Revenue Motor Vehicle Reimbursement. As a result, my proposed budget will likely see significant changes beyond the usual Council driven actions.

The budget contains an assumption of 1.3% growth within the grand list based on a preliminary estimate. This assumption is a placeholder that will be more fully developed as the Grand List is finalized.

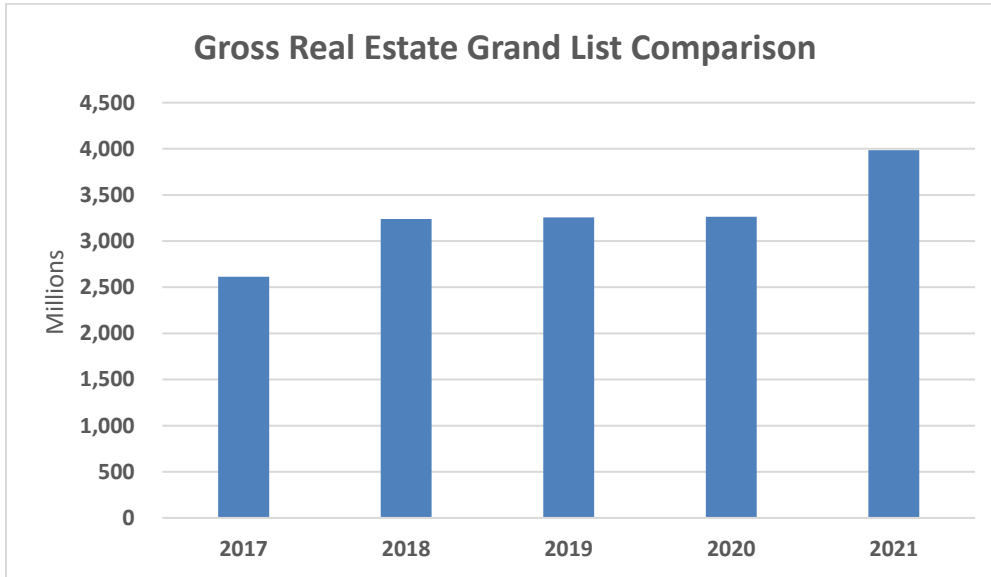
The budget presents a 4.2% increase in expenditures (\$8.1M) primarily driven by a \$5.3M increase within Employee Benefits (\$4.3M related to Pension Annual Required Contribution) Board of Education \$1.0M and Fire Department Overtime increase of \$500,000. The City has also experienced a \$3.1M loss within Motor Vehicle State Revenue, which now needs to be shifted to the Mill Rate. As a result, this budget projects a 2.67 mill increase in the tax rate, from 32.99 to 35.66.

Background

The City continues on its strong financial footing as evidenced in the repeated yearly audits and in Meriden's current credit rating of AA from S&P. This year is the first time the City is at or above a 10% Undesignated Fund Balance which is a huge positive for the City's Bond Rating and future stability in receiving favorable interest rates on our new General Obligation bonds.

Grand List

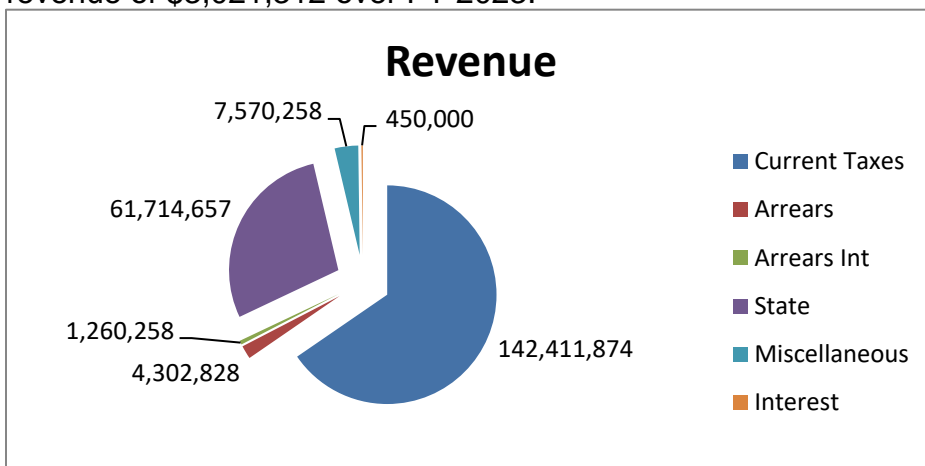
The 2022 Grand List is not available at the time of this printing. A supplemental update to this budget will be issued as soon as the list is finalized.



NOTE: ABOVE CHART IS FROM 2021 GRAND LIST. 2022 GRAND LIST IS NOT AVAILABLE YET AT THE TIME OF THIS PRINTING.

Revenue

This budget contains revenue totaling \$217,709,875. Overall, there is a decrease in State revenue of \$3,021,312 over FY 2023.

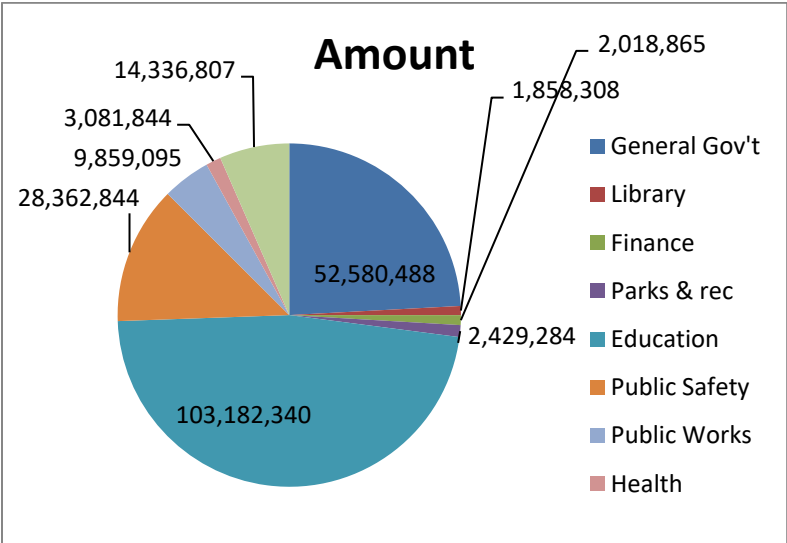


Revenue for Current Taxes total \$142,411,874, Arrears total \$4,302,828, Arrears Interest total \$1,260,258, and revenues from the State total \$61,714,657. Miscellaneous revenues total \$7,570,258 and Interest total \$450,000.

Current Taxes	142,411,874
Arrears	4,302,828
Arrears Int	1,260,258
State	61,714,657
Miscellaneous Revenue	7,570,258
Interest	450,000

Expenditures

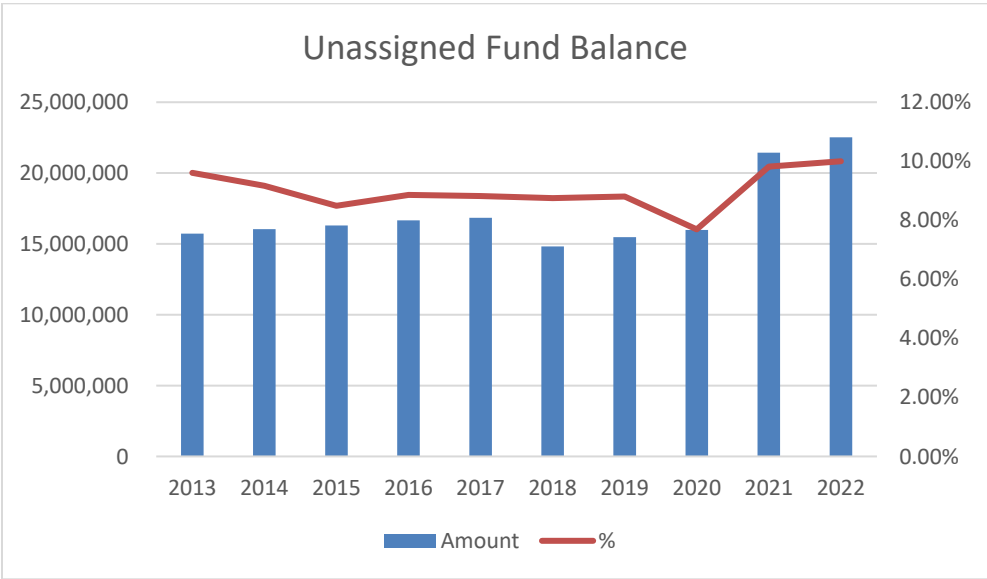
The chart and table below indicates FY2024 expenditures by general City function. Some of the key budget drivers; Emergency Operations Dispatch increased 20.7%; Employee Benefits increased 15.9%, Waste Collection increased 13.6%, and Fire increased 4.8%.



Function	Amount
General Gov't	52,580,488
Library	1,858,308
Finance	2,018,865
Parks & rec	2,429,284
Education	103,182,340
Public Safety	28,362,844
Public Works	9,859,095
Health	3,081,844
Debt Service	14,336,807

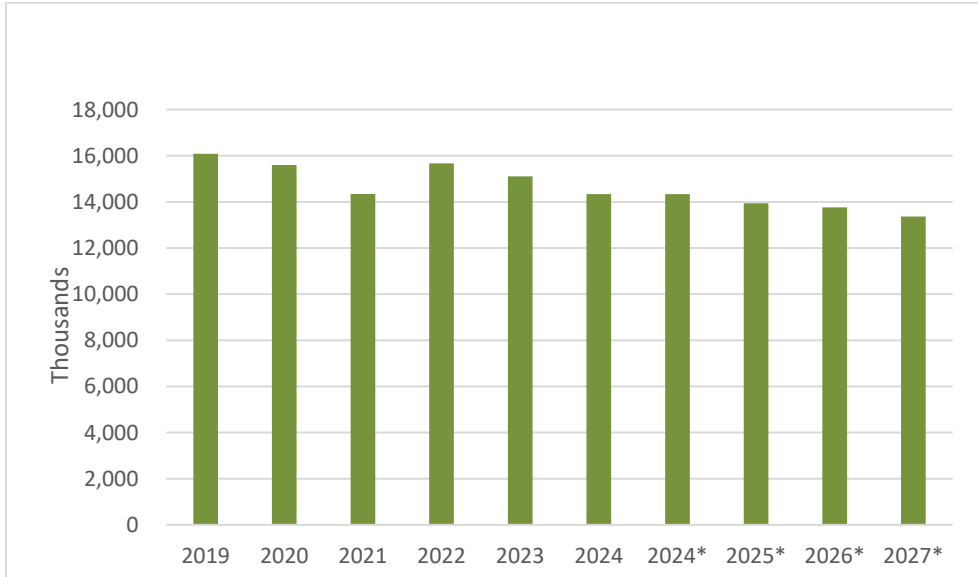
General Fund Balance

A positive factor in the City’s financial outlook is the increase in the City’s Undesignated Fund Balance from 9.8% to 10% of the annual budget. The 4-year trend will be looked upon favorably by rating agencies.



Debt Service History

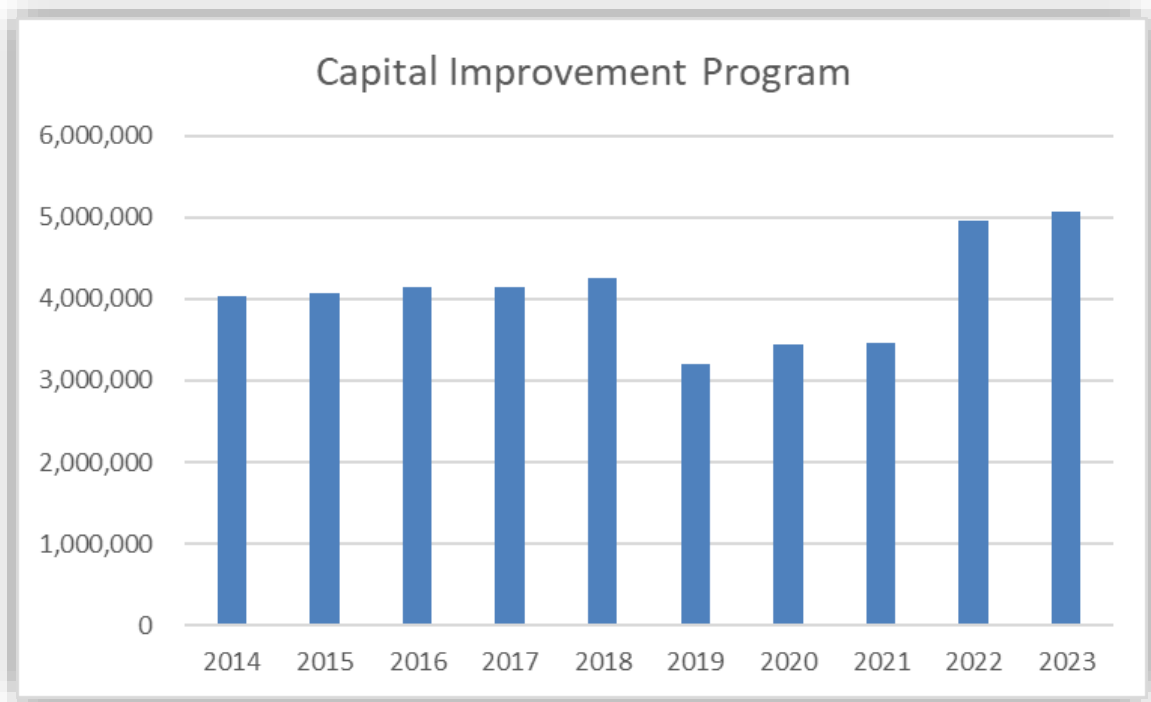
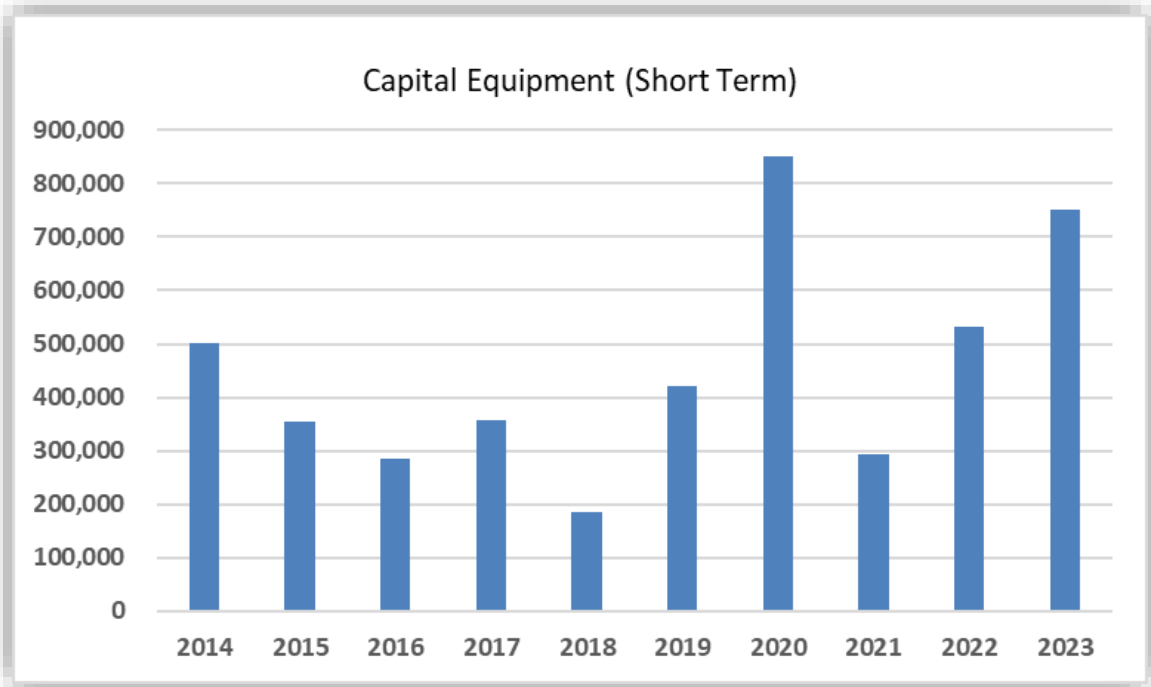
The FY24 budget also reflects the continued trend of reduced debt service impact on the expenditure portion of the budget. The reduction year over year from 2022 to 2023 of \$772,102.



Capital Equipment and Capital Improvement Program

The Capital Equipment account continues the philosophy of being a more appropriate place for items of a lesser dollar amount or a shorter life span. This account has a slight increase of \$50,755 within Fiscal Year 2024 for a total of \$366,700.

The proposed Capital Improvement Program for Fiscal Year 202 is \$5,221,949. The total CIP program (minus Harbor Brook, Water and Sewer) requests totaled \$12,319,914. There is a reduction from the \$12,319,914 based on grants and \$5.4M of Unspent Reallocated Capital Funding, which keeps the total of \$5,221,949 in line with the City Cap. Some major components of the CIP include \$3.5M for City Wide Road Reconstruction; \$2.5M for the Police Cell Block Renovation and \$2.1M for the new Tyler Technology Enterprise Resource Planning software package.

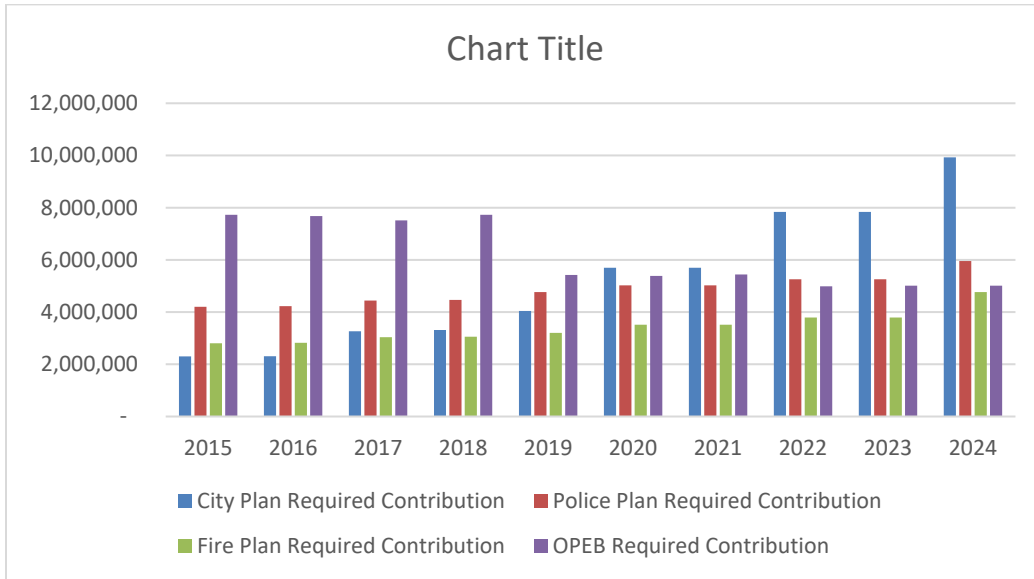


Health Insurance

The City has worked extensively with the Board of Education and the City’s health insurance consultant to manage health insurance costs as prudently as possible. We project a 6.0% increase in health care costs. This number is notoriously variable but we will revisit this Budget Estimate in late April and adjust as needed prior to Final Budget Approval.

Pension

The City has committed to funding its annual pension obligations and this budget continues that trend. It includes the adjusted ARC increase based on changes to updated mortality tables for Public Sector (Public Employees living longer). The chart below shows accrued assets vs accrued liabilities to give a sense of trends related to pension obligations.



Conclusion

This budget represents the professional opinions of myself, the Finance Director and the Department Heads, all of whom were involved in constructing it. I greatly appreciate all the hard work that these professionals provided to me as this budget was crafted. I thank them greatly for it. We feel that this is a strong budget that puts the City in a good position to provide the essential services as efficiently and financially prudently as the City's citizens expect. As always, I look forward to working with the Council and the Mayor as we review and amend this budget as needed.

Respectfully submitted,

Timothy Coon
City Manager

SECTION 1

INTRODUCTION

<u>DATE</u>	<u>ACTION</u>	<u>BY WHOM</u>	<u>TO WHOM</u>	<u>CHARTER OBLIGATIONS</u>
1/1/2023	Budget Estimates	Finance Director	City Manager	At least 180 days before end of the fiscal year
3/01/2023	Manager's Budget	City Manager	City Council	No later than 120 days from end of the fiscal year

The below dates are subject to Council schedule and adjustment and as listed below, are possible dates.

<i>by 4/15/2023</i>	<i>Hold one (1) or more public hearings</i>	<i>City Council</i>	<i>Public</i>	<i>No later than 75 days from end of fiscal year</i>
<i>5/05/2023</i>	<i>Adopt Budget</i>	<i>City Council</i>	<i>-----</i>	<i>Within 20 days of last Public Hearing</i>
<i>5/10/2023</i>	<i>Mayoral Veto (Line Item Basis)</i>	<i>Mayor</i>	<i>City Council</i>	<i>Within 5 days of adoption</i>
<i>5/15/2023</i>	<i>Set Tax Rate</i>	<i>City Council</i>	<i>-----</i>	<i>Within 10 days of final adoption</i>

Elected Officials

Mayor Kevin M. Scarpati

Meriden City Council:

Sonya R. Jelks, Majority Leader (Area 1)

Larue A. Graham, Deputy Majority Leader (Area 2)

Bruce A. Fontanella, Deputy Majority Leader (At Large)

Deputy Mayor Michael P. Cardona (At Large)

Daniel R. Brunet, Minority Leader (Area 3)

Bob Williams, Jr. Deputy Minority Leader (Area 4)

Nicole Tomassetti, (Area 2)

Yvette Cortez, (Area 1)

Ray Ouellet, (At Large)

Krystle Blake, (Area 3)

Michael Rohde, (At Large)

Michael Carabetta, (Area 4)

City Clerk, Denise L. Grandy

Registrar (D), Staci Roy Registrar

(R), Susan Flynn Registrar

Appointed Officials

Timothy Coon, City Manager

Matthew McGoldrick, Corporation Counsel

Director - Development and Enforcement

Joseph Feest, Director – Economic Development

David Boyce, Director – Emergency Communications

Kevin McNabola, Finance Director

Ken Morgan, Fire Chief

Thomas J. De Vaux, Golf Facility Manager

Lea M. Crown, Director – Human Services

Charles Carrozza, Manager – Information Technology

Becky Starr, (Acting) Director – Library

Constance Castillo, Airport Manager – Meriden Markham Airport

Christian Bourdon, Director – Parks and Recreation

Josephine Angello-Veley, Personnel Director

Robert Rosado, Police Chief

John Lawlor, Director - Public Works

Richard Meskill, Director - Public Utilities

Financial Policies of the City of Meriden

Council Approved February 1, 2010

Amended November 19, 2012

Unassigned Fund Balance

Purpose

To maintain a balance of unassigned funds sufficient to respond to unforeseen contingencies and unanticipated and unusual changes in revenues or expenses.

Policy

For the purpose of these policies, *unassigned* fund balance is the remaining balance available following the reduction for;

-Nonspendable fund balance - amounts that are not in a spendable form (e.g., inventory and prepaid amounts) or are required to be maintained intact (such as the corpus of an endowment fund);

-Restricted fund balance - amounts constrained to specific purposes by their external providers such as grantors, bondholders, contributors or laws and regulations of the government;

-Committed fund balance - amounts constrained to specific purposes by a government itself, using its highest level of decision-making authority (City Council); amounts cannot be used for any other purpose unless the government takes the same highest-level action to remove or change the constraint;

-Assigned fund balance - amounts a government *intends* to use for a specific purpose; intent can be expressed by the governing body or by the Purchasing Agent, who has the delegated authority to assign amounts by the City Charter.

The City of Meriden recognizes the importance of achieving and maintaining an appropriate level of unassigned fund balance to withstand short-term financial emergencies.

After evaluating the City's operating characteristics, overall financial health, the diversity and flexibility of its tax base, the reliability of non-property tax revenues, its working capital needs, the impact on its bond ratings, national, state and local economic outlooks, emergency and disaster risk levels and other issues, the City of Meriden hereby establishes the following policy regarding the appropriate maintenance of unassigned fund balance. The City shall maintain adequate unassigned fund balance to fulfill the following objectives:

- (1) To maintain funds available for appropriation in an amount sufficient to pay for unforeseen and unusual expenditures or unforeseen and unusual shortfalls in revenue after adoption of the annual budget;
- (2) To maintain adequate levels of reserves sufficient to ensure the timely payment of all City obligations
- (3) To maintain adequate reserves sufficient to avoid unreasonably high spikes in the mill rate due to temporary decreases in revenues or unusual non-recurring increases in expenses;

In keeping with said policy and in order to meet such objectives, the goal of the City is to maintain an unassigned fund balance level equal to the average of one month's budgeted annual operating expenditures and other financing uses (transfers out) for the prior audited fiscal year.

To reach and maintain that goal, the policy of the City also includes the following:

The City recognizes that the unassigned fund balance may fall below the above desired level through differences between planned and actual revenues and expenditures, or financial emergencies or catastrophic events of an unforeseen nature. It is the City’s policy to achieve that level of unassigned fund balance and to replenish the level of fund balance should it thereafter fall short of that goal by adopting and implementing a plan to do so over a period no longer than three fiscal years following the date of adoption of these policies or no longer than three fiscal years following a determination in the City’s Comprehensive Annual Financial Report (“CAFR”) that the unassigned fund balance level has fallen below the level specified above.

To the extent feasible in accordance with these policies, one-time revenues will be applied toward one-time expenditures, used to meet the unassigned fund balance goal or, that goal having been met, to establish reserves for future anticipated expenditures, capital projects, or to reduce debt service; one time revenues will not be used to finance ongoing operating expenses and programs.

The City recognizes that the maintenance of adequate unassigned fund balance is an essential element of sound fiscal management necessary to sustaining a sound credit rating and flexibility in financial management. Exceptions and changes to this policy may be allowed by approval of the City Council upon recommendation of the City Manager and Director of Finance to maintain flexibility in the best financial interest of the City and in case of emergencies and one-time opportunities.

History of Fund Balance

FY Ended	Unassigned (*Unreserved, Undesignated prior to 2011) Fund Balance	Total Fund Balance	Operating Budget and Transfers Out	Percentage Unassigned (*Unreserved, Undesignated prior to 2011) Fund Balance	Policy Percentage Fund Balance
June 30, 2022	22,518,000	23,993,000	203,278,000	10.0%	8.33%
June 30, 2021	21,440,368	22,964,737	196,519,830	9.80%	8.35%
June 30, 2020	15,980,509	17,633,307	197,757,102	7.39%	8.33%
June 30, 2019	15,480,791	16,960,125	198,981,434	7.78%	8.52%
June 30, 2018	14,822,351	16,310,125	193,485,249	7.66%	8.43%
June 30, 2017	16,839,359	18,331,584	191,261,548	8.80%	9.58%
June 30, 2016	16,664,792	18,145,295	190,835,874	8.73%	9.51%
June 30, 2015	16,296,211	17,668,570	185,007,719	8.81%	9.55%
June 30, 2014	16,042,985	17,526,836	181,026,635	8.86%	9.68%
June 30, 2013	15,725,159	17,497,456	185,260,498	8.49%	9.44%
June 30, 2012	16,603,606	17,257,240	181,157,305	9.17%	9.53%
June 30, 2011	17,307,887	18,266,261	180,126,507	9.61%	10.14%
June 30, 2010	13,321,056	14,302,825	167,984,309	7.93%	8.51%
June 30, 2009	13,267,025	14,251,708	177,423,309	7.48%	8.03%
June 30, 2008	3,960,834	9,475,372	174,815,005	2.27%	5.42%
June 30, 2007	3,643,968	11,493,579	168,782,187	2.16%	6.81%

Debt

Purpose

The purpose of the City's policy regarding debt is to establish parameters and guidance for the City to ensure that borrowing and repayment of debt to meet its capital requirements are carried out and executed to ensure the timely and advantageous repayment of its long term debt obligations in a manner affordable to and within the City's capacity to pay.

Policy

The City recognizes the foundation of any well-managed debt program is a comprehensive debt policy. It is the intention of this policy to provide guidance to decision makers regarding the timing and purposes for which debt may be issued, types and amounts of permissible debt financing, methods of sale that may be used, and structural features that may be incorporated.

Most importantly, this debt policy is the City's recognition of a binding commitment to full and timely repayment of all debt as an intrinsic requirement for entry into the capital markets. The policy shall be executed and adhered to so as to ensure that the City maintains a sound debt position and that its credit quality is protected and enhanced.

CAPITAL IMPROVEMENT PLAN

In executing this policy the City prepares a multi-year Capital Improvement Plan for consideration and adoption by the City Council as part of the City's budget process. The Capital Plan identifies capital projects for the forthcoming year and the next succeeding five fiscal years. As part of the capital project planning process, the City evaluates the financial impact of each proposed project. The plan is updated annually. The status of authorized capital projects is reviewed periodically during each fiscal year to ensure that project costs do not exceed authorized funding. The City evaluates its current debt obligations and future debt funding scenarios as part of its Five-Year Capital Improvement Program process in order to prioritize its future financing needs and ensure that authorized long term bonding is within its capacity to pay and adheres to these policies.

The City is guided by three principles in selecting a funding source for capital improvements: equity, effectiveness and efficiency. It is the policy of the City that the beneficiaries of a project pay the costs of the project. For example, a project that is a general function of government that benefits the entire community, such as a school, police station or library, will be paid for with general tax revenues or financed with general obligation bonds. If, however, the project, such as a water or sewer facility, benefits specific users, the revenues are to be derived through user fees, charges and assessments. In selecting a source or sources for financing projects the City elects one or more financing options that effectively funds the total cost of the project. The City seeks first to fund projects with grants and funding from other than City sources, from funds that have been reserved for the purpose of the project or from current revenues. If such sources are not sufficient the City selects a financing technique that provides for the lowest total cost consistent with acceptable risk factors and principals of equity and effectiveness.

It is the policy of the City to budget sufficient current revenues to finance ongoing maintenance needs to keep the City's capital facilities and infrastructure systems in good repair and to maximize the useful life of each capital asset. Each City department with capital needs periodically

reviews, plans and schedules the replacement of existing capital assets and the acquisition of new capital assets.

Debt is issued consistent with limitations imposed by federal and state law or regulation and the City Charter and City Code. Connecticut statutes limit the amount of indebtedness the City may have outstanding to seven times the total annual tax collections including interest and lien fees plus the reimbursement for revenue loss on tax relief programs. The City by resolution of the City Council has further limited the amount of indebtedness it may have outstanding to one half the amount allowed by state statute.

DEBT LIMITATIONS

Section C8-13 of the Charter sets forth the general power of the City to issue debt:

§ C8-13. Borrowing.

The city shall have the power to incur indebtedness by issuing its bonds or notes as provided by the General Statutes of the State of Connecticut, as the same may be from time to time amended, and subject to the limitations thereof and of this Charter. The issuance of all municipal bonds and notes shall be authorized by resolution of the City Council.

The City Council or such officials as it shall designate shall determine the rate of interest of such bonds and notes and shall determine the amount of each issue of bonds or notes, their form, their date, the dates of principal and interest payments, the manner of issuing such bonds or notes and by whom such bonds and notes shall be signed or countersigned and all other particulars thereof.

Section 23-2 of the City Code further limits new borrowing as follows:

The amount of new bonded indebtedness authorized in each fiscal year, except for bonded indebtedness incurred to fund school building projects, expenditures that are mandated or reimbursed by the State of Connecticut or bonded indebtedness to be paid from enterprise funds shall be limited in amount to no more than one-half the (principal) amount of such bonded indebtedness retired in the preceding fiscal year, unless approved by a vote of two-thirds of the entire membership of the City Council.*

*-Inserted for policy clarification.

The City plans long-term and short-term debt issuances to finance the City's capital program based on cash flow needs, sources of revenue, capital construction periods, available financing instruments and market conditions. In order to limit further its reliance on long term debt, it is the policy of the City to finance capital projects through the issuance of debt for the shortest period practical. Borrowings by the City are not to be of a duration that exceeds the economic life of the improvement that it finances and where feasible should be shorter than the projected economic life. Debt is not issued for the cost of current operations. Debt is not issued for the acquisition of capital equipment having a useful life of five years or less. Moreover, to the extent possible, the City designs the repayment of the debt so as to recapture rapidly its credit capacity for future use. Duly taking into account its capacity to pay and the other goals enunciated in these policies, it is the preference of the City to pay for capital projects in a period of ten years, except for such improvements that have a life greater than twenty years, such as school construction and except for such projects that are funded by enterprise fund user fees. At the time of establishing the structure of a bond issue, the impact on the mill rate is evaluated so as to minimize overall tax increases and maintain level payments on bonded indebtedness as a percentage of the general fund.

DEBT BENCHMARKS

The City uses a number of debt ratios to assess its debt burden, including those most commonly used in comparable communities and those developed by bond rating agencies. The City recognizes that such ratios are useful guides but not the exclusive means by which it should measure its debt burden and creditworthiness. The City recognizes that from time to time extraordinary capital needs, financial emergencies or unusual changes in the value of its grand list may cause the City to exceed such ratio. With regard to each of the goals set forth below, the City excludes enterprise fund debt from its calculations.

The City employs the following debt ratios when reviewing the City's capacity to issue debt:

- **Total outstanding debt as a percentage of Net Taxable Grand List (Moody's Median: 3.3 %.):**

The goal of the City is for its general obligation bonded indebtedness to be no more than three percent of the value of its net taxable grand list.

Moody's Median: 3.3%				
Grand List of October 1,	Fiscal year Ending June 30,	Net Taxable Grand List (000)	Total General Fund Debt ⁽¹⁾	Total General Fund Debt as a % of the NTGL
2021	2023	4,026,977	128,015,000	3.20%
2019	2021	3,197,256	142,854,312	4.51%
2018	2020	3,139,320	123,786,400	3.94%
2017	2019	3,069,921	135,764,700	4.42%
2016	2018	3,098,514	145,821,000 ⁽²⁾	4.71%
2015	2017	3,225,473	157,110,602 ⁽²⁾	4.87%
2014	2016	3,218,337	108,607,000	3.37%
2013	2015	3,227,412	118,714,700	3.68%
2012	2014	3,218,470	77,383,203	2.40%
2011	2013	3,249,442	85,617,203	2.64%
2010	2012	3,639,460	68,929,000	1.89%
2009	2011	3,641,629	77,888,161	2.14%
2008	2010	3,634,360	68,666,078	1.89%
2007	2009	3,659,204	80,903,298	2.21%
2006	2008	3,608,414	69,944,215	1.94%
2005	2007	2,420,649	82,722,012	3.42%
2004	2006	2,373,439	80,476,709	3.39%

(1) Excludes Enterprise Fund Debt

(2) Excludes \$11,427,000 Crossover Refunding Debt

- **Annual general obligation debt service as a percentage of General Fund operating budget expenditures. Moody's Median: 10%):**

The goal of the City is for its general obligation debt service, excluding debt service for school construction projects, to be no more than five percent of its general fund operating budget. The policy of the City is to adhere to its self imposed annual bond authorization cap, which limits new authorizations, with some exceptions, to no more than one-half of the amount of principal on such debt retired in the preceding fiscal year, until that goal is achieved.

Moody's Median: less than 10%			
Fiscal year Ending June 30,	General Obligation Debt Service (P+I) (000) ⁽¹⁾	General Fund Operating Expenditures (000)	General Fund Debt Service as a % of Operating Exp.
2023	15,109	208,877	7.23%
2022	15,667	203,278	7.70%
2021	14,401	196,519	7.33%
2020	15,601	197,109	7.91%
2019	15,483	198,981	7.78%
2018	15,698	193,485	8.11%
2017	14,110	191,384	7.37%
2016	12,932	188,386	6.86%
2015	11,162	184,757	6.04%
2014	11,247	181,027	6.21%
2013	11,143	185,260	6.01%
2012	11,930	181,157	6.59%
2011	12,397	170,823	7.26%
2010	14,183	167,984	8.44%
2009	14,201	175,731	8.08%
2008	16,946	174,794	9.69%
2007	18,064	177,100	10.20%

(1) Excludes Enterprise Fund Debt and net of transfers

Retirement rate of principal in 10 years for new debt issuances (Moody's Median: greater than 50%):

The goal of the City is to maintain a retirement rate greater than 66%.

Moody's Median: greater than 50%		
Fiscal year Ending June 30,	Total General Fund Principal Outstanding (000) ⁽¹⁾	% of Debt Retired after 10 Years
2022	128,015	75.07%
2021	142,854	67.10%
2020	123,786	74.33%
2019	135,765	69.88%
2018(2)	145,821	65.74%
2017(2)	157,111	62.42%
2016	108,607	66.10%
2015	118,715	63.75%
2014	77,383	70.21%
2013	85,617	69.09%
2012	68,629	77.49%
2011	77,888	77.13%
2010	68,666	84.48%
2009	80,903	83.79%

• **Amount of outstanding debt as a percentage of general fund budget:**

The goal of the City is that outstanding debt be no more than fifty percent of its general fund budget.

Fiscal year Ending June 30,	Total General Fund Principal Outstanding (000) ⁽¹⁾	General Fund Operating Expenditures (000)	Outstanding Principal as a % of Operating Budget
2022	128,015	203,278	62.97%
2021	142,854	196,519	72.69%
2020	123,786	197,109	62.81%
2019	135,765	198,981	68.23%
2018(2)	145,821	193,485	75.37%
2017(2)	157,111	191,384	82.09%
2016	108,607	188,386	57.65%
2015	118,715	184,757	64.25%
2014	77,383	181,481	42.64%
2013	85,617	185,260	46.21%
2012	68,629	181,157	37.88%
2011	77,888	170,823	45.60%
2010	68,666	167,984	40.88%
2009	80,903	175,731	46.04%

(1) Excludes Enterprise Fund Debt

(2) Excludes \$11,427,000 Crossover Refunding Debt

Overlapping Debt

There is no overlapping municipal debt in the City.

METHODS OF SALE

Competitive Sale: The City, as a matter of policy, shall seek to issue its debt obligations in a competitive sale unless it is determined by the Director of Finance with the concurrence of the City Manager that such a sale method will not produce the best results for the City. In such instances where the City, in a competitive bidding for its debt securities (whether general obligation or non-general obligation debt), deems the bids received as unsatisfactory or does not receive bids, it may, at the election of the Finance Director with the concurrence of the City Manager, enter into negotiation for sale of the securities.

Negotiated Sale: When determined appropriate by the Director of Finance, with the concurrence of the City Manager, the City may elect to sell its debt obligations through a negotiated sale. Such determination may be made on an issue by issue basis, for a series of issues, or for part or all of a specific financing program. Selection of the underwriting team shall be made pursuant to selection procedures set forth in this debt policy under "Selection of Consultants and Service Providers".

Private Placement: When determined appropriate by the Director of Finance, with the concurrence of the City Manager, the City may elect to sell its debt obligations through a private placement of limited public offering. Selection of a placement agent shall be made pursuant to selection procedures developed by the Director of Finance.

DISCLOSURE AND ARBITRAGE COMPLIANCE

Rating Agencies: Full disclosure of operations and open lines of communication shall be made to the rating agencies. City staff, with assistance of financial advisors, shall prepare the necessary materials and presentation to the rating agencies. A credit rating will be sought from one or more of Moody's, Standard & Poor's and FitchRating credit rating agencies as recommended by the Director of Finance, with the concurrence of the City Manager in conjunction with the City's financial advisor.

Arbitrage: The Director of Finance shall establish a system of record keeping and reporting to meet the arbitrage rebate compliance requirement of the federal tax code. This effort shall include tracking investment earnings on bond proceeds, calculating rebate payments in compliance with tax law, and remitting any rebateable earnings to the federal government in a timely manner in order to preserve the tax-exempt status of the City's outstanding debt issues. Additionally, general financial reporting and certification requirements embodied in bond covenants shall be monitored to ensure compliance to all covenants.

Continuing Disclosure: The City is committed to continuing disclosure of financial and pertinent credit information relevant to the City's outstanding securities and will abide by the Provisions of Securities and Exchange Commission (SEC) Rule 15c2-12 concerning primary and secondary market disclosure.

SELECTION OF CONSULTANTS AND SERVICE PROVIDERS

Solicitation: The City's Director of Finance shall be responsible for solicitation and the selection process for securing professional services that are required to develop and implement the City's debt program. Goals of the solicitation and selection process shall include encouraging participation from qualified service providers, both local and national, and securing services at competitive prices. The solicitation and selection shall conform to the requirements of the City Charter and Code and the policies developed in conformity thereto with regard to the selection of providers of professional services.

Financing Team: The City may employ outside financial specialists, such as bond counsel and a financial advisor, to assist it in developing a bond issuance strategy and preparing bond documents and marketing bonds to investors. Other outside firms, such as those providing paying agent/registrars, trustee, credit enhancement, auditing, or printing services are retained as required.

INVESTMENT OF PROCEEDS

All idle funds are invested in conformity with federal and state laws, rules and regulations, the City Charter and Code and internal policies and procedures. Besides legality, the City's foremost investment objective is safety of principal. The City will maintain sufficient liquidity to meet project expenditure requirements.

Funding of Employee Pension Benefits

Purpose

To fund the pension obligations of the City to its employees upon the accrual of such benefits in the amounts necessary to pay such obligations as they become due.

Policy

To make a contribution equal to the amount determined by the City's actuaries to be necessary to meet its "Annual Required Contribution" (ARC). In accordance with Government Accounting Standards Board (GASB) standards an actuarial valuation is completed every two years. The City may elect to update the valuation annually.

The City of Meriden shall maintain a plan of funding as required to fund its pension liabilities as allowed by GASB Statement Number 68. Funds will be set aside and invested with a long term risk level in accordance with the requirements of the City Charter and Code and in accordance with the investment policy duly adopted by the City of Meriden Pension Board. Trust Funds have been established and will be maintained for the investment of all pension assets.

To the extent that it is practical to do so keeping in mind the other objectives that the City may have with regard to employee benefits, the City shall endeavor to maintain only those benefits that are reasonably affordable and within the City's long term capacity to pay and no more costly than pension benefits that are maintained by other similarly situated cities and towns with a similar capacity to pay for such benefits.

History of Contributions:

<i>Fiscal Year Ended</i>	<i>Employees' Retirement Plan</i>		<i>Police Pension Plan</i>		<i>Firefighters' Pension Plan</i>	
	<i>Annual Required Contribution</i>	<i>Percentage Contributed</i>	<i>Annual Required Contribution</i>	<i>Percentage Contributed</i>	<i>Annual Required Contribution</i>	<i>Percentage Contributed</i>
6/30/22	6,744,890	86%	5,254,645	100%	3,794,759	100%
6/30/21	5,698,548	100%	5,025,145	100%	3,514,375	100%
6/30/20	5,698,548	100%	5,025,145	100%	3,514,375	100%
6/30/19	4,061,085	100.4%	4,769,583	100.0%	3,201,799	100.0%
6/30/18	4,044,454	100.0%	4,769,583	100.0%	3,201,799	100.0%
6/30/17	3,316,370	101.0%	4,464,984	100.0%	3,054,069	100.0%
6/30/16	3,264,731	101.4%	4,441,422	100.0%	3,040,690	100.0%
6/30/15	2,307,742	100.0%	4,227,288	100.0%	2,823,649	100.0%
6/30/14	2,304,669	100.1%	4,201,533	100.0%	2,808,242	100.0%
6/30/13	2,038,150	100.9%	4,066,540	100.0%	2,643,414	100.0%

Funding of Other Post Employment Benefits (OPEB)

Purpose

To fund the long-term obligations of the City of Meriden related to “Other Post Employment Benefits” (OPEBs) in the amounts necessary to meet such obligations.

Policy

It is the policy of the City of Meriden to fund its OPEB obligations fully and adequately as determined by actuarial assessment of those obligations in order to ensure that it will meet its contractual obligations to its employees. The City recognizes that a plan of funding is required to achieve and maintain fund levels and rates of return necessary to fund its long-term liability. It is the policy of the City to do so over a period of 30 years as allowed by GASB Statement Number 75. During June 2009 the City of Meriden established a Trust Fund for the investment of all OPEB assets. The policy of the City shall be to make a contribution equal to the amount determined by its actuaries necessary to meet its “Annual Required Contribution” (ARC). The City recognizes that it has yet to make annual appropriations equal to its ARC. It is the goal of the City to increase its annual appropriation over a five year period from the date of the adoption of this policy until its annual appropriation is equal to its ARC. Funds will be set aside and invested with a long term risk level in accordance with the requirements of the City Charter and Code and in accordance with the investment policy duly adopted by the City of Meriden Pension Board.

To the extent that it is practical to do so keeping in mind the other objectives that the City may have with regard to employee benefits, the City shall endeavor to maintain only such benefits that are reasonably affordable and within the City’s long term capacity to pay and no more costly than the post employment benefits that are agreed to by other similarly situated cities and towns with a similar capacity to pay for such benefits.

OPEB Funding Plan

<i>Fiscal Year</i>	<i>Actual or Budget/Plan</i>	<i>Amount</i>	<i>Trust Assets (including earnings)</i>
2014	Actual	3,500,000	20,830,636
2015	Actual	3,500,000	25,421,669
2016	Actual	3,250,000	27,180,098
2017	Actual	2,450,000	32,514,135
2018	Actual	500,000	34,506,569
2019	Actual	900,000	35,912,836
2020	Actual	400,000	34,797,878
2021	Actual	400,000	45,007,669
2022	Actual	400,000	40,581,659

Mill Rate Calculation

Purpose

The purpose of this policy is to set forth the procedure by which the mill rate is calculated annually in the adoption of the City budget.

Policy

The mill rate is calculated by first subtracting non-tax revenues from expenditures in the approved budget. The sum is then divided by the net taxable grand list. The result shall then be adjusted to take into account any credits due on taxes for the fiscal year due to settlements of assessment appeals and the amount of other anticipated adjustments to the grand list. The result is then multiplied by the collection rate to arrive at the mill rate.

The collection rate shall be set by averaging the percentage of budgeted tax revenues actually collected as set forth in the City’s Comprehensive Annual Financial Report (“CAFR”) for the preceding two fiscal years. This rate may be adjusted upward or downward based on current local economic conditions.

The goal of the City is to avoid unreasonable assumptions in the mill rate calculation that will cause deficits in the operating budget.

History of the Collection Rate

Fiscal Year Ended	Collection Rate %	Two-Year Average	Collection Rate Following Year
June 30, 2022	97.76	97.81	98.0
June 30, 2021	97.86	97.87	98.0
June 30, 2020	97.88	97.88	97.70
June 30, 2019	97.88	97.98	97.98
June 30, 2018	98.07	97.98	97.98
June 30, 2017	97.89	97.83	97.83
June 30, 2016	97.78	97.69	97.69
June 30, 2015	97.59	97.46	97.46
June 30, 2014	97.33	97.40	97.40

Capital Assets

Capital Assets

A capital asset is defined as a piece of equipment or investment in general infrastructure that has a value in excess of \$25,000 and has an expected useful life greater than one year. The annual value of such assets is reported in the Comprehensive Annual Financial Report in accordance with Governmental Accounting Standards ("GASB") has Statement 34.

Controllable Assets

Certain purchases made by the City do not meet the criteria established for designation as a capital asset. However, such items should be monitored for proper use and disposal, even though their value does not substantially impact the overall value of City assets. These controllable assets either render a critical function or put the City at risk by their absence (e.g. office equipment). Department heads make every effort to maintain adequate controls for such controllable assets and relay such controls to the purchasing agent.

Capitalization Threshold

All assets with an initial individual cost of \$25,000 or greater shall be recorded as a distinct asset for the purposes of reporting asset values in the City's Comprehensive Annual Financial Report, Financial Statement, and all related reports. The City shall maintain of minimum the following information on such assets: description, acquisition cost, acquisition date, asset custodian, location, and condition.

The costs for improvements to current assets are to be added to the cost of the existing asset, where practical (in certain cases, improvements may be identified to be a unique asset). The costs of normal maintenance and repairs that do not add to the value of the asset, or materially extend asset lives, are not capitalized. Donated capital assets shall be recorded at the estimated fair market value at the date of donation. Assets shall be assigned to one of the following class groups, for the purposes of reporting in government-wide financial statements: land and land improvements, buildings and building improvements, equipment, construction work in progress, and infrastructure.

Certain assets valued less than \$25,000 but considered significant as to warrant the monitoring of their condition and location, shall additionally be tracked but not considered in the reporting of asset values as described in the City's Comprehensive Annual Financial Report or Financial Statement. Such items include but are not limited to computers, printers, minor furnishings, firearms, and general office equipment.

Asset Classes

Land and Land Improvements

Land and land improvements, including easements and rights of way, are assigned a useful life of 100 years; however, no depreciation is applied to land and land improvements.

Construction

Construction includes all buildings and building-related structures. Construction-in-process is considered as a separate type of construction and is tracked as a separate asset until the time of completion, at which point the value is reclassified as either a new building or related structure, or added to the value of the construction renovated. Construction is divided into the following sub classes, with relevant useful life assigned to each subclass:

300	Buildings & Structures	50 years
301	Portable Structures	25 years
303	Swimming Pools	40 years
304	HVAC Systems	20 years
309	Electrical	30 years
310	Plumbing	30 years
311	Sprinklers/Fire Systems	25 years
312	Elevators	20 years

Infrastructure

Investment in systems that provide a critical service to a municipality when considered as a system, but not a distinct separate asset, is recorded as infrastructure. By its nature, infrastructure is difficult to define as a separate system, and is difficult to define useful life on a broad basis. The Governmental Accounting Standards Board has recommended, and the City of Meriden has adopted, reporting of infrastructure using the following subclasses and relative useful life for the subclasses:

400	General Infrastructure	65 years
401	Bridges	50 years
410	Tunnels	60 years
412	Streets/alleys – subsurface	30 years
414	Streets/alleys - asphalt	20 years
417	Traffic control signals	20 years
420	Sidewalks and curbing	20 years
423	Dams, Basins, and levees	60 years
431	Street Lighting	20 years
435	Water/sewer collection (piping)	40 years

Machinery and Equipment

Machinery and equipment typically comprises the largest number of assets, but comprises the smallest overall value in relation to other classes. Machinery and equipment are given consideration within the following sub classes, with related useful life:

500	Machinery & Equipment	15 years
502	Business Machines	7 years
503	Communications Equipment	10 years
504	Copiers	5 years
505	Custodial Equipment	15 years
506	Furniture & Accessories	20 years
507	Custodial/Kitchen Appliances	15 years
508	Machinery & Tools	15 years

509	Science & Engineering Equipment	10 years
510	Computer Software	5 years
513	Athletic Equipment	10 years
515	Books & Multimedia	7 years
518	Musical Instruments	10 years
519/520	Police and Fire Equipment	10 years
522	Contractor Equipment	10 years
523	Grounds Maintenance Equipment	15 years

The City of Meriden does not engage in the practice of tagging specific equipment; however, all machinery and equipment is monitored by departments on an annual basis.

Vehicles

Consideration is made for vehicles separately from machinery & equipment, in one of the following subclasses:

6xx	Other Licensed Vehicles	8-15 years
602	Fire Protection Vehicles	10 years
603	Police Patrol Vehicles	5 years

Equipment such as forklifts, loaders, bulldozers, and backhoes are considered contractor's equipment, and are not defined as a vehicle for purposes of asset reporting.

Property Accounting

Useful Life Assessments

Normal useful life is defined as the physical life, in terms of years, that an asset is expected to endure before it deteriorates to an unusable condition. Asset classes as defined in this document have been assigned an estimated useful life; a useful life is assigned to each and every asset according to the values listed in the table of classes.

Asset In-Service Dates

An asset's age is typically based on when the asset was acquired, or when the asset underwent its most recent major renovation. The current system uses the invoice date for determination of when the asset was acquired.

Fund Designations/Function Designations

Fund Designations

For accounting purposes, assets are associated with a fund type; either governmental or proprietary. Assets associated with governmental funds are intended primarily for general governmental use, serving such uses as public safety or public use. The source of the funds used to acquire these assets is typically, although not exclusively, derived from common collected taxes and fees. Assets associated with proprietary funds are intended primarily for the use of specific self-supporting units; for the City of Meriden, the Water Department, Sewer Department and Hunter Golf Course is an example of a self-supporting unit. The source of the funds used to

acquire these assets is typically, although not exclusively, derived from specific fees associated with direct use of the services offered.

Function Designations

Assets are additionally associated with a function (also referred to as program use).

The City of Meriden defines assets as relevant to one of the following functions:

- 1000 General Government
- 2000 Public Safety
- 3000 Public Works
- 4000 Health and Social Services
- 5000 Education
- 6000 Libraries
- 7000 Parks and Recreations

Depreciation Considerations

Depreciation shall be applied to all capital assets, assigned on an annual basis. The straight line depreciation method shall be used, according to the following formula: Original cost less salvage value, divided by estimated useful life.

Depreciation is not applied to land or land improvements.

Property Control

Department Responsibilities

City departments maintain all assets within their control in as good condition as may be in the asset's working environment. Departments take care that the working environment for the assets is appropriate and suitable for such assets. City departments must treat all assets in an ethical manner, and must not misuse the assets or use the assets for personal use or benefit.

City departments provide to the Public Works/Garage any relevant information or documents (e.g. vehicle titles, certificates of origin) for vehicle assets within their control. City departments consult with and obtain approval of the Purchasing Department, for suitable and appropriate disposal method for assets no longer required by the department.

City departments annually report all additions and deletions of assets for their department to the Finance Department. Such annual report must be made within thirty days of the end of the fiscal year relevant to the annual report.

Finance Department Responsibilities

The Finance Department maintains a full and comprehensive list of capitalized assets possessed by the City. Information on the asset history, location, and appropriate custodial responsibility is retained and managed in such list. The Finance Department is responsible for the continuing maintenance of asset records in the City's financial records system, including maintenance of tables relative to such asset records. The various departments reports asset additions and/or

deletions to the Finance Office, for its consideration in the preparation of the Comprehensive Annual Financial Report (“CAFR”). The Director of Finance is responsible for the presentation of the value of all assets in the Comprehensive Annual Financial Report. Such reporting includes the reporting of assets both by fund and by function. The Finance Department is responsible for the calculation and application of all depreciation, and any and all adjustments to the appropriate fund(s). The Finance Department provides direction and management in the establishment of appropriate useful lives for asset classes.

Additions and Deletions

All City departments are required to provide detailed information on all assets newly acquired during a fiscal year, no later than thirty (30) days after the last day of the fiscal year. Such information shall include, where possible: asset description, location funding source, acquisition date, purchase order number, serial number, and asset cost.

All City departments are required to provide detailed information on all asset deletions during a fiscal year, no later than thirty (30) days after the last day of the fiscal year. Such deletions shall be within guidelines established by the City regarding appropriate disposition of assets.

Additions and deletions of assets are to be reported directly to the Finance Department, who shall compile a summary of all additions and deletions.

Methods of Asset Disposition

Assets owned by the City may be deleted from the list of assets by the following means:

- 1. Trade-in-** Assets may be considered for trade-in at the time of acquisition of replacement assets, subject to normal purchasing bidding guidelines, and written approval by the department head.
- 2. Surplus Sale-** In the event that no other City department has been identified as a potential recipient of surplus property, the Purchasing Department may sell surplus property by soliciting competitive bids. Such sales will be the result of public notice in a locally distributed newspaper, no less than ten days prior to the scheduled sale. Auctions and internet sales are also allowable disposal methods.
- 3. Discard/Disposal -** A department head, with written approval by the City Manager and the Director of Finance, may recommend the disposal of assets that are both no longer in use and have been determined to have no remaining value.

Annual Reporting

The total value of assets is reported in the Comprehensive Annual Financial Report (“CAFR”) as prepared by the Finance Department. The value of assets, reported by function, shall include the beginning value, a summary of additions, a summary of retirements, and an ending value for the fiscal year being reported.

City of Meriden	2021	2022	City	2023	City	\$\$ Change	% Change
2024 Budget	AUDITED	AUDITED	Council	Y-T-D	Manager		
			Approved 2023	as of 12/31/22	Rec.		
SUMMARY							
**** Cost Center Total **** Revenues	70,186,698	69,966,889	74,058,604	26,597,331	70,995,173	(3,063,431)	
**** Cost Center Total ****	131,641,994	134,024,920	134,819,346	73,595,566	146,714,702	11,895,356	
Revenue Total for Fund 0001	201,828,692	203,991,809	208,877,950	100,192,897	217,709,875	8,831,925	
**** Cost Center Total **** Council	255,293	263,204	256,684	125,156	265,423	8,739	3.4%
**** Cost Center Total **** City Manager	493,319	419,496	504,235	245,003	510,282	6,047	1.2%
**** Cost Center Total **** Law	822,309	845,139	1,059,811	408,223	1,015,493	(44,318)	-4.2%
**** Cost Center Total **** Human Resources	264,927	303,033	330,884	140,088	338,790	7,906	2.4%
**** Cost Center Total **** Library	1,730,737	1,774,771	1,877,881	734,859	1,858,308	(19,573)	-1.0%
**** Cost Center Total **** City Clerk	466,633	416,511	463,099	231,704	501,520	38,421	8.3%
**** Cost Center Total **** Aviation	358,603	384,810	474,531	223,901	532,999	58,468	12.3%
**** Cost Center Total **** Elections	266,321	203,760	251,787	226,643	287,791	36,004	14.3%
**** Cost Center Total **** Economic Development	226,237	206,680	285,502	103,626	290,917	5,415	1.9%
**** Cost Center Total **** Contingency	-	-	400,000	-	400,000	-	0.0%
**** Cost Center Total **** Finance	641,852	625,888	723,356	363,046	833,087	109,731	15.2%
**** Cost Center Total **** Insurance	4,815,232	4,580,346	5,106,565	4,864,009	5,106,565	-	0.0%
**** Cost Center Total **** Employee Benefits	29,281,670	31,403,116	33,466,513	27,411,559	38,803,358	5,336,845	15.9%
**** Cost Center Total **** Finance General Administration	1,505,905	1,646,296	1,757,194	730,456	1,758,736	1,542	0.1%
**** Cost Center Total **** Capital Equipment	394,796	530,975	315,945	315,972	366,700	50,755	16.1%
**** Cost Center Total **** Purchasing	224,898	241,797	256,100	115,567	260,761	4,661	1.8%
**** Cost Center Total **** Information Technology	1,144,331	1,215,991	1,287,173	793,946	1,447,951	160,778	12.5%
**** Cost Center Total **** Tax Collector	415,058	465,775	497,035	199,214	481,158	(15,877)	-3.2%
**** Cost Center Total **** Assessment	365,422	355,236	416,282	202,068	443,859	27,577	6.6%
**** Cost Center Total **** Development & enforcement	821,076	780,438	930,434	391,944	953,962	23,528	2.5%
**** Cost Center Total **** Parks	1,820,659	1,860,355	1,991,201	973,104	2,033,919	42,718	2.1%
**** Cost Center Total **** Recreation	271,694	318,837	351,022	248,276	395,365	44,343	12.6%
**** Cost Center Total **** Education	100,882,341	100,708,609	102,182,340	42,908,131	103,182,340	1,000,000	1.0%
**** Cost Center Total **** Education	427	-	-	-	-	-	
**** Cost Center Total **** Police	13,597,874	14,093,978	14,815,795	7,645,472	15,110,125	294,330	2.0%
**** Cost Center Total **** Fire	10,517,568	11,268,345	10,867,851	5,574,845	11,390,305	522,454	4.8%
**** Cost Center Total **** Emergency Communications	1,673,287	2,154,025	1,543,323	934,682	1,862,414	319,091	20.7%
**** Cost Center Total **** Engineering	816,466	911,118	980,356	491,040	1,069,423	89,067	9.1%
**** Cost Center Total **** Snow and Ice Control	602,097	456,776	525,000	100,566	525,000	-	0.0%
**** Cost Center Total **** Garage and Warehouse	523,076	554,104	594,479	305,517	612,297	17,818	3.0%
**** Cost Center Total **** Traffic Engineering	810,908	778,283	810,888	309,673	895,848	84,960	10.5%
**** Cost Center Total **** Highway	1,571,609	1,631,906	1,790,045	812,337	1,858,037	67,992	3.8%
**** Cost Center Total **** Transfer Station / Landfill	148,879	154,882	175,480	59,573	174,846	(634)	-0.4%
**** Cost Center Total **** Waste Collection	1,780,873	1,828,865	1,880,000	879,368	2,135,038	255,038	13.6%
**** Cost Center Total **** Bulky Waste	109,338	137,940	110,700	71,604	135,450	24,750	22.4%
**** Cost Center Total **** Building Maintenance	2,171,826	2,339,070	2,186,363	999,833	2,453,156	266,793	12.2%
**** Cost Center Total **** Parking	52,842	916	-	-	-	-	
**** Cost Center Total **** Health	2,112,731	1,801,658	2,306,631	947,089	2,371,923	65,292	2.8%
**** Cost Center Total **** Social Services	10,355	16,400	30,000	18,000	30,000	-	0.0%
**** Cost Center Total **** Senior Services	478,108	556,649	666,556	285,676	679,921	13,365	2.0%
**** Cost Center Total **** Youth Services	-	-	-	-	-	-	
**** Cost Center Total **** Debt Services	12,046,777	14,572,943	14,408,909	4,743,122	14,336,807	(72,102)	-0.5%
**** Cost Center Total **** Transfers	-	-	-	-	-	-	
Expenditure Total for Fund 0001	196,494,353	202,808,921	208,877,950	106,134,891	217,709,875	8,831,925	4.2%
Balance Surplus / (Deficit)						-	

City of Meriden		2021	2022	City	2023	City	\$\$ Change	% Change
2024 Budget		AUDITED	AUDITED	Council	Y-T-D	Manager		
				Approved 2023	as of 12/31/22	Rec.		
REVENUES								
NON-TAX REVENUES								
STATE REVENUE			61,412,183	65,193,380	18,015,783	62,172,068		
0001-0210-30-0-0000-602	SELECT PILOT - PENROSE	79,680	90,157	79,680	-	79,680	-	0.0%
0001-0210-30-0-0000-603	STATE BOTTLE BILL REVENUE	258,466	-	90,000	-	-	(90,000)	-100.0%
0001-0210-30-0-0000-604	CIRCUIT COURT RENT & FEES	23,542	23,542	23,542	11,771	23,542	-	0.0%
0001-0210-30-0-0000-605	PA 217A PRIVATE SCHOOLS	20,691	-	-	-	-	-	0.0%
0001-0210-30-0-0000-608	STATE PILOT HOSPITALS & COLLEGES	772,912	-	-	-	-	-	0.0%
0001-0210-30-0-0000-610	TOWN AID TO ROADS	662,861	662,723	662,723	334,496	668,993	6,270	0.9%
0001-0210-30-0-0000-615	FEMA RECOVERY	1,064,960	110,120	-	-	-	-	0.0%
0001-0210-30-0-0000-617	STATE PEQUOT/MOHEGAN GRANT	698,609	698,609	698,609	-	698,609	-	0.0%
0001-0210-30-0-0000-618	REIMBURSED EXEMPTIONS	314,369	319,289	314,369	-	314,369	-	0.0%
0001-0210-30-0-0000-620	TRANSIT DISTRICT	294,541	278,608	260,031	67,492	278,608	18,577	7.1%
0001-0210-30-0-0000-622	State Pilot	-	2,220,735	2,280,599	3,545,561	2,085,867	(194,732)	-8.5%
0001-0210-30-0-0000-623	Motor Vehicle Mill Rate Cap	-	-	3,288,592	3,288,592	276,153	(3,012,439)	-91.6%
0001-0210-30-0-0000-625	POLICE PARKING TAG FUND	24,983	20,342	36,156	2,725	26,490	(9,666)	-26.7%
0001-0210-30-0-0000-626	LICENSES & PERMITS	56,213	46,172	56,453	21,701	39,400	(17,053)	-30.2%
0001-0210-30-0-0000-627	ADMIN. CHARGES	103,377	138,991	105,525	56,363	120,525	15,000	14.2%
0001-0210-30-0-0000-628	ABANDONED MOTOR VEHICLES	-	-	-	-	-	-	0.0%
0001-0210-30-0-0000-629	ALARM FEES	10,900	8,175	14,235	2,100	10,000	(4,235)	-29.8%
0001-0210-30-0-0000-630	BUILDING DEPARTMENT FEES	922,765	951,044	1,055,000	490,019	1,025,000	(30,000)	-2.8%
0001-0210-30-0-0000-635	CITY CLERK FEES	2,085,684	2,432,751	1,865,000	1,122,865	1,700,000	(165,000)	-8.8%
0001-0210-30-0-0000-640	TAX COLLECTOR FEES	-	-	-	-	-	-	0.0%
0001-0210-30-0-0000-641	TAX COLLECTOR INTEREST	1,249,674	1,153,079	1,240,558	\$606,133	1,240,558	-	0.0%
0001-0210-30-0-0000-642	TAX COLLECTOR LIEN FEES	22,855	20,040	16,799	\$10,083	19,700	2,901	17.3%
0001-0210-30-0-0000-643	BILLBOARD RENTAL-CBS	88,875	89,700	83,525	\$44,850	89,700	6,175	7.4%
0001-0210-30-0-0000-644	HISPANOS UNIDOS, INC RENTAL	5,000	5,000	5,000	\$2,500	5,000	-	0.0%
0001-0210-30-0-0000-646	TAX COLLECTOR DMV FEES	69,792	68,655	78,737	-	71,500	(7,237)	-9.2%
0001-0210-30-0-0000-650	HEALTH LICENSES & FEES	82,562	79,869	80,981	35,883	80,981	-	0.0%
0001-0210-30-0-0000-656	RECREATION FEES	15,235	16,078	15,000	10,270	16,000	1,000	6.7%
0001-0210-30-0-0000-657	PARK CONC LEASES	17,597	64,842	50,000	37,719	65,000	15,000	30.0%
0001-0210-30-0-0000-660	FINES LOST & DAMAGED BOOKS	189	1,080	1,000	-	1,000	-	0.0%
0001-0210-30-0-0000-669	TELECOMMUNICATIONS PERSONAL PROPERT	178,065	178,803	178,065	-	178,803	738	0.4%
0001-0210-30-0-0000-670	STATE EDUCATION ECS GRANT	54,085,125	53,500,407	54,085,125	13,445,928	53,500,407	(584,718)	-1.1%
0001-0210-30-0-0000-675	SPECIAL EDUCATION	1,139,946	1,252,458	1,139,946	-	1,252,458	112,512	9.9%
0001-0210-30-0-0000-677	Federal Grants	34,445	-	-	12,281	-	-	0.0%
0001-0210-30-0-0000-678	MISC. STATE GRANTS	52,747	15,229	-	-	632,480	632,480	0.0%
0001-0210-30-0-0000-679	GRANTS FOR MUNICIPAL PROJECTS	1,290,737	1,663,015	1,663,015	-	1,663,015	-	0.0%
0001-0210-30-0-0000-680	INCOME FROM INVESTMENT - GENERAL	272,320	(588,567)	125,000	242,392	450,000	325,000	260.0%
0001-0210-30-0-0000-683	AVIATION-FUEL SALES	247,735	223,343	309,500	185,958	360,000	50,500	16.3%
0001-0210-30-0-0000-685	AVIATION RENT & FEES	231,789	237,284	282,768	139,403	293,046	10,278	3.6%
0001-0210-30-0-0000-686	COST ALLOCATION ENTERPRISE FUNDS	1,700,000	1,700,000	1,700,000	1,700,000	1,700,000	-	0.0%
0001-0210-30-0-0000-687	FUND BALANCE USED	-	-	-	-	-	-	0.0%
0001-0210-30-0-0000-689	AVIATION - RAMP FEES	700	1,569	1,500	389	1,500	-	0.0%
0001-0210-30-0-0000-690	AVIATION - LAND USE RENT	4,880	5,120	4,880	3,110	4,880	-	0.0%
0001-0210-30-0-0000-691	INTEREST - COE ESTATE	9,607	9,774	9,094	4,887	9,094	-	0.0%
0001-0210-30-0-0000-695	OTHER REVENUE	(137,286)	(183,679)	57,742	4,309	-	(57,742)	-100.0%
0001-0210-30-0-0000-696	SALE OF SURPLUS PROPERTY	19,958	104,152	75,000	2,986	75,000	-	0.0%
0001-0210-30-0-0000-698	BULKY WASTE FEES	91,535	200,354	220,000	50,170	220,000	-	0.0%

City of Meriden		2021	2022	City	2023	City	\$\$ Change	% Change
2024 Budget		AUDITED	AUDITED	Council	Y-T-D	Manager		
				Approved 2023	as of 12/31/22	Rec.		
0001-0210-30-0-0000-700	PARKING COMMISSION REVENUE	81,947	75,401	90,000	57,620	85,000	(5,000)	-5.6%
0001-0210-30-0-0000-705	RENT - MERIDEN HUMANE SOCIETY	3,300	3,600	3,600	2,100	3,600	-	0.0%
0001-0210-30-0-0000-706	FIRE MARSHAL FEES	73,814	138,250	130,000	54,000	130,000	-	0.0%
0001-0210-30-0-0000-707	PILOT Payment Meriden Commons	12,032	-	59,461		-	(59,461)	-100.0%
0001-0210-30-0-0000-730	FIRE RECRUITMENT REVENUE	1,000	-	11,900	17,080	-	(11,900)	-100.0%
0001-0210-30-0-0000-731	MISC. REVENUE - RENTAL INCOME	16,620	16,620	16,650	8,310	16,650	-	0.0%
0001-0210-30-0-0000-732	MISC. REVENUE - POLICE	39,595	62,942	42,000	20,765	45,000	3,000	7.1%
0001-0210-30-0-0000-733	MISC. REVENUE - ENGINEERING	29,413	22,147	26,884	14,178	26,684	(200)	-0.7%
0001-0210-30-0-0000-734	MISC. REVENUE - PLANNING & IWVC	14,213	22,069	25,000	11,952	25,000	-	0.0%
0001-0210-30-0-0000-735	E911 QUARTERLY	12,045	12,270	12,525	15,297	12,525	-	0.0%
0001-0210-30-0-0000-736	MISC. REVENUE - ASSESS & COLLECT	(1,894)	2,746	1,239	1,130	1,239	-	0.0%
0001-0210-30-0-0000-737	MISC. REVENUE - FIRE	16	11	-	10	-	-	0.0%
0001-0210-30-0-0000-738	MISC. REVENUE - RECYCLING	7,126	13,471	8,000	4,730	8,000	-	0.0%
0001-0210-30-0-0000-739	SALES TAX REVENUE	-	-	-	-	-	-	0.0%
0001-0210-30-0-0000-740	MISC. REVENUE - THOM EDISON REIMB	44,967	-	-	-	-	-	0.0%
0001-0210-30-0-0000-742	MISC. REVENUE - AIRCRAFT REGISTRATI	4,000	3,820	4,479	4,000	4,000	(479)	-10.7%
0001-0210-30-0-0000-748	PRINCIPAL REV-IRRIG LOAN	65,984	73,811	72,641	-	74,607	1,966	2.7%
0001-0210-30-0-0000-749	INTEREST REV-IRRIG LOAN	35,413	33,689	31,649	-	29,683	(1,966)	-6.2%
0001-0210-30-0-0000-750	TRANSFER IN	31,448	-	-	-	-	-	0.0%
0001-0210-30-0-0000-753	BANK OF AMERICA PCARD REBATE	60,643	63,965	63,521	-	63,521	-	0.0%
0001-0210-30-0-0000-754	Municipal Stabilization Grant New	622,306	622,306	622,306	622,306	622,306	-	0.0%
0001-0210-30-0-0000-755	Rebates Archimedes Screw	65,858	58,537	65,000	-	55,000	(10,000)	-15.4%
0001-0210-30-0-0000-756	Rebates Solar Fields	114,342	168,024	140,000	103,197	140,000	-	0.0%
0001-0210-30-0-0000-757	Police Vehicle Outside O/T	358,875	429,345	353,000	177,720	375,000	22,000	6.2%
0001-0210-30-0-0122-699	TRANSFER IN-NPP (0122)	-	-	25,000	-	-	(25,000)	-100.0%
0001-0210-30-0-0401-699	TRANSFER IN- (0401) CLOSED PROJECTS	-	-	-	-	-	-	0.0%
0001-0210-30-0-0651-699	TRANSFERS IN - HEALTH FUND (116)	-	-	-	-	-	-	0.0%
0001-0210-30-0-0681-699	TRANSFERS IN - BOND FUND (401)	325,000	325,000	-	-	-	-	0.0%
**** Cost Center Total ****	Revenues	70,186,698	69,966,889	74,058,604	26,597,331	70,995,173	(3,063,431)	-4.1%
TAX REVENUES								
0001-0260-30-0-0000-661	PROPERTY TAXES CURRENT YEAR	127,523,792	129,717,564	130,541,653	72,002,093	142,411,874	11,870,221	9.1%
0001-0260-30-0-0000-662	PROPERTY TAXES PRIOR YEARS	2,458,379	2,250,135	2,425,000	1,593,473	2,350,135	(74,865)	-3.1%
0001-0260-30-0-0000-663	PROPERTY TAXES MV SUPPLEMENT	1,659,823	2,057,221	1,852,693	-	1,952,693	100,000	5.4%
0001-0260-30-0-0000-664	PROPERTY TAXES SUSPENSE	-	-	-	-	-	-	
**** Cost Center Total ****		131,641,994	134,024,920	134,819,346	73,595,566	146,714,702	11,895,356	8.8%
Revenue Total for Fund 0001		201,828,692	203,991,809	208,877,950	100,192,897	217,709,875	8,831,925	4.2%

SECTION 2

GENERAL GOVERNMENT:

City Council/Mayor

City Manager

Airport/Meriden Markham

City Clerk

Elections

Law

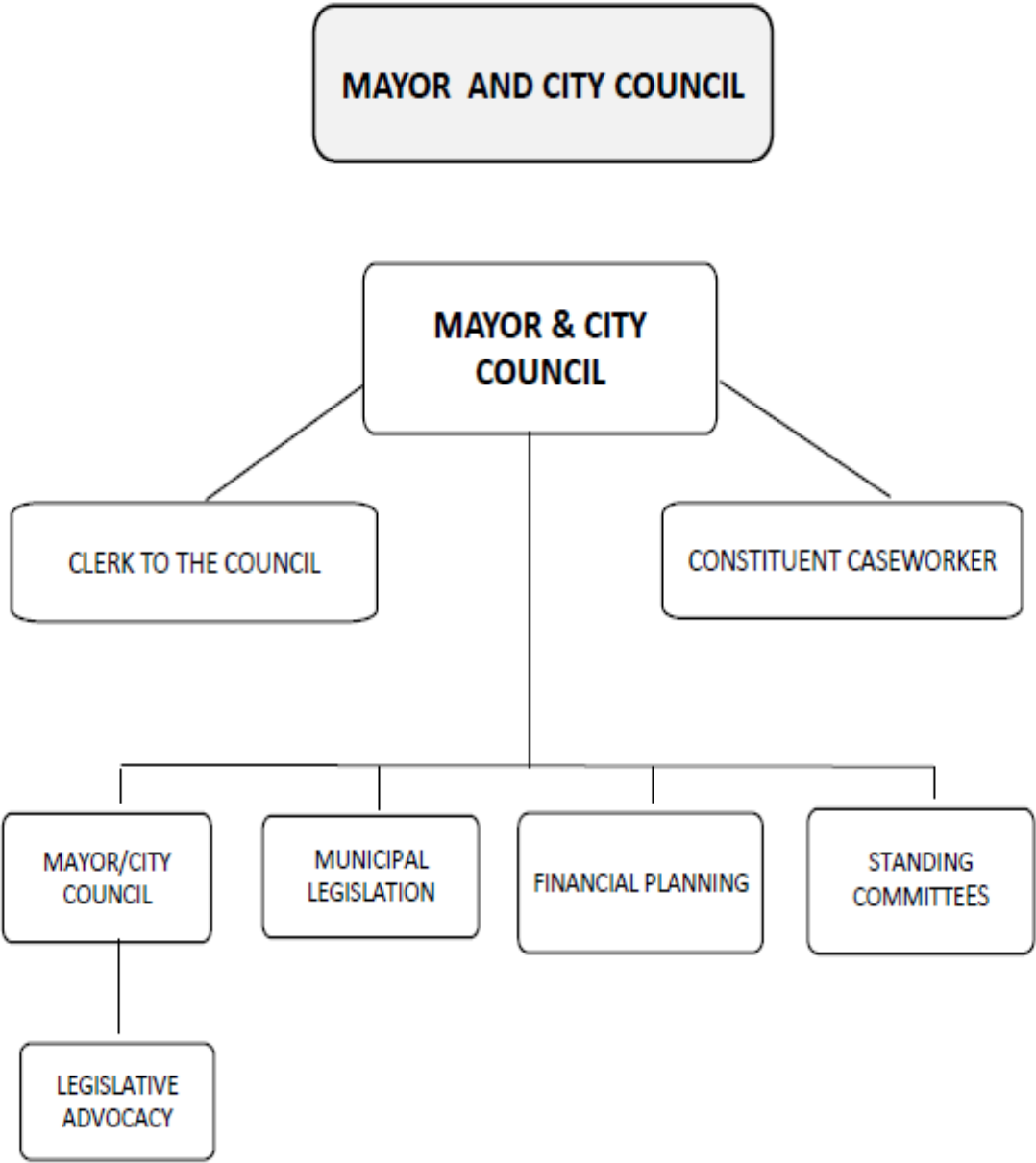
Personnel/Human Resources

Information Technology

Insurance

Benefits

General Administration



MAYOR/CITY COUNCIL

MISSION

Office of the Mayor - Elected to a two-year term of office, presides over the City Council, serves as an ex-officio member and is recognized as the City's Chief Elected Official. The Mayor may recommend or introduce proposed ordinances, resolutions, or motions to the Council, has the power to veto any ordinance, legislative resolution, or appropriation adopted by the Council and may veto the budget on a line item basis. The Mayor does not vote on Council matters except in the case of a tie (except on zoning issues). The Mayor appoints the Deputy Mayor and recommends appointments to selected boards and Commissions.

Clerk to the Mayor/City Council - This position is responsible for facilitating the smooth and efficient operation of the Office of the Mayor, the City Council, as well as various Council committees. The Clerk tracks and records all Council actions, prepares agendas, distributes agendas, reports, and other materials, and disseminates information about legislative actions to the general public. The Clerk also processes US Passport applications for citizens.

Standing Committees - There are several Council standing committees, organized by municipal functions: finance, public works, economic development, public safety, and health and human services, which conduct the majority of the Council's activities at regularly scheduled meetings. The standing committees hold public hearings, review Council referrals, and forward recommendations to the City Council for its consideration and approval. No ordinances or proposed bylaws can be approved by the Council until an appropriate Council Committee has held a public hearing on the item in question.

Municipal Legislation - The Council holds the exclusive legislative power for the City of Meriden and has the power to enact, amend, or repeal ordinances consistent with the Connecticut General Statutes and the City Charter. The Council may also create or dissolve by ordinance, boards, commissions, departments, and offices, except those required specifically by the General Statutes or the Charter. Most proposed legislation is referred to the appropriate standing committee for its review and recommendation prior to final approval. The Council is also the City's Zoning Commission.

Constituent Advocacy - This is administrative and professional work providing specialized staff assistance to the City Council and Mayor. Work involves responding to citizen inquiries and complaints, facilitating solutions and mediating between citizens and government officials, and performing other tasks as assigned by the City Council members and the Mayor.

Financial Planning - The Council has the exclusive fiscal and budget-making authority of the City. It has the authority to set the charges to be made for all City services. The Council has the authority to approve capital expenditures. The Council has the power to levy taxes on real and personal property within the City to finance municipal operations.

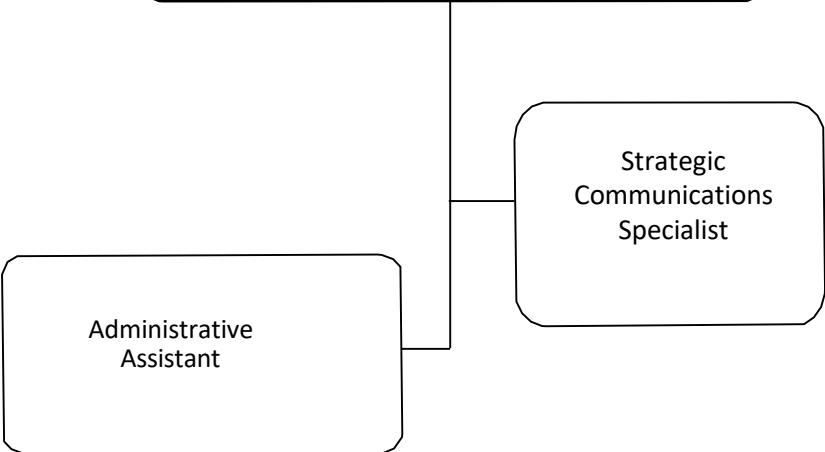
PERSONNEL AND EXPENDITURES SUMMARY

Job Title	Fund	Dept	Obj	Percentage	2023 Budget	2024 Budget	Object
					Approved	Request	Total
COUNCIL (0110)							
COUNCIL ELECTED	0001	0110	188	100.000	4,424.21	4,512.69	
COUNCIL ELECTED	0001	0110	188	100.000	5,429.67	5,538.26	
COUNCIL ELECTED	0001	0110	188	100.000	2,413.18	2,461.44	
COUNCIL ELECTED	0001	0110	188	100.000	6,837.40	6,974.15	
COUNCIL ELECTED	0001	0110	188	100.000	4,424.21	4,512.69	
COUNCIL ELECTED	0001	0110	188	100.000	3,418.64	3,487.01	
COUNCIL ELECTED	0001	0110	188	100.000	4,424.21	4,512.69	
COUNCIL ELECTED	0001	0110	188	100.000	6,435.12	6,563.82	
COUNCIL ELECTED	0001	0110	188	100.000	5,831.83	5,948.47	
COUNCIL ELECTED	0001	0110	188	100.000	2,413.18	2,461.44	
COUNCIL ELECTED	0001	0110	188	100.000	3,418.64	3,487.01	
COUNCIL ELECTED	0001	0110	188	100.000	5,429.67	5,538.26	
MAYOR ELECTED	0001	0110	188	100.000	16,880.25	17,217.86	73,215.81
CONSTITUENT CASEWORKER	0001	0110	190	100.000	52,817.06	54,147.09	54,147.09
CLERK TO THE CITY COUNCIL	0001	0110	196	100.000	75,982.57	77,759.32	77,759.32
					200,579.84	205,122.22	205,122.22

City of Meriden		2021	2022	City	2023	City	\$\$ Change	% Change
2024 Budget		AUDITED	AUDITED	Council	Y-T-D	Manager		
				Approved 2023	as of 12/31/22	Rec.		
COUNCIL (0110)								
0001-0110-40-0-0000-188	ELECTED OFFICIALS	71,388	\$71,388	71,584	\$29,745	73,216	1,632	2.3%
0001-0110-40-0-0000-190	ADMINISTRATIVE	51,730	\$52,701	52,817	\$25,898	54,147	1,330	2.5%
0001-0110-40-0-0000-191	OVERTIME CONTINGENCY	15,001	\$12,350	10,000	\$4,509	12,000	2,000	20.0%
0001-0110-40-0-0000-196	MME	73,122	\$74,869	75,983	\$36,722	77,760	1,777	2.3%
0001-0110-40-0-0000-386	COUNCIL OF GOVERNMENTS	20,200	\$20,200	20,400	\$20,700	20,400	-	0.0%
0001-0110-40-0-0000-440	OFFICE EXPENSE & SUPPLIES	23,367	\$26,012	23,400	\$7,263	23,400	-	0.0%
0001-0110-40-0-0000-640	MEETINGS & MEMBERSHIPS	485	\$5,685	2,500	\$320	4,500	2,000	80.0%
***** Cost Center Total ***** Council		255,293	263,204	256,684	125,156	265,423	8,739	3.4%

CITY MANAGER

CITY MANAGER



CITY MANAGER

MISSION

The City Manager and staff are responsible for the administration of City government except for Education. This includes coordination of all departmental assignments, intergovernmental relations, analysis of municipal issues, development of policy recommendations to the City Council, and preparation and oversight of the City budget. The City Manager is directly responsible to the Meriden City Council and is responsible for implementation of policies established by the Meriden City Council.

SUCSESSES AND ACCOMPLISHMENTS

- Stabilized and improved staffing for Emergency Telecommunications Department
- Implemented, staffed and administered 5 additional committees to support City initiatives: Library Building Committee, Civilian Review Board, American Rescue Plan Committee, Racial Equity Committee, Senior Center Design Committee
- Significantly completed City Strategic Plan
- Implemented a process to distribute American Rescue Plan funds to 42, and counting, City organizations.

FUTURE GOALS AND INITIATIVES

- Relocate Emergency Telecommunications Dept
- Enhance customer service and satisfaction
- Pursue grant opportunities via Community Investment Fund, Community Challenge Grant, and other State and Federal opportunities
- Complete Senior Center Design project and begin process of funding
- Complete key projects, and advance or initiate new projects as needed.
- Promote a safe and healthy community.

PERSONNEL AND EXPENDITURES SUMMARY

Job Title	Fund	Dept	Obl	Percentage	2023 Budget Approved	2024 Budget Request	Object Total
CITY MANAGER (0120)							
STRATEGIC COMMUNICATIONS SPECIALIST	0001	0120	190	75.00	82,992.00	84,651.84	
CITY MANAGER	0001	0120	190	100.000	166,088.35	169,792.48	254,444.32
ADMINISTRATIVE ASSISTANT	0001	0120	196	100.000	75,774.40	80,982.57	80,982.57
					324,854.75	335,426.89	335,426.89
CLERK III	0116	4718	192	25.00	4,546.98	4,546.98	4,546.98
					4,546.98	4,546.98	

City of Meriden		2021	2022	City	2023	City	\$\$ Change	% Change
2024 Budget		AUDITED	AUDITED	Council	Y-T-D	Manager		
				Approved 2023	as of 12/31/22	Rec.		
			(7,912)					
CITY MANAGER (0120)								
0001-0120-40-0-0000-189	SEASONAL WORKERS	58,823	-	16,500	16,500	16,500	-	0.0%
0001-0120-40-0-0000-190	ADMINISTRATIVE	238,783	214,101	249,588	98,360	254,444	4,856	1.9%
0001-0120-40-0-0000-191	OVERTIME CONTINGENCY	1,360	379	1,000	1,870	1,000	-	0.0%
0001-0120-40-0-0000-196	MME	130,723	109,561	80,983	35,629	80,983	-	0.0%
0001-0120-40-0-0000-240	DEFERRED COMPENSATION	8,211	8,355	8,164	4,078	8,355	191	2.3%
0001-0120-40-0-0000-205	TRAVEL ALLOWANCE	6,000	5,252	6,000	1,974	6,000	-	0.0%
0001-0120-40-0-0000-390	MANAGEMENT NON UNION	-	6,500	40,000	13,500	45,000	5,000	12.5%
0001-0120-40-0-0000-394	RECRUITMENT	-	-	-	-	-	-	0.0%
0001-0120-40-0-0000-440	OFFICE EXPENSE & SUPPLIES	23,437	4,205	34,000	3,946	30,000	(4,000)	-11.8%
0001-0120-40-0-0000-640	MEMBERSHIP & MEETINGS	25,983	71,143	68,000	69,145	68,000	-	0.0%
**** Cost Center Total ****	City Manager	493,319	419,496	504,235	245,003	510,282	6,047	1.2%

AVIATION

MISSION

Meriden Markham Airport strives to provide a safe and welcoming environment that serves the community and general aviation, ensuring strict adherence to FAA and CAA regulations. The Airport promotes aviation education and opportunities for youth in the community. The Airport also bolsters and promotes commerce for local and regional business.

SUCSESSES AND ACCOMPLISHMENTS

- Restoration of North Apron. Installed and upgraded North Ramp to include new base, asphalt, tie down anchors, striping, and fencing as per FAA requirements – Project was funded 100% by FAA
- Vehicle gates upgrade to include Access Control System. South gate relocation to include 2 car coral. Added asphalt interior Perimeter Road with drainage and parking – Project funded 97.5% by FAA & CAA
- Site work completed along perimeter fence line to remediate invasive vegetation enhancing visibility, obstruction clearance and enabling fence maintenance
- Terminated outdated electrical components, added security lighting in 80 year old N. Quonset hangar. Added outdoor preheat outlets for transient aircraft
- Hosted training sessions with Sikorsky Airport Fire Dept on emergency response training with Meriden and Wallingford fire along with other emergency response agencies and airport staff
- Hosted and provided workshops for a 1st time summer aerospace camp program. This was held in conjunction with Middletown Aerospace school program and was offered to include Meriden students
- Held two successful EAA Young Eagles rallies offering flights to 150 children ages 8-17yr
- Initiated 5K “Run the Runway” community road race with Meriden Running Club as a fundraiser for Midstate ARC and airport improvements

FUTURE GOALS AND INITIATIVES

- Insure facilities are safe and updated to adhere to FAA codes and regulations
- Continued partnering with local and state emergency departments including fire and local agencies on emergency response procedures
- Repave south aircraft apron and south taxi lane to include tie down anchors, striping and drainage. Project funded 97.5% by FAA/CAA
- Refurbish 80+ yr old maintenance building both interior and exterior to include structural and mechanical upgrades. Project funded 97.5% by FAA/CAA & BIL grant
- Design and permitting for additional revenue producing construction of new hangars at south end of airport
- Promote community involvement for youth and seniors with airport events
- Support and encourage various aviation groups to utilize airport resources; EAA-Experimental Aircraft Association Chapter 27, CAP-Civil Air Patrol Silver City Cadet Squadron, MAC-Meriden Aviation Center flight school, 99's-Women Pilots Association and the two on-field flying clubs which are all based at MMK

PERSONNEL AND EXPENDITURES SUMMARY

<u>Job Title</u>	<u>Fund</u>	<u>Dept</u>	<u>Obj</u>	<u>Percentage</u>	<u>2023 Budget Approved</u>	<u>2024 Budget Request</u>	<u>Object Total</u>
AVIATION (0181)							
CLERK	0001	0181	189	100.000	12,514.28	12,514.28	
CLERK	0001	0181	189	100.000	12,514.28	12,548.57	
CLERK	0001	0181	189	100.000	8,017.37	8,017.37	
CLERK	0001	0181	189	100.000	-	2,745.00	35,825.22
AIRPORT MANAGER	0001	0181	198	100.000	74,731.14	80,373.60	80,373.60
					107,777.07	116,198.82	116,198.82

City of Meriden		2021	2022	City	2023	City	\$\$ Change	% Change
2024 Budget		AUDITED	AUDITED	Council	Y-T-D	Manager		
				Approved 2023	as of 12/31/22	Rec.		
			62,561				-	
AVIATION (0181)							-	
0001-0181-40-0-0000-189	SEASONAL WORKERS	20,662	19,612	23,000	10,623	35,825	12,825	55.8%
0001-0181-40-0-0000-191	OVERTIME CONTINGENCY	1,783	2,320	2,300	1,021	2,300	-	0.0%
0001-0181-40-0-0000-198	SUPERVISORS	59,046	67,265	74,731	36,403	80,374	5,643	7.6%
0001-0181-40-0-0000-390	OTHER PURCHASED SERVICES	4,644	11,337	12,000	342	12,000	-	0.0%
0001-0181-40-0-0000-440	OFFICE EXPENSE & SUPPLIES	3,857	4,915	5,000	701	5,000	-	0.0%
0001-0181-40-0-0000-445	AVIATION MAINTENANCE	58,217	76,485	110,000	15,677	110,000	-	0.0%
0001-0181-40-0-0000-449	FUEL COSTS	210,381	202,876	247,500	159,134	287,500	40,000	16.2%
0001-0181-40-0-0000-601	BANKING SERVICES	14				-	-	
***** Cost Center Total *****	Aviation	358,603	384,810	474,531	223,901	532,999	58,468	12.3%

PERFORMANCE MEASURES

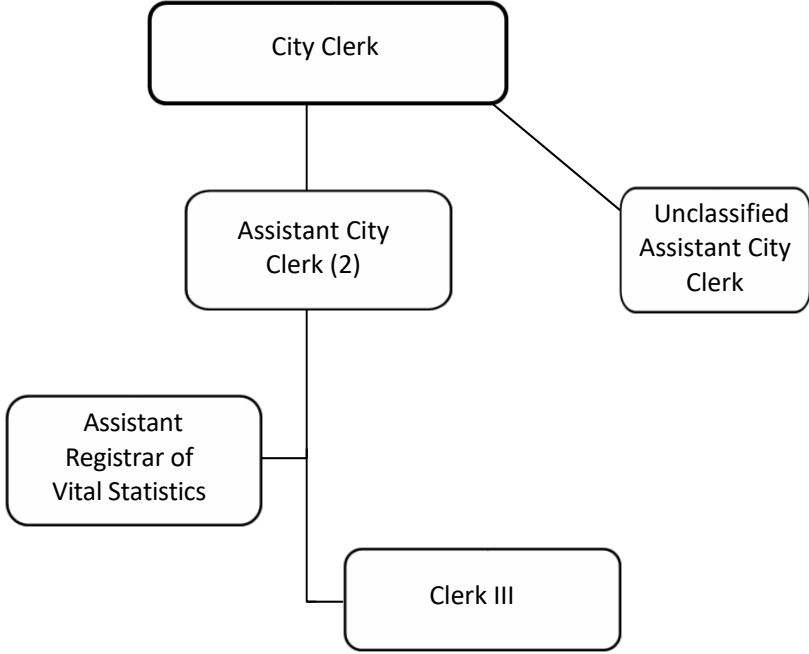
PERFORMANCE MEASURES	GOAL	FY2021ACTUAL	FY2022ACTUAL	FY2023 ESTIMATE	FY2024 ESTIMATE
Tenant Hangar Occupancy	100%	95%	100%	100%	100%
Maintain low yet competitive fuel rate while securing set profit margins	98%	98%	98%	99%	99%

ACTIVITY INDICATORS

ACTIVITY INDICATORS	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ESTIMATED	FY2024 ESTIMATED
BASED AIRCRAFT:	68	64	70	75
Hangared	46	49	49	50
Tie-Downs	22	15	21	25
FUEL SALES:				
Gallons Sold	38,298	32,758*	50,000	50,000

*2 month shut down for runway reconstruction

CITY CLERK



CITY CLERK

MISSION

The City Clerk’s mission is committed to the timely, accessible, and transparent exchange of information to the public through exemplary customer service and communication.

SUCSESSES AND ACCOMPLISHMENTS

- Created QR codes to order vital records online. The QR codes are now being used by Hospitals and the Board of Education.
- Preserved an additional 6 years of 19th century death records.
- Completed OCR “Optical Character Recognition” which will ensure quick and accurate indexing of land records.
- Restructured position in office to provide better customer service and flexibility.

FUTURE GOALS AND INITIATIVES

- Increase the volume of parents using QR codes to request birth certificates for newborns and school age children online.
- Continued preservation of 19th and early 20th century records.
- Continue education classes for all staff to increase knowledge of new laws and procedures.
- Educate voters on absentee voting process and laws to ensure every vote is counted.

PERSONNEL AND EXPENDITURES SUMMARY

Job Title	Fund	Dept	Obj	Percentage	2023 Budget Approved	2024 Budget Request	Object Total
CITY CLERK (0170)							
CITY CLERK	0001	0170	188	100.000	82,636.52	85,576.82	85,576.82
UNCLASSIFIED ASST CITY CLERK	0001	0170	192	100.000	-	51,762.86	51,762.86
ASST REGISTRAR	0001	0170	196	100.000	51,845.54	66,771.43	
ASSISTANT CITY CLERK, REG	0001	0170	196	100.000	71,560.86	73,220.92	
ASSISTANT CITY CLERK, REG	0001	0170	196	100.000	71,560.86	73,220.92	
CLERK III	0001	0170	196	100.000	59,182.97	61,467.09	
CLERK III	0001	0170	196	100.000	-	-	274,680.36
					336,786.75	412,020.04	412,020.04

City of Meriden		2021	2022	City	2023	City	\$\$ Change	% Change
2024 Budget		AUDITED	AUDITED	Council	Y-T-D	Manager		
				Approved 2023	as of 12/31/22	Rec.		
CITY CLERK (0170)							-	
0001-0170-40-0-0000-188	ELECTED OFFICIALS	82,727	84,296	82,637	41,245	85,577	2,940	3.6%
0001-0170-40-0-0000-191	OVERTIME CONTINGENCY	7,156	2,795	4,000	501	4,000	-	0.0%
0001-0170-40-0-0000-192	OTHER NON-UNION	50,216	28,570	51,846	24,948	51,763	(83)	-0.2%
0001-0170-40-0-0000-196	MME	216,063	230,606	227,116	124,425	274,680	47,564	20.9%
0001-0170-40-0-0000-351	CODIFICATION	4,404	1,195	5,000	4,580	5,000	-	0.0%
0001-0170-40-0-0000-354	LAND RECORDS	47,380	48,906	67,000	25,068	55,000	(12,000)	-17.9%
0001-0170-40-0-0000-355	VITAL STATISTICS	2,374	2,479	3,000	-	3,000	-	0.0%
0001-0170-40-0-0000-440	OFFICE EXPENSE & SUPPLIES	10,661	11,393	11,000	4,679	13,000	2,000	18.2%
0001-0170-40-0-0000-446	ELECTIONS	44,466	5,516	9,000	5,723	7,000	(2,000)	-22.2%
0001-0170-40-0-0000-640	MEMBERSHIPS & MEETINGS	1,186	755	2,500	535	2,500	-	0.0%
**** Cost Center Total ****	City Clerk	466,633	416,511	463,099	231,704	501,520	38,421	8.3%

PERFORMANCE MEASURES

PERFORMANCE MEASURES	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ESTIMATED	FY2024 ESTIMATED
Revenue	2,083,829.52	2,427,238.09	1,800,000.00	1,500,000.00
			1,290,705.25 as of 01/31/2023	

ACTIVITY INDICATORS

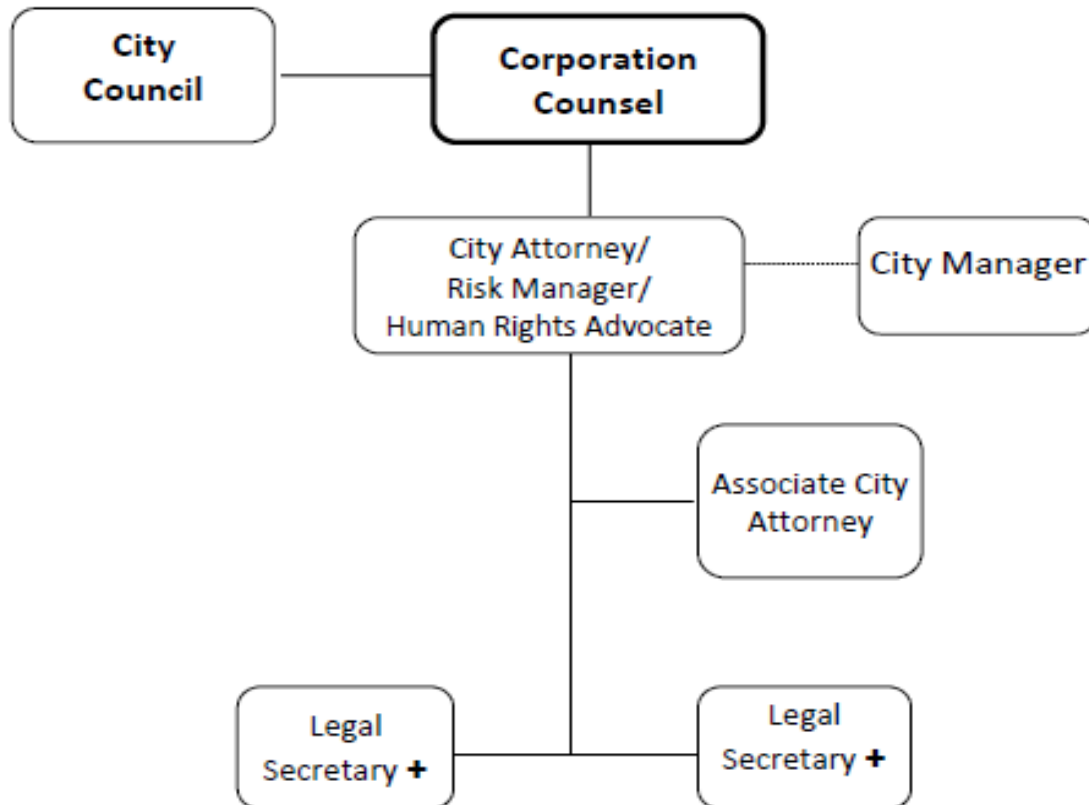
ACTIVITY INDICATORS	FY2020 ACTUAL	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 AS OF 01/31/2023
Vitals				
Recorded Births	983	701	983	596
Recorded Deaths	898	811	953	558
Recorded Marriages	398	281	321	194
Land Records	7483	9475	11140	5163
Total Recorded Documents	9762	11268	13397	6511

REGISTRAR OF VOTERS

Job Title	Fund	Dept	Obl	Percentage	2023 Budget Approved	2024 Budget Request	Object Total
ELECTIONS (0182)							
REGISTRAR ELECTED	0001	0182	188	100.000	32,160.67	33,531.76	
REGISTRAR ELECTED	0001	0182	188	100.000	32,160.67	33,531.76	67,063.52
ASSISTANT REGISTRAR OF VO	0001	0182	192	100.000	15,251.78	17,646.43	
ASSISTANT REGISTRAR OF VO	0001	0182	192	100.000	20,214.48	21,081.60	38,728.03
					99,787.60	105,791.55	105,791.55

City of Meriden		2021	2022	City	2023	City	\$\$ Change	% Change
2024 Budget		AUDITED	AUDITED	Council	Y-T-D	Manager		
				Approved 2023	as of 12/31/22	Rec.		
ELECTIONS (0182)							-	
0001-0182-40-0-0000-188	ELECTED OFFICIALS	64,271	63,806	64,321	31,672	67,063	2,742	4.3%
0001-0182-40-0-0000-189	SEASONAL WORKERS	218	1,045	5,000	3,330	5,000	-	0.0%
0001-0182-40-0-0000-191	OVERTIME CONTINGENCY	1,264	368	-	236	-	-	0.0%
0001-0182-40-0-0000-192	OTHER NON-UNION	45,887	42,311	35,466	22,857	38,728	3,262	9.2%
0001-0182-40-0-0000-390	PRIMARIES	71,230	-	60,000	68,851	75,000	15,000	25.0%
0001-0182-40-0-0000-440	OFFICE EXPENSE & SUPPLIES	19,833	23,799	15,000	3,223	20,000	5,000	33.3%
0001-0182-40-0-0000-446	ELECTIONS	61,465	72,246	70,000	96,294	80,000	10,000	14.3%
0001-0182-40-0-0000-640	MEMBERSHIPS & MEETINGS	2,155	185	2,000	180	2,000	-	
**** Cost Center Total **** Elections		266,321	203,760	251,787	226,643	287,791	36,004	14.3%

LAW DEPARTMENT



+ additional responsibilities include support to risk management

LEGAL DEPARTMENT

MISSION

The mission of the Legal Department, through the office of Corporation Counsel, is to provide timely and quality legal services and legal advice to elected and appointed officials and the entire City staff. Where appropriate, the attorneys appear for and protect the City's interests in all actions, suits and proceedings brought by or against the City or any of its departments, officers, agencies, boards, or commissions. The Corporation Counsel is the legal advisor to the City Council, the City Manager, and all City officers, boards, and commissions in all matters affecting the City and furnishes written opinions of any question of law involving powers and duties. Upon request, contracts shall be reviewed and approved. The Law Department has the power to appeal from orders, decisions, and judgments and to compromise or settle any and all claims by or against the City.

SUCSESSES AND ACCOMPLISHMENTS

- Assessment Appeals Managed influx of assessment appeals after 2021 revaluation. Was able to resolve several matters when filed. Settled numerous tax assessment appeals prior to and in beginning stages of litigation, resulting in fewer department hours and resources spent on files.
- Collaboration worked with all City departments to accomplish their respective objectives and effectively provided legal advice and services.
- Collections work with numerous departments to collect outstanding balances owed. Collected payments on 34 liens; placed 21 liens on property; 2 tax sales effectuated, prosecuted foreclosure actions on liens and delinquent accounts.
- Freedom of Information Responded to over 300 FOIA requests sent to various departments and coordinated production and compliance and represented City before Freedom of Information Commission.
- Training Offered FOIA training to all departments and boards and commissions to ensure new employees and members were up to date on requirements.
- Written Opinions Provided written opinions upon request to City Boards, Commissions, and employees.
- Claim Resolution Worked to resolve claims prior to suit, as well as matters in litigation, to avoid legal fees and costs while obtaining favorable results to City
- Insurance Coverage Successfully obtain coverage for city on matters insurance company disputed.

FUTURE GOALS AND INITIATIVES

I. LAW DEPARTMENT

1. General Counsel. Act as the City of Meriden's law firm and advocate, having a general recognition of and direct alignment with the City's strategic objectives. Develop and promulgate best-value legal services resulting in positive outcomes for City administration. Provide as-needed legal advice and counsel to City.
2. Litigation. Defend civil cases brought against the City in Federal and State courts; represent the City's interests before various state agencies in administrative appeals. Reduce dependency on outside counsel for matters.
3. Litigation Management. Oversee and assist outside counsel retained for specialized matters and insurance counsel to maximize the delivery of outside legal services to obtain best value outcomes. Develop and manage positive working and tripartite relationships with external legal teams to maximize efficiency and positive results.
4. Labor/Employment. Partner with Human Resources as needed on various labor and employment matters; participate in labor/grievance proceedings; and provide and coordinate training to City staff on a wide variety of matters. Coordinate with Human Resources to review and monitor workers' compensation claims.
5. Legal Opinions. Research, draft, and issue legal opinions on municipal governance, policy issues, and legal matters in accordance with Federal and State law and the City Charter and Code in response to requests of City Council, appropriate City administration officials, and Department Heads.
6. Create Resolutions and Ordinances. Research relevant law and draft/prepare resolutions/ordinances to implement policy decisions of City Council and to update the City Code as needed.
7. Contracts. Draft, negotiate, and/or review contracts, agreements, and other legal instruments to which the City of Meriden is a party.
8. Closings/Conveyances of Real Property. Prepare deeds; facilitate closings of real property for the acquisition and disposition of real property.
9. Collections. Provide legal support to City departments having responsibility for collections or obligations owed to the City such as taxes, water, and sewer use charges, liens, and damage to City property.
10. Legal Representation. Represent City officials and defend the City's interests in all aspects of litigation, including but not limited to pleadings, discovery, document production, depositions, hearings, pretrial

proceedings, trials, appeals, and other matters which may arise in the scope of officials' employment with the City.

11. Freedom of Information. Serve as the centralized department for Freedom of Information Act requests. Coordinate and review responses and production under the FOIA, sensitive to performing a review of compliance which may include privileged and exempt information.
12. Legal Counsel to Boards and Commissions. Serve as legal counsel to City Council and its committees, as well as other municipal Boards and Commissions. Upon request, attend meetings and provide legal advice.
13. Law Department Administration. Continue staff training and education to strengthen, develop, and grow legal knowledge to maximize employee utilization.
14. Legislative Draft work to provide draft ordinances and resolutions for city council approval

II. RISK MANAGEMENT

Service delivery and seamless alignment of Risk Management Responsibilities with the Law Department and City administration team.

1. Insurance Coverage. Obtain insurance coverage on an annual basis for all municipal operations.
2. Certificates of Insurance. Review and recommend appropriate insurance coverage for external sources for activities/contracts with the City. Obtain and provide certificates of insurance as necessary.
3. Exposure identification, Risk Control and Analysis. Develop a team approach with City officials to identify areas of risk; review and make recommendations for appropriate risk control measures while balancing demands.
4. Claim and Litigation Management. Document and track all claims and potential claims brought against the City; obtain internal resolution or submit to insurance counsel to strengthen tripartite relationship to derive optimal results for the City with minimal risk and cost.
5. Establish Municipal Risk Management Protocol and Programs. Develop and/or review risk management protocol, policies, and procedures, working in conjunction and proactively with City's insurance agencies to decrease loss exposure.
6. Risk Management through Education and Training. Recommend, coordinate, and conduct training sessions as needed to reduce potential liability of the City; prepare memoranda as needed for same; and provide for continuing risk education and professional development across City departments.

PERSONNEL AND EXPENDITURES SUMMARY

Job Title	Fund	Dept	Obl	Percentage	2023 Budget	2024 Budget	Object
					Approved	Request	Total
LEGAL (0130)							
ASSOCIATE CITY ATTORNEY	0001	0130	190	100.000	112,408.31	115,252.10	
CITY ATTORNEY	0001	0130	190	100.000	122,334.97	125,737.22	
CORPORATION COUNSEL	0001	0130	190	100.000	29,079.55	29,079.55	270,068.87
LEGAL SECRETARY	0001	0130	196	100.000	71,560.86	73,220.92	
LEGAL SECRETARY	0001	0130	196	100.000	55,026.80	63,224.57	136,445.49
					390,410.49	406,514.36	406,514.36

City of Meriden		2021	2022	City	2023	City	\$\$ Change	% Change
2024 Budget		AUDITED	AUDITED	Council	Y-T-D	Manager		
				Approved 2023	as of 12/31/22	Rec.		
			73,823				-	
LEGAL (0130)							-	
0001-0130-40-0-0000-189	SEASONAL WORKERS	-	-	3,000	-	3,000	-	-
0001-0130-40-0-0000-190	ADMINISTRATIVE	264,287	240,276	263,823	129,705	270,148	6,325	2.4%
0001-0130-40-0-0000-191	OVERTIME CONTINGENCY	4,673	-	1,000	-	-	(1,000)	-100.0%
0001-0130-40-0-0000-196	MME	133,190	112,780	126,588	61,018	136,445	9,857	7.8%
0001-0130-40-0-0000-205	TRAVEL REIMBURSEMENT	-	1,960	2,400	-	2,400	-	0.0%
0001-0130-40-0-0000-352	VEHICLE MAINTENANCE	2,180						
0001-0130-40-0-0000-356	SAFETY & RISK CLAIMS	3,279	3,150	5,000	150	3,500	(1,500)	-30.0%
0001-0130-40-0-0000-357	LEGAL FEES AND DEDUCTIBLES	157,440	223,616	375,000	114,007	340,000	(35,000)	-9.3%
0001-0130-40-0-0000-358	FORECLOSURE ACTIVITIES	38,811	48,476	40,000	881	40,000	-	0.0%
0001-0130-40-0-0000-359	OUTSIDE COUNSEL	171,120	178,889	145,000	83,777	150,000	5,000	3.4%
0001-0130-40-0-0000-381	TRAINING	-	154	2,000	-	1,000	(1,000)	-50.0%
0001-0130-40-0-0000-390	ASSESSMENT APPEALS FEES	20,255	6,662	65,000	8,583	40,000	(25,000)	-38.5%
0001-0130-40-0-0000-440	OFFICE EXPENSE & SUPPLIES	24,704	26,036	26,000	9,698	25,000	(1,000)	-3.8%
0001-0130-40-0-0000-640	MEMBERSHIPS & MEETINGS	2,370	3,141	5,000	404	4,000	(1,000)	-20.0%
**** Cost Center Total ****	**** Law	822,309	845,139	1,059,811	408,223	1,015,493	(44,318)	-4.2%

PERFORMANCE MEASURES

PERFORMANCE MEASURES	GOAL	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ESTIMATED	FY 2024 ESTIMATED
Provide timely responses and legal advice when requested		YES	YES	YES	YES
Provide support and response to FOIA requests received by City		YES	YES	YES	YES
Actively defend City's interests in litigation		YES	YES	YES	YES

ACTIVITY INDICATORS

ACTIVITY INDICATORS	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ESTIMATED	FY2024 ESTIMATED
Tax Sales/Sold	2	5	5	5
Mailbox Claims Filed/Paid	55	60	1	50
Liens Placed on Property	21	20	6	20
Liens Paid and Released	34	40	15	30
Closings	3	5	1	5
Insurance Certificates	47	40	45	40
Claims forwarded to Insurance	87	120		120
Foreclosures	11	10	12	10
Assessment Appeals	22	60	87	20
State Cases	32	35	45	40
Federal Cases	11	10	7	10
Administrative Appeals	9	10	5	5
Appellate Court	3	5	2	2
Supreme Court	0	1	0	1
CHRO Complaints	8	6	8	5
FOIA Requests	226	250	174 (closed over 200)	200

HUMAN RESOURCES

Director of Human
Resources

Human Resources
Specialist

Clerk III

HUMAN RESOURCES DEPARTMENT

MISSION

The mission of the Human Resources Department is to create, recommend and administer the provision of municipal Human Resources. This department is responsible for all personnel-related programs and procedures for the City's full-time and part-time employees; including but not limited to pre-employment screening of job applicants, control of internal personnel transactions, position control, benefits, compensation, other conditions of employment, recruitment, testing of new employees, maintenance of HR records, adherence to state and Federal employment and labor legislation, affirmative action and equal opportunity compliance, employee training and development, workers' compensation program, safety and health administration, as well as union negotiation.

SUCSESSES AND ACCOMPLISHMENTS

- In 2022, the City hired 84 regular employees, 25 or 30% were people of color and 34 or 40.5% were females. These numbers do not include temporary or seasonal employees.
- In 2022, 54 employees departed from City employment; 11 were retirements and 42 were resignations. This information does not include interns or seasonal employees.
- In 2022, 4 positions were reviewed for repointing; 2 MME positions remained at their current grade and 2 positions were positively impacted in the MME Union.
- Implemented an enhanced exit interview process in order to determine the key retention factors that the City faces.
- Selected a vendor (Parrot) who is able to determine proficiency in a language other than English. There are currently 2 collective bargaining agreements (MME and Police) that allow for additional compensation to those employees who demonstrate foreign language capabilities. The City has 14 employees who currently receive additional monies for their Spanish speaking ability. Two employees who speak Spanish are in the management ranks.
- Secured a vendor to handle all verification of employment and verification of income requests, which removed this time consuming task from Payroll and HR.
- Secured a vendor to roll out a city wide training program on customer service for municipal employees (The HRC). Employee focus groups were conducted in October 2022. Roll out of training will take place late Spring and Summer 2022.

- The following collective bargaining contracts were updated:
 - Crossing Guards, Local 3886 of Council 4, renewed on 7/1/22
 - Public Health Nurses, Unit 8, renewed on 7/1/22
 - Public Safety Dispatch, Local 1303-405 is close to being renewed to be retroactively effective on 7/1/22

FUTURE GOALS AND INITIATIVES

- Complete the update of the existing HR policies in accordance with any updates to legislation and current trends. It is the intent to publicize these policies and then post them on the City internet and intranet. There are two policies that still require updates.
- Roll out a city wide training program on customer service for municipal employees in late Spring and Summer of 2023.
- Roll out an annual schedule for employee performance evaluations. Maintain a schedule for City-wide evaluations by department.
- Continue negotiations on the renewal of the Police pension contracts which expired on 6/30/2022. The City is expected to begin negotiations on the renewal of the Fire pension contracts which expired on 6/30/2022.
- The renewal of the following collective bargaining agreements will take place in 2023:
 - Local #740, Council #4 AFSCME AFL-CIO scheduled to expire on 6/30/2023 (Public Works)

PERSONNEL AND EXPENDITURES SUMMARY

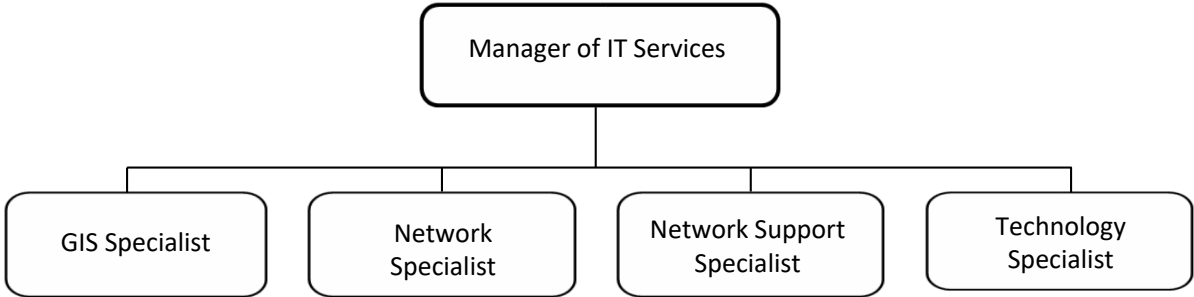
Job Title	Fund	Dept	Obl	Percentage	2023 Budget	2024 Budget	Object
					Approved	Request	Total
PERSONNEL (0150)							
DIRECTOR OF HUMAN RESOURC	0001	0150	190	100.000	119,326.84	122,645.04	
PERSONNEL TECHNICIAN I	0001	0150	190	100.000	67,313.04	69,016.36	191,661.40
CLERK III	0001	0150	196	100.000	56,631.94	60,567.09	60,567.09
					243,271.82	252,228.49	252,228.49

City of Meriden		2021	2022	City	2023	City	\$\$ Change	% Change
2024 Budget		AUDITED	AUDITED	Council	Y-T-D	Manager		
				Approved 2023	as of 12/31/22	Rec.		
			(22,830)				-	
PERSONNEL (0150)							-	
0001-0150-40-0-0000-189	SEASONAL WORKERS	-	-	3,500		-	(3,500)	-100.0%
0001-0150-40-0-0000-190	ADMINISTRATION	173,188	189,809	186,640	91,616	191,661	5,021	2.7%
0001-0150-40-0-0000-191	OVERTIME CONTINGENCY	-	4,200	-	256	-	-	#DIV/0!
0001-0150-40-0-0000-196	MME	42,965	51,974	56,632	26,910	60,567	3,935	6.9%
0001-0150-40-0-0000-205	TRAVEL ALLOWANCE	-	-	2,400	1,000	2,400	-	0.0%
0001-0150-40-0-0000-210	EAP SERVICES	9,962	14,943	9,962	4,981	9,962	-	0.0%
0001-0150-40-0-0000-352	VEHICLE MAINTENANCE	2,400	2,027	-	-	-	-	#DIV/0!
0001-0150-40-0-0000-357	FEES	1,800	2,099	2,000	600	2,200	200	10.0%
0001-0150-40-0-0000-381	TRAINING	-	-	30,000	4,803	30,000	-	0.0%
0001-0150-40-0-0000-384	TUITION REIMBURSEMENT	18,417	21,108	20,000	5,233	20,000	-	0.0%
0001-0150-40-0-0000-390	PHYSICALS	7,457	6,212	8,000	3,236	10,000	2,000	25.0%
0001-0150-40-0-0000-391	ALCOHOL/DRUG TESTING	7,990	7,988	8,000	25	8,000	-	0.0%
0001-0150-40-0-0000-440	OFFICE EXPENSE & SUPPLY	648	1,734	3,000	843	3,000	-	0.0%
0001-0150-40-0-0000-640	MEETINGS & MEMBERSHIPS	100	942	750	587	1,000	250	33.3%
***** Cost Center Total *****	Human Resources	264,927	303,033	330,884	140,088	338,790	7,906	2.4%

PERFORMANCE MEASURES

PERFORMANCE MEASURES	GOAL	FY2020 ACTUAL	FY2021 ACTUAL	FY2022 ESTIMATED	FY2023 ESTIMATE
Greater retention of high performing employees. Determine measures.			13.3%	10%	
Policy Accessibility so that employees are aware of expected behaviors.				80%	Remaining 20%
Roll out of customer svc training to all City employees.					

INFORMATION TECHNOLOGY



INFORMATION TECHNOLOGY DEPARTMENT

MISSION

The Information Technology Department’s mission is to provide innovative technology solutions that supports Meriden’s departments in delivering quality services to the community.

SUCSESSES AND ACCOMPLISHMENTS

- Upgraded Backup system capacity.
- Proactive infrastructure monitoring systems have been updated.
- Department training and team building.
- Enhanced infrastructure security using several strategies.
- Researched current innovative library software.
- Upgraded Technology ticketing system to improve efficiencies.
- Rollout of Virtual Desktops to several departments to improve the City security posture.
- Broad Brook Fiber Connection completed
- Email provided to all employees to improve Human Resources information distribution

FUTURE GOALS AND INITIATIVES

- Switching/Infrastructure upgrades to improve traffic efficiencies and Security.
- Continue building and enhancing the City's GIS to better support the informational needs and operations of our City departments, businesses and citizens.
- Review the City Disaster Recovery plan and make updates as needed.
- Review and update the City’s Technology policy as needed.
- Continue to update Technology infrastructure on a scheduled cycle to ensure the City is current.
- Review the City’s infrastructure security and make changes/upgrades as needed.

PERSONNEL AND EXPENDITURES SUMMARY

Job Title	Fund	Dept	Obj	Percentage	2023 Budget Approved	2024 Budget Request	Object Total
INFORMATION TECHNOLOGY (0270)							
TECHNICIAN	0001	0270	196	100.000	54,581.03	58,555.20	
PUBLIC SAFETY TECH SUPPORT	0001	0270	196	100.000	-	74,568.00	133,123.20
GIS SPECIALIST	0001	0270	198	100.000	105,850.00	108,524.24	
MANAGER OF IT SERVICES	0001	0270	198	100.000	125,810.29	128,999.32	
NETWORK SUPPORT SPECIALIS	0001	0270	198	100.000	88,955.71	91,207.20	
TECHNOLOGY SPECIALIST	0001	0270	198	100.000	115,256.57	118,165.72	446,896.48
					490,453.60	580,019.68	580,019.68

City of Meriden		2021	2022	City	2023	City	\$\$ Change	% Change
2024 Budget		AUDITED	AUDITED	Council	Y-T-D	Manager		
				Approved 2023	as of 12/31/22	Rec.		
INFORMATION TECHNOLOGY (0270)							-	
0001-0270-40-0-0000-190	ADMINISTRATIVE						-	
0001-0270-40-0-0000-191	OVERTIME CONTINGENCY	461	12,535	5,000	5,916	10,000	5,000	100.0%
0001-0270-40-0-0000-196	MME	-	45,250	54,581	26,271	133,123	78,542	143.9%
0001-0270-40-0-0000-198	SUPERVISORS	411,065	423,279	435,873	210,652	446,896	11,023	2.5%
0001-0270-40-0-0000-325	SOFTWARE LICENSES	503,645	501,202	543,138	461,242	601,936	58,798	10.8%
0001-0270-40-0-0000-340	COPIERS & COPY COSTS	51,532	42,689	53,496	22,786	55,496	2,000	3.7%
0001-0270-40-0-0000-350	GASOLINE	23	93	1,000	90	1,000	-	0.0%
0001-0270-40-0-0000-352	VEHICLE MAINTENANCE	905	354	1,000	-	1,000	-	0.0%
0001-0270-40-0-0000-353	TELEPHONES	158,909	161,101	160,600	65,670	160,000	(600)	-0.4%
0001-0270-40-0-0000-381	TRAINING	5,165	6,490	10,000	-	10,000	-	0.0%
0001-0270-40-0-0000-391	VIDEO SERVICES	-	155	4,000	188	4,000	-	0.0%
0001-0270-40-0-0000-440	OFFICE EXPENSE & SUPPLIES	5,906	7,706	7,485	202	7,500	15	0.2%
0001-0270-40-0-0000-500	CAPITAL EQUIPMENT		-	-	-	-	-	0.0%
0001-0270-40-0-0000-510	SOFTWARE	6,111	4,924	8,000	-	8,000	-	0.0%
0001-0270-40-0-0000-640	MEMBERSHIP & MEETINGS	609	10,212	3,000	929	9,000	6,000	200.0%
**** Cost Center Total ****	Information Technology	1,144,331	1,215,991	1,287,173	793,946	1,447,951	160,778	12.5%

INSURANCE

City of Meriden		2021	2022	City	2023	City	\$\$ Change	% Change
2024 Budget		AUDITED	AUDITED	Council	Y-T-D	Manager		
				Approved 2023	as of 12/31/22	Rec.		
							-	
INSURANCE (0212)							-	
0001-0212-40-0-0000-460	BOILERS & MACHINERY	-					-	
0001-0212-40-0-0000-461	BONDS MONEY & SECURITIES/CYBER	18,993	17,294	41,489	17,294	41,489	-	0.0%
0001-0212-40-0-0000-462	FIRE & VANDALISM	139,572	361,999	393,107	398,967	393,107	-	0.0%
0001-0212-40-0-0000-463	LIABILITY INSURANCE	1,409,094	997,721	1,192,067	1,071,992	1,192,067	-	0.0%
0001-0212-40-0-0000-469	POLICE PROFESS LIAB	203,028	172,729	256,830	186,423	256,830	-	0.0%
0001-0212-40-0-0000-470	PUB OFFICIAL LIAB	70,135	72,668	84,863	75,613	84,863	-	0.0%
0001-0212-40-0-0000-476	WORKERS COMP INDEMNITY PAYMENTS	2,729,264	2,729,264	2,865,727	2,865,727	2,865,727	-	0.0%
0001-0212-40-0-0000-479	WORKERS COMP EXCESS LIABILITY INS	245,146	228,671	272,482	247,993	272,482	-	0.0%
**** Cost Center Total ****	Insurance	4,815,232	4,580,346	5,106,565	4,864,009	5,106,565	-	0.0%

BENEFITS AND CONTINGENCY

City of Meriden		2021	2022	City	2023	City	\$\$ Change	% Change
2024 Budget		AUDITED	AUDITED	Council	Y-T-D	Manager		
				Approved 2023	as of 12/31/22	Rec.		
			234,886				-	
BENEFITS (0213)							-	
0001-0213-40-0-0000-201	CITY MEDICAL BENEFITS	7,790,514	8,082,658	8,770,684	6,664,013	9,296,925	526,241	6.0%
0001-0213-40-0-0000-202	POST RETIREMENT (OPEB)	400,000	400,000	400,000	-	600,000	200,000	50.0%
0001-0213-40-0-0000-207	LIFE INSURANCE	127,347	132,655	140,873	76,897	152,175	11,302	8.0%
0001-0213-40-0-0000-220	LONGEVITY	38,187	38,514	41,843	36,813	36,813	(5,030)	-12.0%
0001-0213-40-0-0000-231	EMPLOYEE RETIREMENT	5,226,905	6,276,672	7,331,661	7,331,661	9,929,731	2,598,070	35.4%
0001-0213-40-0-0000-235	DEFINED CONTRIB PLAN EXP	705,963	599,599	930,556	503,458	1,025,550	94,994	10.2%
0001-0213-40-0-0000-236	POLICE DEFINED CONTRIB PLAN EXP	26,404	32,429	30,000	19,372	30,000	-	0.0%
0001-0213-40-0-0000-237	FIRE DEFINED CONTRIB PLAN EXP	10,515	17,014	15,000	8,863	15,000	-	0.0%
0001-0213-40-0-0000-241	UNEMPLOYMENT COMPENSATION	132,006	67,047	130,000	46,941	100,000	(30,000)	-23.1%
0001-0213-40-0-0000-242	UNUSED SICK LEAVE	194,850	238,975	240,000	241,323	240,000	-	0.0%
0001-0213-40-0-0000-244	SOCIAL SECURITY	3,598,835	3,843,347	3,720,471	1,924,423	3,950,000	229,529	6.2%
0001-0213-40-0-0000-250	POLICE BENEFITS	1,217,029	1,270,221	1,250,000	522,235	1,290,221	40,221	3.2%
0001-0213-40-0-0000-254	POLICE RETIREMENT	5,025,146	5,254,645	5,254,645	5,254,645	5,956,521	701,876	13.4%
0001-0213-40-0-0000-260	FIRE BENEFITS	1,186,911	1,275,615	1,318,737	910,582	1,318,737	-	0.0%
0001-0213-40-0-0000-264	FIRE RETIREMENT	3,514,735	3,794,759	3,794,759	3,794,759	4,768,893	974,134	25.7%
0001-0213-40-0-0000-277	POLICE LONGEVITY	45,051	41,350	50,050	37,700	50,050	-	0.0%
0001-0213-40-0-0000-278	FIRE LONGEVITY	39,188	37,617	37,742	37,875	37,742	-	0.0%
0001-0213-40-0-0000-282	UNIFORMS GUARDS	2,085	-	9,492	-	5,000	(4,492)	-47.3%
**** Cost Center Total ****	Employee Benefits	29,281,670	31,403,116	33,466,513	27,411,559	38,803,358	5,336,845	15.9%

City of Meriden		2021	2022	City	2023	City	\$\$ Change	% Change
2024 Budget		AUDITED	AUDITED	Council	Y-T-D	Manager		
				Approved 2023	as of 12/31/22	Rec.		
			(2,121,446)				-	
CONTINGENCY (0200)		-	-		-		-	
0001-0200-40-0-0000-601	CONTINGENCY	-	-	400,000	-	400,000	-	0.0%
**** Cost Center Total ****	Contingency	-	-	400,000	-	400,000	-	0.0%

GENERAL ADMINISTRATION

City of Meriden		2021	2022	City	2023	City	\$\$ Change	% Change
2024 Budget		AUDITED	AUDITED	Council	Y-T-D	Manager		
				Approved 2023	as of 12/31/22	Rec.		
GENERAL ADMINISTRATION (0214)			(26,208)					
0001-0214-40-0-0000-310	TRANSIT	302,743	287,427	302,743	73,137	302,743	-	0.0%
0001-0214-40-0-0000-331	PUPIL TRANSPORTATION	360,595	355,985	360,595	151,177	355,985	(4,610)	-1.3%
0001-0214-40-0-0000-342	WATER	195,886	194,419	199,731	154,408	194,419	(5,312)	-2.7%
0001-0214-40-0-0000-343	HYDRANTS	65,000	65,000	65,000	-	65,000	-	0.0%
0001-0214-40-0-0000-344	SEWERS	93,034	140,705	147,712	82,432	147,712	-	0.0%
0001-0214-40-0-0000-371	MALONEY SCHOLARSHIP	24,000	24,000	24,000	24,000	24,000	-	0.0%
0001-0214-40-0-0000-372	VETERANS ORGANIZATION	12,645	12,823	18,450	12,820	18,450	-	0.0%
0001-0214-40-0-0000-374	AMBULANCE	162,059	164,490	164,486	83,169	176,450	11,964	7.3%
0001-0214-40-0-0000-375	EMERGENCY MEDICAL DISPATCH/EMERGENCY	38,723	38,723	42,000	16,135	42,000	-	0.0%
0001-0214-40-0-0000-376	NERDEN RTC DAY CAMP	40,000	40,000	40,000	40,000	40,000	-	0.0%
0001-0214-40-0-0000-388	AUDIT	72,145	74,795	107,380	44,625	107,380	-	0.0%
0001-0214-40-0-0000-395	PROBATE COURT	15,186	16,639	15,000	6,749	15,000	-	0.0%
0001-0214-40-0-0000-440	ZONING EXP & SUPPLIES & PART TIME	3,397	8,299	5,000	2,799	5,000	-	0.0%
0001-0214-40-0-0000-718	REPAY HOUSING AUTHORITY	-	-	-	-	-	-	0.0%
0001-0214-40-0-0000-719	TEXTBOOK LOAN	-	-	-	-	-	-	0.0%
0001-0214-40-0-0000-726	SPECIAL EVENTS & CELEBRATIONS	-	-	-	500	-	-	0.0%
0001-0214-40-0-0000-727	SOLOMON GOFFE HOUSE	-	-	-	-	-	-	0.0%
0001-0214-40-0-0000-730	CONSERVATION COMMITTEE	-	50	1,000	-	1,000	-	0.0%
0001-0214-40-0-0000-746	MERIDEN SCHOLASTIC SCHOLARSHIP FUN	23,000	29,500	30,000	33,500	30,000	-	0.0%
0001-0214-40-0-0000-748	NEIGHBORHOOD ASSOCIATIONS	2,578	2,912	3,500	-	3,000	(500)	-14.3%
0001-0214-40-0-0000-760	TEEN SATELLITE PROGRAMS	80,000	78,125	80,000	-	80,000	-	0.0%
0001-0214-40-0-0000-779	PROJECT GRADUATION	-	-	1,000	-	1,000	-	0.0%
0001-0214-40-0-0000-783	LINEAR TRAIL ADVISORY COMMITTEE	1,000	1,000	1,000	-	1,000	-	0.0%
0001-0214-40-0-0000-784	GOLF SUPPORTIVE CONTRIBUTION	-	-	-	-	-	-	0.0%
0001-0214-40-0-0000-785	MMBC SUPPORTIVE CONTRIBUTION	11,750	34,075	71,680	2,131	71,680	-	0.0%
0001-0214-40-0-0001-726	SPECIAL EVENTS Veterans Day	636	970	1,500	915	1,500	-	0.0%
0001-0214-40-0-0002-726	SPECIAL EVENTS Mayor's Cleanup	1,528	1,283	1,000	302	1,000	-	0.0%
0001-0214-40-0-0003-726	SPECIAL EVENTS Memorial Day Parade	-	2,259	2,500	-	2,500	-	0.0%
0001-0214-40-0-0004-726	SPECIAL EVENTS Fly In Airport	-	-	-	-	-	-	0.0%
0001-0214-40-0-0005-726	SPECIAL EVENTS Puerto Rican Festival	-	-	-	-	-	-	0.0%
0001-0214-40-0-0006-726	SPECIAL EVENTS FISHING DERBY/MISC.	-	1,005	1,000	-	1,000	-	0.0%
0001-0214-40-0-0010-726	SPECIAL EVENTS Daffodil Festival	-	71,813	70,917	1,658	70,917	-	0.0%
**** Cost Center Total ****	Finance General Administration	1,505,905	1,646,296	1,757,194	730,456	1,758,736	1,542	0.1%

SECTION 3

FINANCE:

Finance

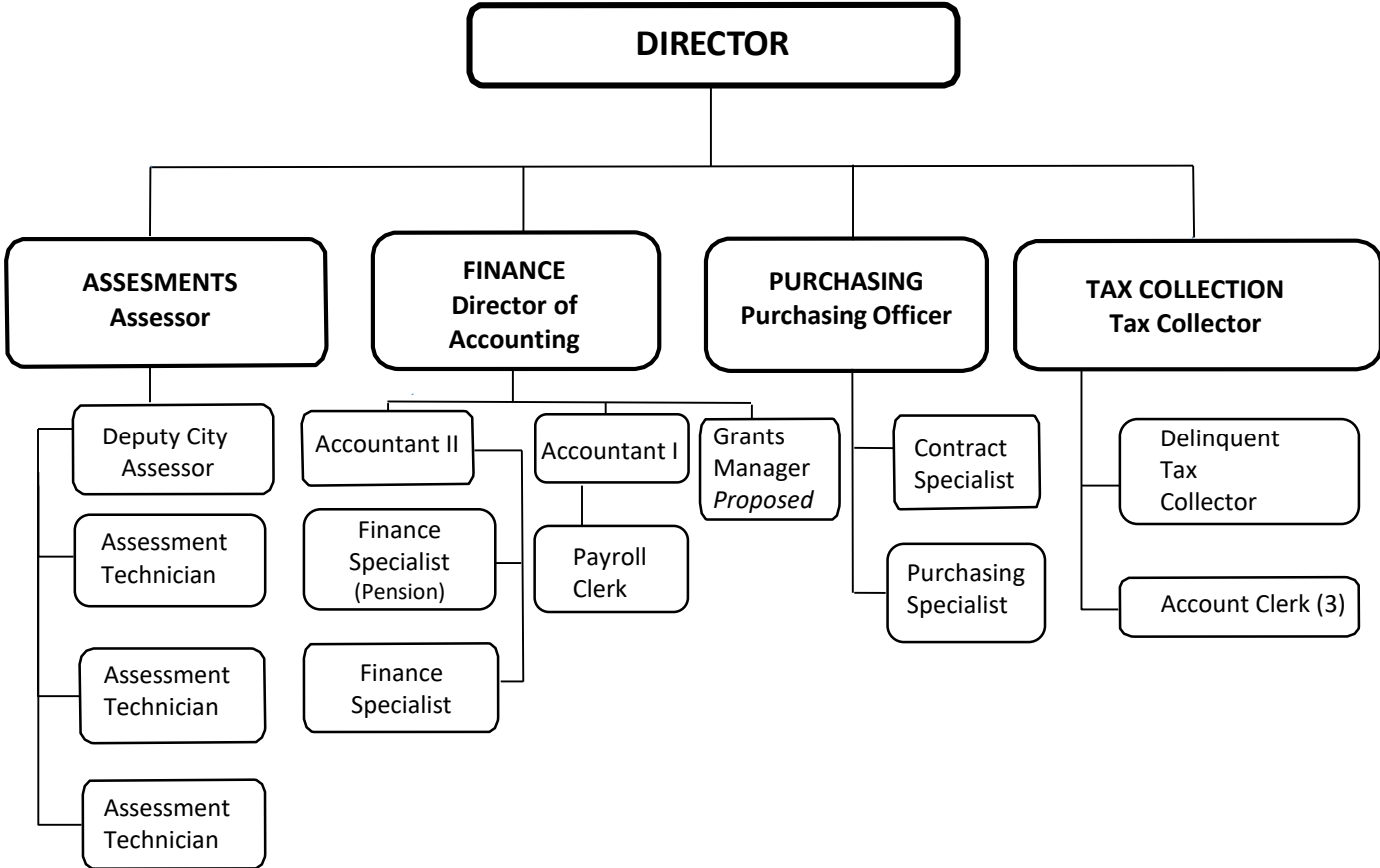
Assessor

Purchasing

Tax

Collection

FINANCE



FINANCE DEPARTMENT

MISSION

It is the mission of the City of Meriden Finance Department to provide responsive, cost-effective timely support services to the City of Meriden residents, City employees, City retirees, and Meriden elected officials.

SUCSESSES AND ACCOMPLISHMENTS

- Expected to receive a Certificate of Achievement of Excellence in Financial Reporting for the eighteenth straight year for our annual Financial Statements.
- Executed on a Bond Refunding for the 2014 Series A and 2011 Clean Water Funds based on historically low interest rates generating over \$2.9M of Budgetary Savings.
- Successfully delivered on increasing the City's Fund Balance to 10% within the recommended 10-12% range by our Rating Agencies.
- Continue to revamp Finance Department procedures to account for vendor modifications requiring alternative funding and/or payment methods.
- Initiated the process of collecting lease guidance information for the City to assist with compliance regarding GASB Standard # 87.

FUTURE GOALS AND INITIATIVES

- Maintain the city's strong financial condition by developing realistic budgets resulting in balanced operations.
- Maintain the city's strong oversight over financial operations through regular revenue and expenditure forecasting. Prepare quarterly forecasts of revenues, expenditures, and changes in fund balance for the general fund.
- Prepare and update the city's three-year pro forma operating budget projection in advance of the annual budget process, in order to assist the City Manager in formulating his budgetary priorities.
- Work closely with Department Heads to drive process improvement in developing the 5 Year Capital Plan and Fleet Plan.

- Enhanced Staff Training including all staff within the Assessor’s Office to obtain a Connecticut Certified Municipal Assessor’s Designation.
- Maintain the city's excellence in financial reporting and compliance including providing guidance on the compliance testing for the American Rescue Plan which is the City’s newest and largest grant program.
- Continue to implement good financial policies including building budgetary reserves targeting a 12% Undesignated Fund Balance by 2025.

PERSONNEL AND EXPENDITURES SUMMARY

<u>Job Title</u>	<u>Fund</u>	<u>Dept</u>	<u>Obl</u>	<u>Percentage</u>	<u>2023 Budget Approved</u>	<u>2024 Budget Request</u>	<u>Object Total</u>
FINANCE (0210)							
DIRECTOR OF FINANCE	0001	0210	190	100.000	138,251.05	142,095.33	142,095.33
FINANCE SPECIALIST	0001	0210	196	75.000	42,044.19	45,290.32	
FINANCE SPECIALIST	0001	0210	196	100.000	56,051.43	60,927.09	
PAYROLL CLERK/GRANT SPECIALIST	0001	0210	196	100.000	81,744.86	84,276.80	190,494.21
ACCOUNTANT	0001	0210	198	100.000	95,108.57	99,552.01	
ACCOUNTANT II	0001	0210	198	100.000	100,990.29	103,546.63	
DIRECTOR OF ACCOUNTING	0001	0210	198	100.000	123,265.72	128,999.12	437,097.76
GRANTS MANAGER	0001	0210	198	100.000	-	105,000.00	
					637,456.11	769,687.30	769,687.30
FINANCE SPECIALIST	0620	0210	196	8.33	4,669.08	5,032.26	
FINANCE SPECIALIST	0621	0210	196	8.33	4,669.08	5,032.26	
FINANCE SPECIALIST	0622	0210	196	8.34	4,669.08	5,032.26	
HR SPEC. PENSION ASSIST.	0620	0210	196	33.33	21,124.11	21,660.23	
HR SPEC. PENSION ASSIST.	0621	0210	196	33.33	21,124.11	21,660.23	
HR SPEC. PENSION ASSIST.	0622	0210	196	33.33	21,124.12	21,660.23	
					77,379.58	80,077.47	

City of Meriden		2021	2022	City	2023	City	\$\$ Change	% Change
2024 Budget		AUDITED	AUDITED	Council	Y-T-D	Manager		
				Approved 2023	as of 12/31/22	Rec.		
FINANCE (0210)								
0001-0210-40-0-0000-189	SEASONAL WORKERS	-	-		-			
0001-0210-40-0-0000-190	ADMINISTRATIVE	135,406	137,945	138,251	67,902	142,095	3,844	2.8%
0001-0210-40-0-0000-191	OVERTIME CONTINGENCY	1,111	3,054	1,500	1,329	1,500	-	0.0%
0001-0210-40-0-0000-196	MME	173,115	144,066	179,840	82,260	190,494	10,654	5.9%
0001-0210-40-0-0000-198	SUPERVISORS	289,815	308,213	319,365	154,360	437,098	117,733	36.9%
0001-0210-40-0-0000-205	TRAVEL ALLOWANCE	-		2,400	1,000	2,400	-	0.0%
0001-0210-40-0-0000-352	VEHICLE MAINTENANCE	2,400	2,400	-		-	-	0.0%
0001-0210-40-0-0000-440	OFFICE EXPENSE & SUPPLIES	-	19,461	27,000	14,828	27,000	-	0.0%
0001-0210-40-0-0000-601	BANKING SERVICES	19,509	8,486	50,000	3,759	25,000	(25,000)	-50.0%
0001-0210-40-0-0000-640	MEMBERSHIP & MEETINGS	18,945	2,263	5,000	2,177	7,500	2,500	50.0%
0001-0210-40-0-0000-703	GENERAL OFFICE SUPPLIES	1,551	-	-	35,431		-	0.0%
**** Cost Center Total **** Finance		641,852	625,888	723,356	363,046	833,087	109,731	15.2%

PERFORMANCE MEASURES

PERFORMANCE MEASURES	GOAL	FY2019 ACTUAL	FY2020 ACTUAL	FY2021 ACTUAL	FY2022 ACTUAL
Issue timely Financial Statements with no significant deficiencies or material weaknesses	YES	YES	YES	YES	YES
Achieve a tax collection rate that meet or exceed budgeted projections	YES	YES	YES	YES	YES
Complete grand list and required state assessment reports in a timely manner	YES	YES	YES	YES	YES

ACTIVITY INDICATORS

ACTIVITY INDICATORS	FY 2019 ACTUAL	FY2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL
Purchasing Division Indicators				
Purchase Orders Issued	1,332	1,339	1,109	1012
Bid Quotes Processed	24	11	4	2
Bids Processed	32	38	41	47
Tax Division Indicators				
Tax bills issued	77,989	77,232	76,401	77,502
Assessor Division Indicators				
Real estate accounts (taxable)	18,960	18,964	18,951	19,522
Real estate accounts (exempt)	583	571	571	591
Personal property accounts	2,016	2,017	2,076	2,077
Motor vehicle accounts	46,628	46,589	44,642	44,755
Motor vehicle supplemental accounts	10,622	8,853	11,212	11,148
Finance Division Indicators				
Accounts Payable checks issued	9,318	8,459	8,459	9,276
P-Card transactions processed	8,109	8,473	7,786	8,742
1099-MISC's issued	278	302	302	361
1095-C's issued	675	671	671	653
W-2's issued	737	743	743	823
1099-R's issued	907	902	902	913

PURCHASING

Job Title	Fund	Dept	Obl	Percentage	2023 Budget	2024 Budget	Object
					Approved	Request	Total
PURCHASING (0250)							
CONTRACT SPECIALIST	0001	0250	196	100.000	66,017.83	70,510.52	
PURCHASING SPECIALIST	0001	0250	196	100.000	65,574.86	70,510.52	141,021.04
PURCHASING OFFICER	0001	0250	198	100.000	115,256.57	110,489.60	110,489.60
					246,849.26	251,510.64	251,510.64

City of Meriden		2021	2022	City	2023	City	\$\$ Change	% Change
2024 Budget		AUDITED	AUDITED	Council	Y-T-D	Manager		
				Approved 2023	as of 12/31/22	Rec.		
PURCHASING (0250)			15,964					
0001-0250-40-0-0000-191	OVERTIME	-	-	-	93	-		
0001-0250-40-0-0000-196	MME	115,261	126,247	131,593	58,951	141,021	9,428	7.2%
0001-0250-40-0-0000-198	SUPERVISORS	106,446	110,789	115,257	55,702	110,490	(4,767)	-4.1%
0001-0250-40-0-0000-440	OFFICE EXPENSE & SUPPLIES	2,124	4,151	4,750	814	4,750	-	0.0%
0001-0250-40-0-0000-640	MEMBERSHIP & MEETINGS	1,067	610	4,500	100	4,500	-	0.0%
0001-0250-40-0-0000-702	STOREROOM	-	-	-	-	-	-	0.0%
**** Cost Center Total ****	**** Purchasing	224,898	241,797	256,100	115,567	260,761	4,661	1.8%

TAX COLLECTOR

Job Title	Fund	Dept	Obl	Percentage	2023 Budget	2024 Budget	Object
					Approved	Request	Total
COLLECTIONS (0260)							
ACCOUNT CLERK	0001	0260	196	100.000	69,537.71	63,858.52	
ACCOUNT CLERK	0001	0260	196	100.000	60,498.51	64,734.63	
ACCOUNT CLERK	0001	0260	196	100.000	65,574.86	67,093.03	195,686.18
DELINQUENT REVENUE COLLEC	0001	0260	198	100.000	81,572.29	83,636.23	
TAX COLLECTOR	0001	0260	198	100.000	120,032.86	123,059.67	206,695.90
					397,216.23	402,382.08	402,382.08

City of Meriden		2021	2022	City	2023	City	\$\$ Change	% Change
2024 Budget		AUDITED	AUDITED	Council	Y-T-D	Manager		
				Approved 2023	as of 12/31/22	Rec.		
			(16,899)					
TAX COLLECTOR (0260)								
0001-0260-40-0-0000-189	SEASONAL WORKERS	-	-	-	-	-	-	0.0%
0001-0260-40-0-0000-191	OVERTIME	1,427	850	3,500	462	3,000	(500)	-14.3%
0001-0260-40-0-0000-196	MME	171,937	196,322	220,430	89,330	195,687	(24,743)	-11.2%
0001-0260-40-0-0000-198	SUPERVISORS	174,496	194,014	201,605	96,358	206,696	5,091	2.5%
0001-0260-40-0-0000-440	OFFICE EXPENSE & SUPPLIES	66,438	73,669	70,000	12,894	74,000	4,000	5.7%
0001-0260-40-0-0000-640	MEMBERSHIP & MEETINGS	760	920	1,500	170	1,775	275	18.3%
**** Cost Center Total **** Tax Collector		415,058	465,775	497,035	199,214	481,158	(15,877)	-3.2%

TAX ASSESSOR

Job Title	Fund	Dept	Obl	Percentage	2023 Budget	2024 Budget	Object
					Approved	Request	Total
ASSESSMENT (0280)							
ASSESSMENT TECHNICIAN	0001	0280	196	100.000	56,035.20	58,983.09	
ASSESSMENT TECHNICIAN	0001	0280	196	100.000	56,035.20	62,130.52	
ASSESSMENT TECHNICIAN	0001	0280	196	100.000	61,422.40	61,063.09	182,176.70
CITY ASSESSOR	0001	0280	198	100.000	125,810.29	128,999.32	
DEPUTY ASSESSOR	0001	0280	198	100.000	87,203.71	91,207.20	
							220,206.52
					386,506.80	402,383.22	402,383.22

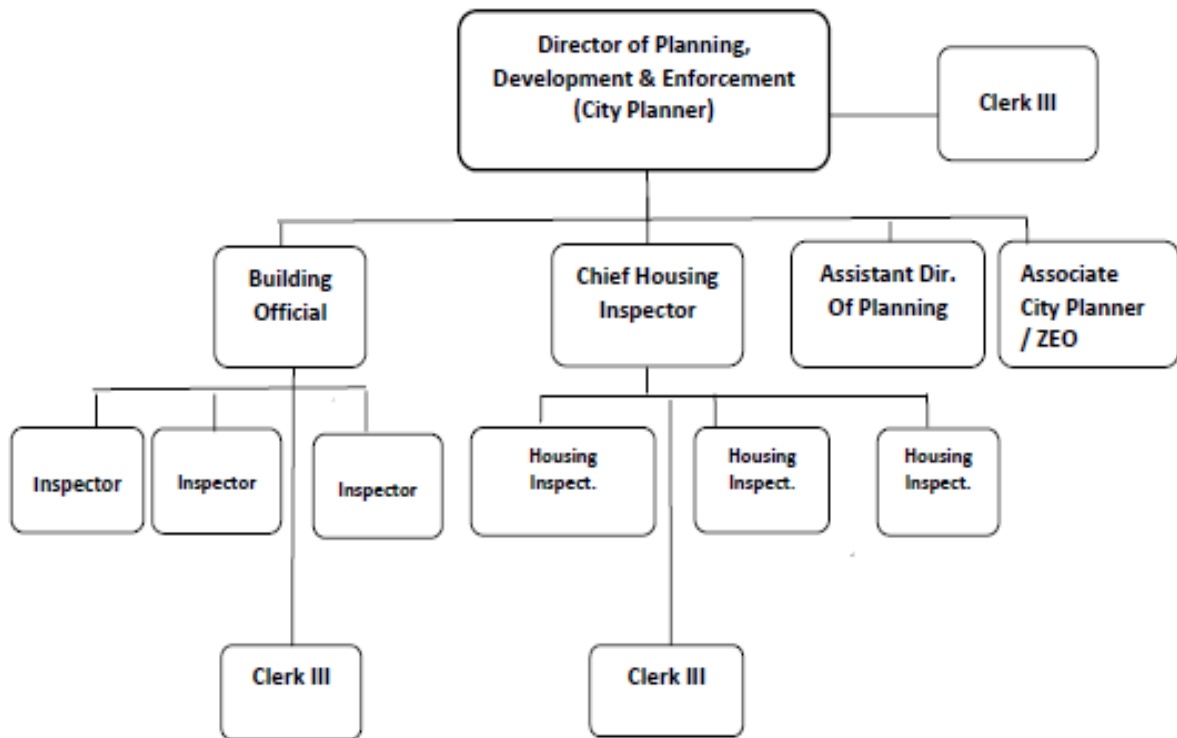
Job Title	Fund	Dept	Obl	Percentage	2023 Budget	2024 Budget	Object
					Approved	Request	Total
ASSESSMENT APPEALS (0281)							
BOARD OF TAX RELIEF	0001	0280	189	100.000	500.00	500.00	
BOARD OF TAX RELIEF	0001	0280	189	100.000	500.00	500.00	
BOARD OF TAX RELIEF	0001	0280	189	100.000	500.00	500.00	
BOARD OF TAX RELIEF	0001	0280	189	100.000	500.00	500.00	
BOARD OF TAX RELIEF	0001	0280	189	100.000	500.00	500.00	2,500.00
					2,500.00	2,500.00	2,500.00

City of Meriden		2021	2022	City	2023	City	\$\$ Change	% Change
2024 Budget		AUDITED	AUDITED	Council	Y-T-D	Manager		
				Approved 2023	as of 12/31/22	Rec.		
			(50,717)					
ASSESSMENT (0280)								
0001-0280-40-0-0000-189	MISC PART-TIME	3,440	3,000	2,500	14,930	10,000	7,500	300.0%
0001-0280-40-0-0000-191	OVERTIME	5,218	8,794	5,500	2,449	5,500	-	0.0%
0001-0280-40-0-0000-196	MME	132,617	117,425	173,493	71,714	182,177	8,684	5.0%
0001-0280-40-0-0000-198	SUPERVISORS	193,806	204,499	213,014	102,947	220,207	7,193	3.4%
0001-0280-40-0-0000-350	GASOLINE	296	182	400	235	600	200	50.0%
0001-0280-40-0-0000-352	VEHICLE MAINTENANCE	162	932	375	1,082	375	-	0.0%
0001-0280-40-0-0000-388	AUDIT	-	-	-	-	-	-	0.0%
0001-0280-40-0-0000-390	REVALUATION	8,652	-	-	-	-	-	0.0%
0001-0280-40-0-0000-440	OFFICE EXPENSE & SUPPLIES	16,358	14,480	12,000	7,059	16,000	4,000	33.3%
0001-0280-40-0-0000-640	MEMBERSHIP & MEETINGS	4,873	5,924	9,000	1,652	9,000	-	0.0%
**** Cost Center Total ****	Assessment	365,422	355,236	416,282	202,068	443,859	27,577	6.6%
			10,186				-	
DEBT SERVICE (5211)								
0001-5211-40-5-0000-301	PRINCIPAL BONDS	8,485,874	\$10,437,847	10,140,184	\$2,913,106	9,836,222	(303,962)	-3.0%
0001-5211-40-5-0000-302	INTEREST BONDS	4,710,903	\$5,285,097	4,968,725	\$2,530,016	4,500,585	(468,140)	-9.4%
0001-5211-40-5-0000-311	REFUNDING INTEREST EXPENSE	-	-	-	-	-	-	
0001-5211-40-5-0000-699	TRANSFER IN - PREMIUM	(1,150,000)	(1,150,000)	(700,000)	(700,000)	-	-	
**** Cost Center Total ****	Debt Services	12,046,777	14,572,943	14,408,909	4,743,122	14,336,807	0	0.0%

SECTION 4

DEVELOPMENT & ENFORCEMENT

DEVELOPMENT AND ENFORCEMENT



DEVELOPMENT AND ENFORCEMENT DEPARTMENT

MISSION

The Development and Enforcement Department’s mission is:

- To provide outstanding planning, zoning and code enforcement services in order to ensure the highest quality of life in the City of Meriden.
- To work creatively and collaboratively to enhance the natural and built environment of the City of Meriden so that its population grows, its economy thrives, and it becomes the premier community of choice in the region

SUCSESSES AND ACCOMPLISHMENTS

- The Planning division administered a total of 81 land use applications and plan reviews in 2022:

Planning Commission	32
Zoning Board of Appeals	33
Inland Wetlands and Watercourses Commission	16
- The Building Division issued a total of 2,755 building permits and conducted 4,680 inspections.
- Zoning Enforcement
 - Closed 106 Zoning cases
- The Housing Division has conducted 6,509 inspections and closed out 2,310 housing code and blight ordinance violation cases.
- Updated the City Zoning Regulations and provided support for moratorium in response to a highly active legislative session.

FUTURE GOALS AND INITIATIVES

- Continue to promote and seek out additional opportunities for the professional development of our Land Use Board and Commission members.
- Utilize property conditions survey to develop a targeted approach to neighborhood stabilization.

- Continue comprehensive review of the City zoning and subdivision regulations and propose the revisions as appropriate.
- Develop increased capabilities for online public viewing of land use applications, documents, and notifications to simplify and promote public access.
- Work with the Communication Director to educate the public about the services of the Development and Enforcement Department and provide information about current land use applications and meetings.
- Continue the implementation of POCD Action Agenda items.
- Evaluate commercial corridors to provide a framework for future re-zoning efforts to enable parcel assemblage while maintaining appropriate buffering to residential zones.
- Provide guidance and support to residents, businesses, and developers to encourage investment and economic growth for the City through offering superb customer service.
- As a part of the Adaptive Reuse initiative, continue to work with the State of CT, AIA, and various professionals on creating an incentives package for the adaptive reuse of buildings and sites within the Adaptive Reuse Overlay Zone.

PERSONNEL AND EXPENDITURES SUMMARY

Job Title	Fund	Dept	Obl	Percentage	2023 Budget Approved	2024 Budget Request	Object Total
DEVELOPMENT & ENFORCEMENT (0510)							
DIRECTOR OF PLANNING	0001	0510	190	100.000	117,622.29	120,893.21	120,893.21
BUILDING INSPECTOR	0001	0510	196	100.000	90,269.71	92,378.41	
BUILDING INSPECTOR	0001	0510	196	100.000	90,269.71	84,936.97	
BUILDING INSPECTOR	0001	0510	196	100.000	84,936.97	84,936.97	
CHIEF HOUSING INSPECTOR	0001	0510	196	25.000	22,567.42	22,791.35	
CLERK III	0001	0510	196	100.000	52,031.94	55,497.83	
CLERK III	0001	0510	196	100.000	60,068.57	61,467.09	
CLERK III	0001	0510	196	50.000	30,034.29	30,733.55	
HOUSING INSPECTOR	0001	0510	196	25.000	16,336.92	17,444.43	
HOUSING INSPECTOR	0001	0510	196	25.000	17,890.22	18,305.23	
HOUSING INSPECTOR	0001	0510	196	25.000	17,890.22	18,305.23	486,797.06
ASSISTANT PLANNING DIRECT	0001	0510	198	100.000	93,281.14	95,452.81	
ASSOCIATE CITY PLANNER	0001	0510	198	100.000	103,701.71	108,524.24	
BUILDING OFFICIAL	0001	0510	198	100.000	92,028.80	102,094.40	306,071.45
					888,929.91	913,761.72	913,761.72
CHIEF HOUSING INSPECTOR	1114-0510-41-0-2045-804			75.000	66,810.65	68,374.04	
CLERK III	1114-0510-41-0-2045-804			50.000	30,034.29	30,733.55	
HOUSING INSPECTOR	1114-0510-41-0-2045-804			75.000	53,670.65	54,915.69	
HOUSING INSPECTOR	1114-0510-41-0-2045-804			75.000	49,010.75	52,333.29	
HOUSING INSPECTOR	1114-0510-41-0-2045-804			75.000	53,670.65	54,915.69	
					253,196.99	261,272.26	

City of Meriden		2021	2022	City	2023	City	\$\$ Change	% Change
2024 Budget		AUDITED	AUDITED	Council	Y-T-D	Manager		
				Approved 2023	as of 12/31/22	Rec.		
DEVELOPMENT & ENFORCEMENT (0510)								
0001-0510-40-0-0000-189	MISC PART TIME	10,615	10,808	8,000	36,150	8,000	-	0.0%
0001-0510-40-0-0000-190	ADMINISTRATIVE	99,058	117,362	117,623	57,770	120,893	3,270	2.8%
0001-0510-40-0-0000-191	OVERTIME	1,318	3,590	3,500	15,480	3,500	-	0.0%
0001-0510-40-0-0000-196	MME	438,276	413,346	481,999	147,466	486,797	4,798	1.0%
0001-0510-40-0-0000-198	SUPERVISORS	247,838	211,562	289,012	121,982	306,072	17,060	5.9%
0001-0510-40-0-0000-205	TRAVEL ALLOWANCE	-	-	2,400	1,000	2,400	-	0.0%
0001-0510-40-0-0000-350	GASOLINE	2,162	1,871	3,000	1,107	2,000	(1,000)	-33.3%
0001-0510-40-0-0000-352	VEHICLE MAINTENANCE	4,336	4,350	1,900	1,931	4,300	2,400	126.3%
0001-0510-40-0-0000-440	OFFICE EXPENSE & SUPPLIES	14,928	15,378	17,000	6,795	17,000	-	0.0%
0001-0510-40-0-0000-640	MEMBERSHIPS & MEETINGS	2,545	2,171	6,000	2,261	3,000	(3,000)	-50.0%
**** Cost Center Total ****	Development & enforcement	821,076	780,438	930,434	391,944	953,962	23,528	2.5%

PERFORMANCE MEASURES

PERFORMANCE MEASURES	GOAL	FY2021 ACTUAL	FY2022 ACTUAL
Land Use – PC	30 days	26	27
Land Use - ZBA	30 days	32	26 (Var/SE) 53 (SE+Site Plan)
Land Use - TOD	15 days	15	17
Land Use - Wetlands	30	22	52
Land Use – Zoning Commission	30	54	46
Building Permit Issuance	5 days	3	6*

*Low staffing impacted building permit entry and issuance- number reflects issuance after entry

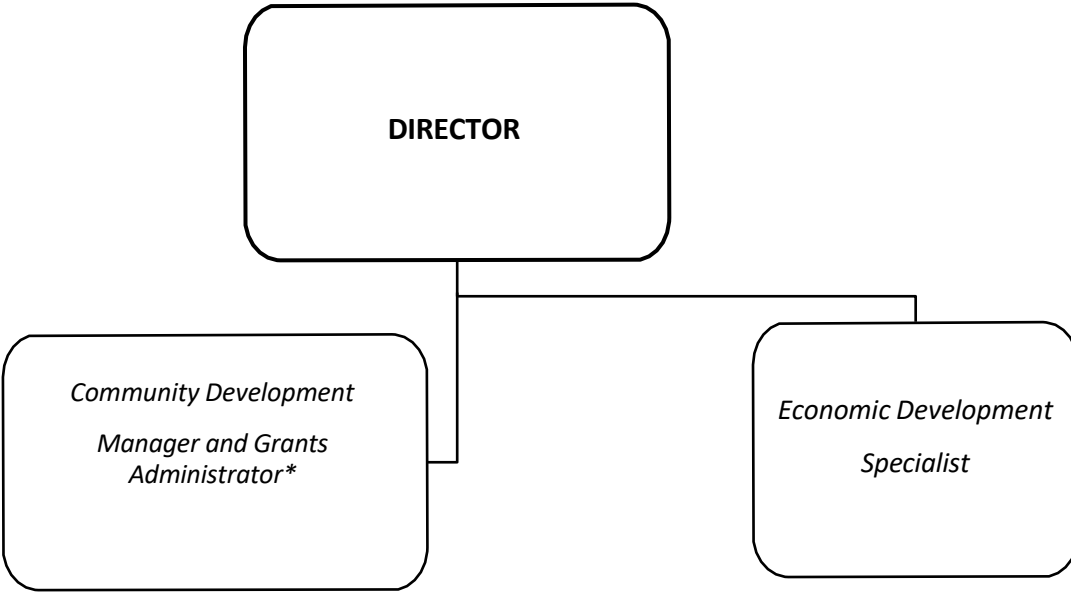
ACTIVITY INDICATORS

ACTIVITY INDICATORS	FY2020 ACTUAL	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 YTD 7/1/22– 1/31/23
Building permits	2141	2903	2755	1433
Building Dept. - Inspections	4253	3723	4680	2072
Housing Dept. – CofC Inspections	1441	3573	2457	1712
Housing Dept. – Inspections (total)	8229	9332	6509	3581
Planning Dept. – Land Use applications	97	61	81	55

SECTION 5

ECONOMIC DEVELOPMENT

ECONOMIC DEVELOPMENT



* 75% of salary pd from CD, 25% from General Fund

ECONOMIC DEVELOPMENT DEPARTMENT

MISSION

The mission of the Economic Development Department (EDD) is to support and foster economic growth in the City's tax base. Working with current and potential employers, the EDD will help create new jobs and opportunities for expansion within the Meriden community. Under the umbrella of the EDD is the Community Development Block Grant (CDBG), which is a Federal grant used to advance community development. The EDD staff advances its mission by working on the following objectives:

- Support and champion community leaders who work to make Meriden an attractive and economically viable place to live, work and recreate.
- Collaborate with private, public and non-profit organizations that create jobs and economic activity in Meriden.
- Increase investment in Meriden by attracting new businesses across diverse economic sectors while working to retain and grow existing businesses.
- Pursue funding for and help implement critical infrastructure improvements or other programs necessary to support and sustain economic growth.
- Engage in long-term planning while at the same time recognizing the short-term needs of Meriden business owners, residents and workers.
- Continue the strong partnership with CT Small Business Development Center (SBDC) to provide Technical Assistance to small business owners in Meriden at no cost to the City.
- In accordance with the Plan of Conservation and Development (POCD), the EDD will work closely with the Planning and Zoning Department to ensure developers understand the City's goals and objectives for future land use.
- Act in conjunction with State and the Federal government to provide guidance and direction on state-run DECD small business initiatives.

SUCSESSES AND ACCOMPLISHMENTS

Marketing: We are in the process of revamping our marketing campaign. We will be launching a modernized Meridenbiz.com website.

- Thousands of hours of public service announcements on Lamar billboard promoting Meriden announcements and events in 2021. This included information about Parks & Recreation department activities, Meriden Public Schools musicals, and several other programs and events fun by Meriden's non-profit partners.
- The City has a new partnership with OUTFRONT Media- billboards were placed on highways 691 and 91

- Continued promoting Discovermeriden.com, a community-wide calendar that crawl all Meriden activities and events in collaboration with the Communications Director and EDD staff that will populate events throughout the 2022/2023 year. Makes it accessible across multiple platforms

Business Development & Retention, Real Estate Development: The EDD works to foster small business developments and retention by assisting in the identification of available properties by referring businesses to lending institutions and other partners. City staff helped numerous businesses and property owners with their real estate needs in 2022.

- The EDD office continues to collaborate with Meriden Economic Development Corporation (MEDCO), and the Midstate Chamber of Commerce to help Meriden entrepreneurs succeed. This collaboration has worked together to develop and roll out the MeridenBIG program. This program aims to enhance revitalization and restoration of our vibrant business community, while increasing foot traffic, income balance and opportunity.
- The sale of the old Macy's building (179,975 square foot department store) to Yale New Haven Hospital. Their plans for medical and out-patient services calls for a multimillion dollar investment from the property owner. The facility will provide additional options for medical services to the City of Meriden.
- The property at 850 Murdock Ave has a completed 158,000 square foot distribution center that is approaching full occupation. Phase 2 is set to begin this year with the construction of a 130,016 square foot building for manufacturing and has tenants lined up to occupy the building.

Economic Development and Planning Studies: The EDD undertakes economic development and planning studies to advance long-term development in Meriden. Current studies include the following:

- Lewis Ave. Soccer fields: The City completed a study in 2019 to relocate the soccer fields adjacent to the hospital facility. This will allow for the hospital to continue their expansion for a new medical building.
- Bruns-Pak: feasibility study for a data center to be located in our opportunity zone. The study looked at 3 sites that could be used in the future. This is a possible use for the 1 King Place property after demolition.
- South Mountain Road: completed study has led to numerous companies investigating the property for future use.

Brownfield Redevelopment and Transit-Oriented Development (TOD): The City's EDD has been engaged in a long-term process to assess, remediate, and repurpose underutilized brownfield sites and foster transit-oriented development in Meriden's downtown. Ongoing projects include:

- 1 King Place - former Meriden Wallingford Hospital. \$4 million remediation project completed in 2019. Developer agreement expired in October 2021. EDD is currently developing plans for future use.

- 116 Cook Avenue. \$600,000 in site cleanup. Preferred developer agreement has expired in October 2021. EDD is currently developing plans for future use.
- We collaborated with a private developer, were awarded \$1.8 million from DECD for Brownfield remediation, and clean up at 289 and 290 Pratt St to develop an upscale apartment building. Plans for construction are currently in the works and have not been submitted.
- 85 Tremont Street- Received a \$1.49 million grant to remediate and abate the 2.19-acre historic mill complex site, the former Aeolian Company, maker of player pianos located at 85 Tremont Street. This will allow for the creation of 82 units of mixed-income housing by Trinity Financial.

City-owned Property transfers through the Economic Development Task

Force: The EDD provides staff support for the Economic Development Task Force, which oversees the acquisition and disposition of city, owned properties. These responsibilities are outlined in Chapter 41 of the City Code. Working with the Planning Dept. and City Legal Department, we have ensured that the correct process is followed with the disposal of city owned properties. Staff is evaluating city-owned properties for future disposal.

Incentives: The City of Meriden offers several incentive programs for businesses of all sizes. The EDD staff determines if a business is qualified for one or more of the following business incentive programs. Then will forward submissions of applicants to City Management for final approval.

- East Main Street tax abatement
- West Main Street and Colony St tax abatement
- Created a manufacturing tax abatement incentive to encourage more development within the city to create more jobs and bolster our economy.
- Implemented the first citywide program for large-scale projects.
- The MeridenBIG Program for potential business sites and entrepreneurs

Grants: The EDD manages grants related to economic and community development in the City of Meriden.

The City of Meriden received a \$4 million Lead Grant for lead remediation within our current housing stock.

Launched \$300,000 COVID relief grant (up to \$20,000) for CDBG eligible nonprofit organizations to help them prepare, prevent and recover from the pandemic.

Current grants being administered include:

CDBG

- \$979,930 awarded for CDBG for Program Year 49-23

Brownfields

- The department continues to manage a portfolio of active state and federal grants for Brownfield Remediation and Reuse.
- \$1.8 million awarded from CT Dept of Economic Community Development for 289 Pratt

Parks & Recreation

- \$3,320 awarded from OPM for Neglected Cemeteries Grant/West Cemetery

Public Works

- \$27,690 CT DEEP Open Space Grant for watershed protection land acquisition

Emergency Management Center

- \$60,145 awarded from CT Dept of Emergency Services and Public Protection for Emergency Management Center

Police Department

- \$25,175 awarded from DOJ JAG for violence prevention (2016)
- \$27,790 awarded from DOJ JAG for violence prevention (2018)
- \$28,055 awarded from DOJ JAG for violence prevention (2020)
- \$93,985 awarded from DOJ JAG for COVID Response (2020)
- \$30,594.00 awarded from DOJ for violence prevention (2021)
- \$80,000 awarded from CT OPM for Covid related salaries
- \$30,000 awarded from CT DOT for distracted driving prevention
- \$7,842 awarded from CT DOT for seatbelt safety
- \$15,760 awarded from DOJ for Bullet Proof Vests
- \$20,000 awarded from CT Judicial Branch Youth Service Prevention/Cadet
- \$22,603 awarded from CT OPM for Violent Crime Prevention

Submitted Applications

- \$32,000 grant submitted to CT Urban Forestry Council for new tree plantings
- \$32,000 grant submitted to DOJ for School Violence Prevention
- \$400,000 grant application submitted to DOT for Consolidated Rail Infrastructure Improvements
- \$62,923 grant application submitted to CT Dept of Emergency Services and Public Protection

FUTURE GOALS AND INITIATIVES

- *1 King Place/Former Meriden-Wallingford hospital site (city-owned):* EDD plans to apply for another round of funding to tear down portions of the old hospital and will continue to search for funding for the demolition of this site. The City has applied for several grants but has not been successful. Decreasing the square footage of the property will increase our ability to secure a new developer to see the project through completion and will also add some much needed green space to the area. This smaller site would be ideal for either senior or veteran housing.
- *116 Cook Ave (City-owned):* The structure has deteriorated over the years and a recent study has shown that the work to rehab the property would be costly. Thus, it is the vision of EDD to tear down the building and add a few smaller buildings to the property for either senior or veteran housing. This new development would also add much needed green space to the area.
- *Advance Transit-Oriented Development (TOD) –* Continue to work on TOD Development with Downtown developers for further progress on future property uses.
- *Community Development Block Grant:* Administer the Community Development Block Grant program (\$1 million annual entitlement grant from HUD) and other grants supporting community and economic development goals.
- *Continue administration of City Incentive programs:* Ensure that businesses eligible for the city and state incentive know how to apply for them. Look to expand our city incentive programs to attract and help business owners succeed.
- Expand and support further activity on the Meriden Green. The increased programming will help create and support more economic activity around the TOD.
- Continue to develop our media presence.
- South Mountain Road potential for development will continue to be monitored.
- Meridenbiz.com revitalization.

PERSONNEL AND EXPENDITURES SUMMARY

Job Title	Fund	Dept	Obj	Percentage	2023 Budget	2024 Budget	Object
					Approved	Request	Total
ECONOMIC DEVELOPMENT (0190)							
COMMUNITY DEV MGR & GRANT	0001	0190	190	35	28,778.88	29,507.01	
ECONOMIC DEVELOPMENT DIRE	0001	0190	190	90	99,726.97	102,500.34	
ECONOMIC DEVELOP SPECIALI	0001	0190	190	70.0	47,775.00	45,750.00	177,757.35
					176,280.85	177,757.35	177,757.35
ECONOMIC DEVELOPMENT (0116)							
ECONOMIC DEVELOP SPECIALI	1116	0120	192	30.0	20,475.00	19,607.15	
COMMUNITY DEV MGR & GRANT	1117	0120	190	60.00	49,335.22	50,583.45	80,090.46
COMMUNITY DEV MGR & GRANT	0121	0190	192	5.00	4,111.26	4,215.29	
ECONOMIC DEVELOPMENT DIRE	1116	0120	190	10.00	11,080.77	11,388.93	
					82,225.36	84,305.75	
GENERAL ADMINISTRATION (0214)							
TRANSIT ADMINISTRATOR	0001	0214	310	100.000	20,265.94	20,265.94	20,265.94
					20,265.94	20,265.94	20,265.94

City of Meriden		2021	2022	City	2023	City	\$\$ Change	% Change
2024 Budget		AUDITED	AUDITED	Council	Y-T-D	Manager		
				Approved 2023	as of 12/31/22	Rec.		
ECONOMIC DEVELOPMENT (0190)							-	
0001-0190-40-0-0000-190	ADMINISTRATIVE	156,466	138,987	172,342	85,572	177,757	5,415	3.1%
0001-0190-40-0-0000-205	TRAVEL ALLOWANCE	-	-	2,160	980	2,160	-	0.0%
0001-0190-40-0-0000-440	OFFICE EXPENSE & SUPPLIES	3,263	6,210	5,000	1,471	5,000	-	0.0%
0001-0190-40-0-0000-441	ECONOMIC DEVELOPMENT	63,300	55,058	100,000	13,512	100,000	-	0.0%
0001-0190-40-0-0000-640	MEMBERSHIP & MEETINGS	3,208	6,426	6,000	2,090	6,000	-	0.0%
**** Cost Center Total ****	Economic Development	226,237	206,680	285,502	103,626	290,917	5,415	1.9%

PERFORMANCE MEASURES

PERFORMANCE MEASURES	GOAL	FY2022	FY2023-ESTIMATED
DiscoverMeriden/Meriden2020.com/Meridenbiz.com users	12,000	10,000	12,000
Brownfield/ Blights	2	1	2
City properties sold	3	0	3
Tax incentive programs	5	2	5
New businesses	25	20	20

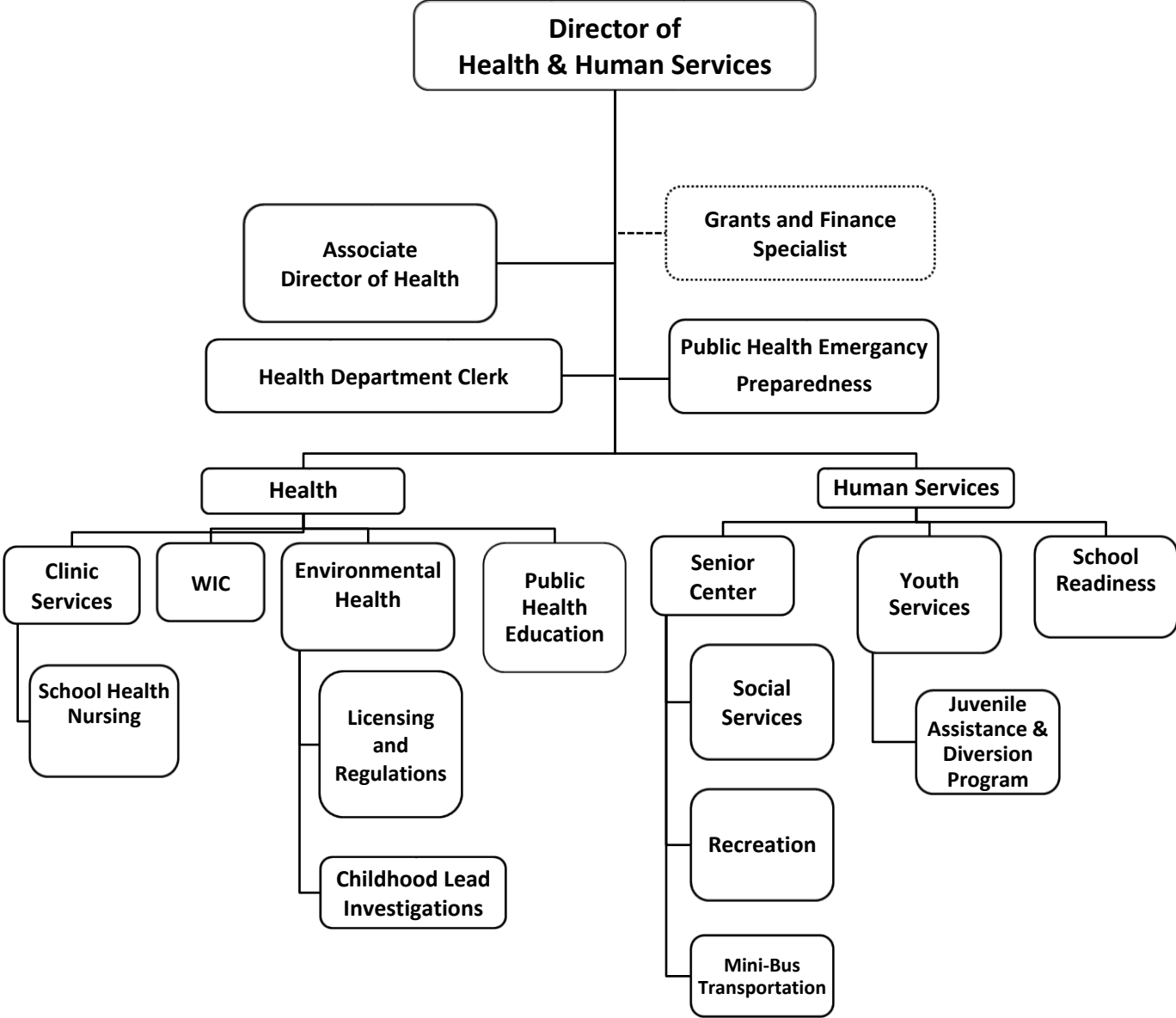
SECTION 6

HEALTH

&

HUMAN SERVICES

HEALTH & HUMAN SERVICES



HEALTH AND HUMAN SERVICES

MISSION

To improve the quality of life for all Meriden residents through the promotion of health, prevention of disease, and by assuring a safe and clean environment.

SUCCESSSES AND ACCOMPLISHMENTS FY22

- Provided 3,406 vaccines to our community. From July 2021 to June 2022 our office directly provided close to 4,400 COVID vaccines over 44 clinics.
- Through our state Preventive Health and Human Services Block Grant, installed and checked 281 car seats at no cost to Meriden residents.
- Managed 2 large federal grants from the Substance Abuse and Mental Health Services Administration (SAMHSA) addressing the opioid crisis in our community. Held Naloxone (Narcan ®) and Question/Persuade/Refer (QPR) suicide prevention trainings for our community. Provided Naloxone Leave Behind Kits to Meriden Fire and Hunters Ambulance.
- Applied for – and received – a grant from the National Association of County and City Health Officials (NACCHO) for Implementing Overdose Prevention Strategies at the Local Level (IOPSLL).
- Increased community participation in local events, promoting public health and Department functions.
- Continued to be the lead public health agency in response to the COVID-19 pandemic.
- Our Department refers residents to our Annual Report for a complete list of successes, accomplishments, and challenges faced in fiscal year 2021.
- Within 48 hours of Connecticut’s first mpox case (monkeypox), we created a webpage with multiple bilingual resources and updated it on a daily basis.

FUTURE GOALS AND INITIATIVES

- Formalize our strategic plan under the following goals:
 - Goal 1: Recruit, retain, and develop a competent public health workforce
 - Goal 2: Ensure data is used to drive programming and decision making.
 - Goal 3: Secure a new location for the Department of Health and Human Services
 - Goal 4: Continue to be Leaders in Public Health Practice
 - Goal 5: Strengthen Public Awareness of Health and Human Services Department Programs and Services and Effectively Communicate their Value
- Participate in a Senior Center Building Committee to evaluate the need for a new Senior Center and Health and Human Services Department offices.
- Review policies and procedures, using a health equity lens.

PERSONNEL AND EXPENDITURES SUMMARY

Job Title	Fund	Dept	Obl	Percentage	2023 Budget	2024 Budget	Object
					Approved	Request	Total
HEALTH (4710)							
							-
HUMAN SERVICES DIRECTOR	0001	4710	190	100.000	124,762.50	128,245.89	128,245.89
LAB COAT STIPEND	0001	4710	193	100.000	2,700.00	4,400.00	
PER DIEM	0001	4710	193	100.000	21,000.00	21,000.00	
PUBLIC HEALTH NURSE I	0001	4710	193	100.000	50,601.31	53,501.82	
PUBLIC HEALTH NURSE I	0001	4710	193	100.000	48,300.00	53,501.82	
PUBLIC HEALTH NURSE I	0001	4710	193	100.000	28,183.76	50,646.71	
PUBLIC HEALTH NURSE I	0001	4710	193	100.000	63,835.63	64,010.53	
PUBLIC HEALTH NURSE I	0001	4710	193	100.000	28,404.92	49,661.26	
PUBLIC HEALTH NURSE I	0001	4710	193	100.000	63,835.63	64,010.53	
PUBLIC HEALTH NURSE I	0001	4710	193	100.000	63,835.00	64,010.53	
PUBLIC HEALTH NURSE I	0001	4710	193	100.000	48,300.00	49,661.26	
PUBLIC HEALTH NURSE I	0001	4710	193	100.000	50,601.31	53,501.82	
PUBLIC HEALTH NURSE I	0001	4710	193	100.000	56,929.42	61,076.36	
PUBLIC HEALTH NURSE I	0001	4710	193	100.000	51,426.60	52,966.22	
PUBLIC HEALTH NURSE I	0001	4710	193	100.000	63,836.00	64,010.53	
PUBLIC HEALTH NURSE I	0001	4710	193	100.000	63,835.63	64,010.53	
PUBLIC HEALTH NURSE I	0001	4710	193	100.000	53,140.52	56,804.53	
PUBLIC HEALTH NURSE I	0001	4710	193	100.000	48,300.00	66,644.68	
PUBLIC HEALTH NURSE I	0001	4710	193	100.000	50,601.31	53,501.82	
PUBLIC HEALTH NURSE I	0001	4710	193	100.000	23,385.50	23,385.50	
PUBLIC HEALTH NURSE I	0001	4710	193	100.000	56,647.40	23,385.50	
PUBLIC HEALTH NURSE I	0001	4710	193	100.000	23,385.50	23,385.50	
PUBLIC HEALTH NURSE I	0001	4710	193	100.000	31,179.32	33,441.16	
PUBLIC HEALTH NURSE I	0001	4710	193	100.000	32,833.54	34,798.04	
PUBLIC HEALTH NURSE II	0001	4710	193	100.000	91,961.75	92,213.71	1,177,530.36
CLERK III	0001	4710	196	100.000	54,605.03	58,456.00	
COMMUNITY YOUTH SERVICE W	0001	4710	196	100.000	71,560.86	73,220.92	
PUBLIC HEALTH EDUCATOR	0001	4710	196	100.000	69,007.14	76,817.72	
HEALTH AIDE I	0001	4710	196	100.000	21,440.62	21,440.62	
HEALTH AIDE I	0001	4710	196	100.000	21,440.62	21,940.39	
HEALTH AIDE I	0001	4710	196	100.000	20,497.42	21,940.39	
HEALTH AIDE I	0001	4710	196	100.000	18,541.23	20,058.07	
HEALTH AIDE I	0001	4710	196	100.000	20,497.42	21,940.39	
HEALTH AIDE I	0001	4710	196	100.000	19,110.75	20,484.89	
HEALTH AIDE I	0001	4710	196	100.000	16,559.79	19,055.43	
HEALTH AIDE I	0001	4710	196	100.000	16,559.79	ARP	
HEALTH AIDE I	0001	4710	196	100.000	16,559.79	ARP	
HEALTH CLERK	0001	4710	196	100.000	60,068.57	61,299.14	
SANITARIAN	0001	4710	196	100.000	82,281.43	84,200.00	
SANITARIAN	0001	4710	196	100.000	72,535.26	77,569.60	
SANITARIAN II	0001	4710	196	100.000	95,942.86	98,171.66	
SANITARIAN II	0001	4710	196	100.000	90,269.71	92,378.41	768,973.63
ASSOC DIR HEALTH & HUMAN	0001	4710	198	100.000	130,774.29	134,081.50	
ENVIRONMENTAL HEALTH ADMI	0001	4710	198	100.000	110,000.57	112,790.75	246,872.25
					2,250,075.70	2,321,622.13	2,321,622.13
PUBLIC HEALTH CLINICAL SUPERVISOR	1002	2021	007	100.000	-	ARP	
HEALTH AIDE 2 BILINGUAL-Per Capital Grant	0001	4710	706	100.000	53,251.43	56,259.43	
SCHOOL READINESS COORDINA	0001	4710	706	100.000	80,850.45	83,845.71	
					134,101.88	140,105.14	

City of Meriden		2021	2022	City	2023	City	\$\$ Change	% Change
2024 Budget		AUDITED	AUDITED	Council	Y-T-D	Manager		
				Approved 2023	as of 12/31/22	Rec.		
HEALTH (4710)							-	
0001-4710-40-0-0000-189	MISC. PART-TIME	6,000	6,000	6,000	3,500	6,000	-	0.0%
0001-4710-40-4-0000-149	CERTIFIED SALARIES	38,540	-	-	-	-	-	0.0%
0001-4710-40-4-0000-190	ADMINISTRATION	125,245	120,989	124,763	61,284	128,246	3,483	2.8%
0001-4710-40-4-0000-191	OVERTIME CONTINGENCY	20,769	38,794	3,750	6,207	3,750	-	0.0%
0001-4710-40-4-0000-193	PUBLIC HEALTH NURSES	952,079	619,464	1,157,636	401,472	1,177,530	19,894	1.7%
0001-4710-40-4-0000-196	MME	702,743	742,615	734,657	328,890	768,974	34,317	4.7%
0001-4710-40-4-0000-198	SUPERVISORS	231,350	235,965	240,775	116,364	246,873	6,098	2.5%
0001-4710-40-4-0000-205	Travel Reimbursement	-	-	2,400	1,000	2,400	-	0.0%
0001-4710-40-4-0000-350	GASOLINE	1,610	1,360	1,900	916	1,900	-	0.0%
0001-4710-40-4-0000-352	VEHICLE MAINTENANCE	5,716	3,870	1,750	61	1,750	-	0.0%
0001-4710-40-4-0000-440	OFFICE EXPENSES & SUPPLIES	5,832	8,884	9,000	1,813	9,000	-	0.0%
0001-4710-40-4-0000-474	ENVIRONMENTAL SUPPLIES	2,994	3,501	4,000	1,275	4,000	-	0.0%
0001-4710-40-4-0000-478	HEALTH SUPPLIES	13,674	7,659	12,500	4,628	12,500	-	0.0%
0001-4710-40-4-0000-482	P.A. 10-217A SUPPLIES	-	-	-	-	-	-	0.0%
0001-4710-40-4-0000-490	LEAD PROGRAM	4,009	8,883	3,500	2,568	5,000	1,500	42.9%
0001-4710-40-4-0000-640	MEMBERSHIPS & MEETINGS	2,168	3,673	4,000	1,934	4,000	-	0.0%
0001-4710-40-4-0000-706	SPECIAL PROJECTS	-	-	-	15,178	-	-	0.0%
**** Cost Center Total **** Health		2,112,731	1,801,658	2,306,631	947,089	2,371,923	65,292	2.8%
			311,072				-	
SOCIAL SERVICES (4720)							-	
0001-4720-40-4-0000-390	EVICCTIONS	2,800	16,400	30,000	18,000	30,000	-	0.0%
0001-4720-40-4-0000-440	OFFICE EXPENSE & SUPPLIES	7,555	-	-	-	-	-	
**** Cost Center Total **** Social Services		10,355	16,400	30,000	18,000	30,000	-	0.0%

PERFORMANCE MEASURES

PERFORMANCE MEASURES	GOAL	FY2020 ACTUAL	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ESTIMATED
Maintain immunization compliance rates for school vaccines	100%	100%	100%	100%	100%
Follow up with all communicable disease reports within 24 hours of	100%	100%	100%	100%	100%
Follow up with all nuisance complaints within 48 business hours of receipt.	95%	n/a	93%	95%	95%

ACTIVITY INDICATORS

ACTIVITY INDICATORS	FY2020 ACTUAL	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ESTIMATED
Vaccines Given (Adult and Child)	2,345	14,750	7,506	2,500
Lead Screenings Provided	153	79	11 (machine was recalled in October) 2021)	140
Food Service Establishment Inspections	818	774	653	800
Nuisance Complaints Addressed and Proactive Sweeps Conducted	1,056	751	748	825
Sick care visits in School Health offices (adults and children)	36,325*	14,850**	29,802	22,000
Juvenile Review Board cases	55*	38	99	80
WIC Participants (Region 8)	3,009	3,233	3,443	3,175

*In FY20, schools closed March 13, 2020 due to COVID-19.

**During FY21, due to COVID-19 school year non-urgent visits were limited to the nurses' office. Schools were also half-remote.

SENIOR CENTER

(PART OF HEALTH AND HUMAN SERVICES)

MISSION

To provide seniors in our community with a safe and welcoming space where they can gain access to information, programs and services to enhance their quality of life.

SUCSESSES AND ACCOMPLISHMENTS FOR FY22

- The Senior Center gained 279 new members in FY22.
- The congregate meal service program served 5,593 meals, averaging 466 meals per month.
- The Senior Medical Transportation program provided 4,000 in-town medical trips, and 9,553 additional one-way trips.
- The Center supported Health and Human Services staff and Meriden Central Registration staff July 2021 to March 2022 while 165 Miller Street was under repair due to flooding. There was no disruption to Senior Center programming during this time.
- In July 2021, staff distributed 1,200 Farmer's Market voucher booklets to eligible Meriden residents at the Center and in partnership with 6 community locations. Each voucher booklet had a value of \$18.
- Recreation held all in-person events, including a volunteer appreciation event and a Veterans Day celebration.

Our Department refers residents and city leadership to the Department of Health and Human Service's Annual Report for a complete list of success, accomplishments, and challenges faced in fiscal year 2022.

FUTURE GOALS AND INITIATIVES

- Support the Senior Center Building Committee in their process of deciding the future of the Meriden Senior Center building.
- Using data received from a Commission on Aging and Disability survey, set up an improvement plan to ensure gaps in service are being provided and/or marketed correctly in Meriden, using an equity lens.
- Increase the marketing of our Senior Center by creating bilingual marketing materials for local area agencies and senior housing sites.
- Apply for grants to increase recreation programming at the Center.
- Apply for a 5310 state grant to obtain one new Mini-Bus, replacing a 2009 vehicle.

PERSONNEL AND EXPENDITURES SUMMARY

Job Title	Fund	Dept	Obl	Percentage	2023 Budget	2024 Budget	Object
					Approved	Request	Total
					2023 Budget	2024 Budget	
SENIOR CENTER (4730)							
CLERK III	0001	4730	196	100.000	53,294.63	56,968.00	
COMMUNITY SERVICES WORKER	0001	4730	196	100.000	51,749.17	52,285.72	
MINI BUS DISPATCHER	0001	4730	196	100.000	49,995.94	55,212.23	
MINI BUS DRIVER	0001	4730	196	100.000	-	51,595.54	
MINI BUS DRIVER	0001	4730	196	100.000	39,257.14	45,335.43	
MINI BUS DRIVER	0001	4730	196	50	48,757.31	24,379.00	
MINI BUS DRIVER	0001	4730	196	100.000	17,459.00	DOT	
NUTRITION SITE WORKER 1	0001	4730	196	100.000	20,596.00	20,596.00	
RECREATION COORDINATOR	0001	4730	196	100.000	60,604.11	64,841.83	
SENIOR CENTER PROGRAM ASS	0001	4730	196	100.000	46,386.28	49,587.77	
SOCIAL SERVICES WRKR BILI	0001	4730	196	100.000	83,845.71	83,845.71	504,647.23
SENIOR AFFAIRS ADMINISTRA	0001	4730	198	100.000	105,850.00	108,524.24	108,524.24
					577,795.29	613,171.47	613,171.47
MINI BUS DRIVER	Grant	4730	196	50	16,625.90	24,379.00	
					16,625.90	24,379.00	

City of Meriden	2021	2022	City	2023	City	\$\$ Change	% Change
2024 Budget	AUDITED	AUDITED	Council	Y-T-D	Manager		
			Approved 2023	as of 12/31/22	Rec.		
SENIOR CENTER (4730)						-	
0001-4730-40-4-0000-189 OTHER NON-UNION	-		-			-	
0001-4730-40-4-0000-191 OVERTIME CONTINGENCY	577		1,000	677	1,000	-	0.0%
0001-4730-40-4-0000-192 OTHER NON-UNION	-	24,399	25,000	10,926	30,000	5,000	20.0%
0001-4730-40-4-0000-196 MME	358,000	399,681	500,456	215,405	504,647	4,191	0.8%
0001-4730-40-4-0000-198 SUPERVISORS	101,707	103,732	105,850	47,477	108,524	2,674	2.5%
0001-4730-40-4-0000-199 ELDERLY NUTRITION	1,445	4,873	8,000	2,570	8,000	-	0.0%
0001-4730-40-4-0000-350 GASOLINE	119	5,370	9,500	1,689	9,500	-	0.0%
0001-4730-40-4-0000-352 VEHICLE MAINTENANCE	1,224	4,174	3,000	1,540	3,000	-	0.0%
0001-4730-40-4-0000-440 OFFICE EXPENSE & SUPPLIES (Recreation)	14,382	13,697	13,000	4,956	14,500	1,500	11.5%
0001-4730-40-4-0000-640 MEETINGS & MEMBERSHIPS	655	724	750	436	750	-	0.0%
**** Cost Center Total **** Senior Services	478,108	556,649	666,556	285,676	679,921	13,365	2.0%

PERFORMANCE MEASURES

PERFORMANCE MEASURES	GOAL	FY2020 ACTUAL	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ESTIMATED
Increase number of volunteer hours at Senior Center.	10%	2,969	143	2,922	3,000

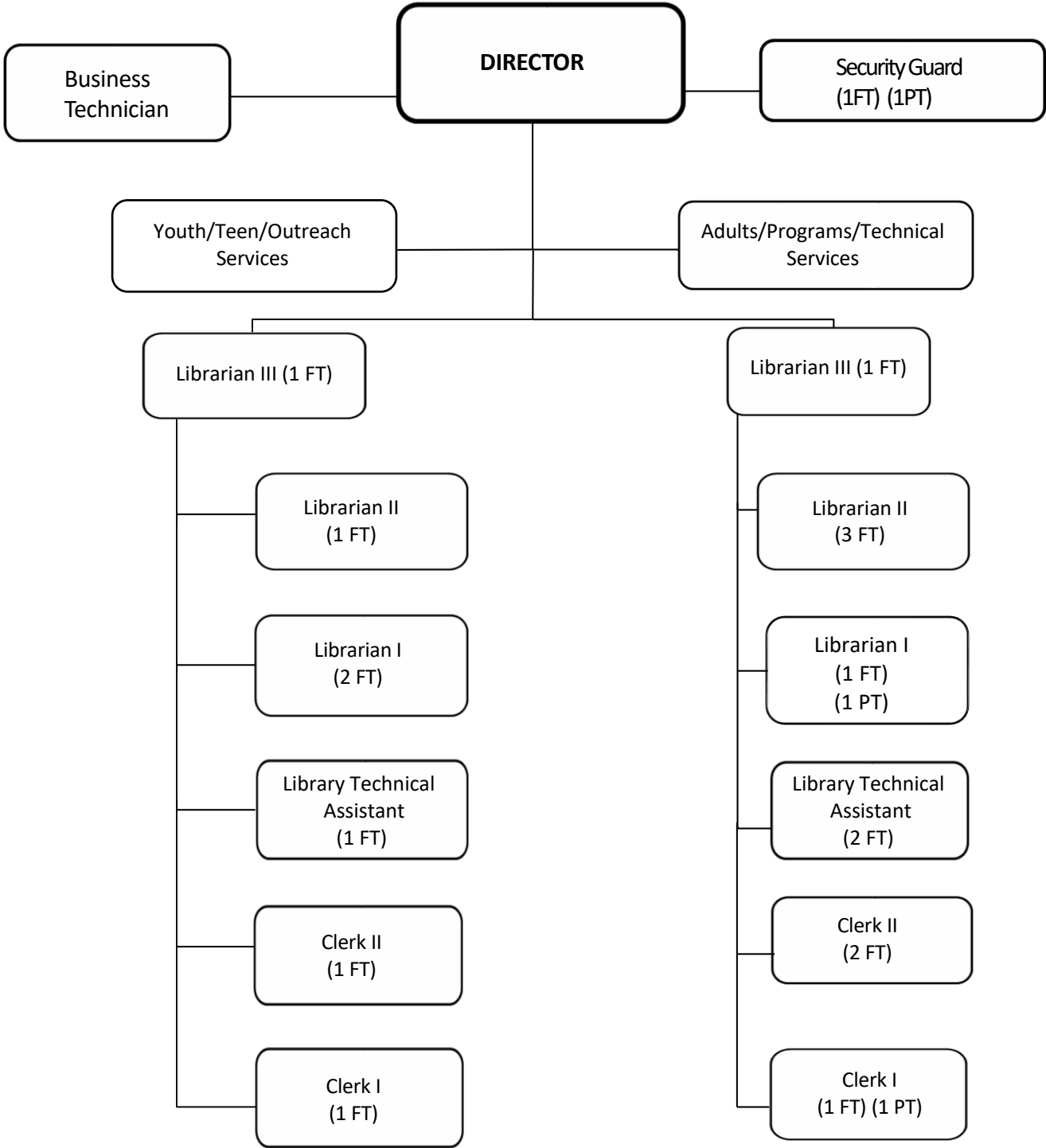
ACTIVITY INDICATORS

ACTIVITY INDICATORS	FY2020 ACTUAL	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ESTIMATE
Social Work Clients Seen	1,316	1,828	1,526	1300
Senior Center Annual Visits (Duplicated)	14,043	392	13,633	15,000
Senior Center Meals Served	11,455	2,636	5,650	8,000
Senior Center Transportation – Rides Provided	17,401	4,166	13,553	15,000
Volunteer Hours	2,969	143	2,922	4,000
Renters Rebates Processed	1,190	1,146	1,268	1,300

SECTION 7

LIBRARY

LIBRARY



MERIDEN PUBLIC LIBRARY

MISSION

The mission of the Meriden Public Library is to inspire lifelong learning, create possibilities and strengthen our community through our resources, programs, and professional assistance.

SUCSESSES AND ACCOMPLISHMENTS

- Despite operating with a reduced staff and being closed for three months of the year the Meriden Public Library provided a variety of family entertainment; approximately 7,000 people attended programs during the fiscal year ended June 2022 at a cost of approximately \$2 per person.
- A temporary library was set up at the Meriden Mall. The site has been running successfully since March 2022.
- The main library was closed in January 2022. Staff worked nonstop to clear the building of all books, shelving, furnishings, etc. in anticipation of the construction project.
- Established the Meriden Library Internet and Computer Use Policy and held a public hearing to enable the city to apply for E-Rate reimbursement for the library's Internet access and internal connections for fiscal year 2023/24.
- Collaborated with the Ball Headz Foundation to provide community service opportunities for Meriden students.
- As a key member of the Meriden Library Building Committee, the Acting Director worked on critical components of the building construction plan including furniture, shelving, signage, security systems, IT issues, etc. while continuing to manage a staff of 16 in three separate locations. Instrumental in reallocating a portion of project costs to more necessary expenditures.
- Worked with the Friends to assist in fundraising efforts for the renovation project.
- Cultivated and maintained a mutually beneficial working relationship with the Meriden Mall by providing programming and services that have attracted people to the mall.

FUTURE GOALS AND INITIATIVES

- To optimize the new library to benefit the Meriden community to provide opportunities to improve the lives of its residents by offering programs and services that support the social, professional and educational needs of the community.
- To boost staffing back up to FY2019 numbers, as staffing was minimized during the renovation. Staff training will be necessary for all new and existing staff before the new building opens. Full staffing will be essential in order for the building to operate efficiently and effectively. This will be accomplished by redefined the staffing needs for fiscal year 2023/24 to better align positions within the library structure with cost savings by proposing entry level positions to replace more advanced level positions.
- To implement a new strategic plan that includes staff development, as well as constant evaluation of the new spaces and how they are used, and to secure greater communication with the Meriden community to be sure the library is meeting their needs.
- To plan and execute grand opening activities for Meriden's residents of all ages to introduce them to the city's new 21st century library.
- To review and revise library policies that will be used as the new library guidelines for the new building especially for the eight new meeting rooms.
- To continue to pursue opportunities to collaborate with other city departments as well as community partners to plan programs and events that benefit the entire Meriden community.
- To introduce Meriden residents to new products/services offered in the new library such as the Teen Gaming Space and the Digital Media Lab.
- To increase efforts geared towards early literacy in preschoolers.
- To have reading programs year round for all age groups.

PERSONNEL AND EXPENDITURES SUMMARY

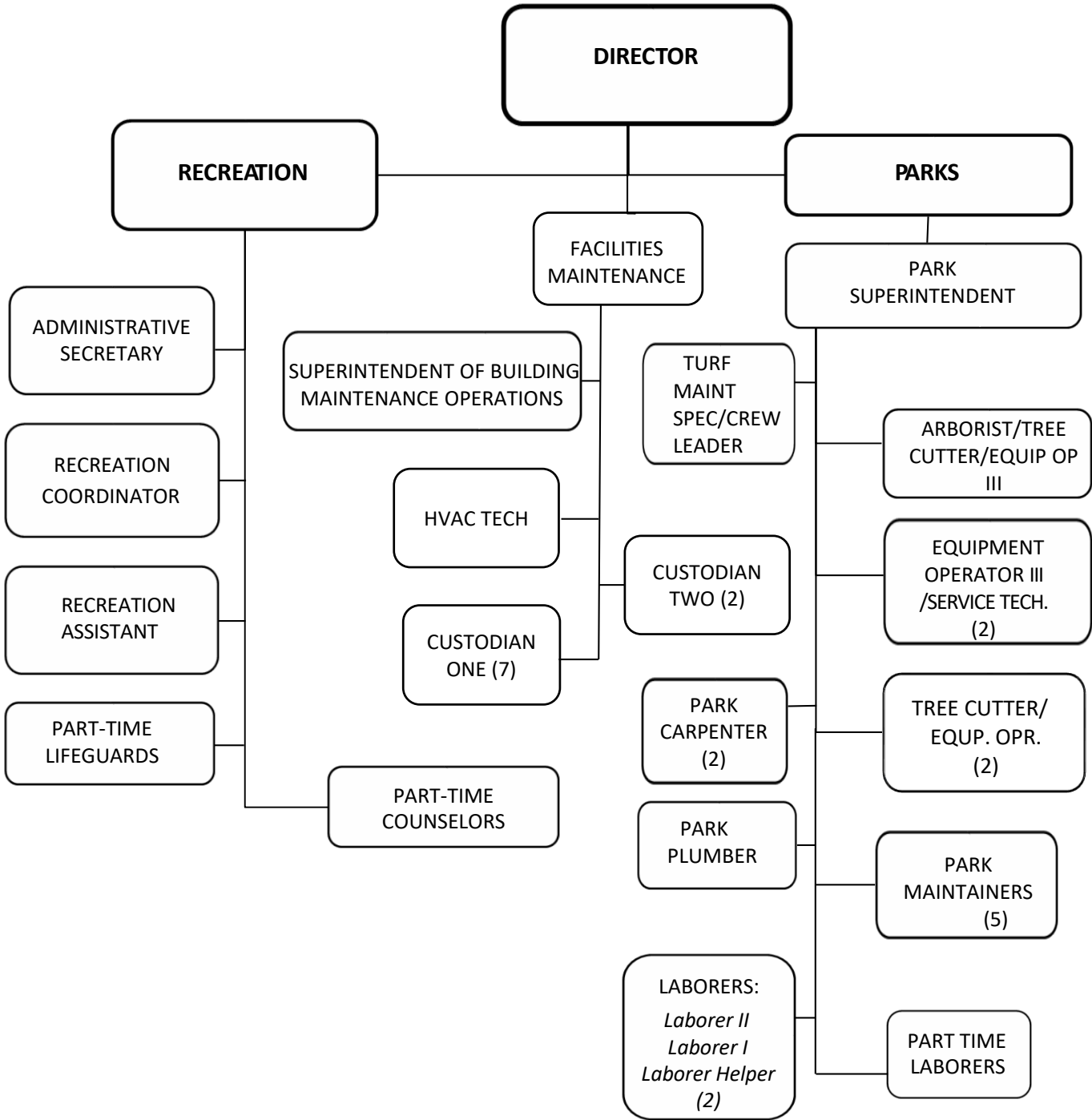
Job Title	Fund	Dept	Obj	Percentage	2023 Budget	2024 Budget	Object
					Approved	Request	Total
LIBRARY (0160)					<u>2023 Budget</u>	<u>2024 Budget</u>	
CONSULTANT	0001	0160	189	100.000	-	16,000.00	16,000.00
DIRECTOR OF LIBRARY SERVI	0001	0160	190	100.000	102,280.30	118,416.69	118,416.69
BUSINESS OPERATIONS TECH-	0001	0160	196	100.000	82,281.43	84,200.92	
LIBRARY BUILDING MONITOR	0001	0160	196	100.000	40,462.85	25,000.00	
LIBRARY CLERK I	0001	0160	196	100.000	21,135.80	22,593.48	
LIBRARY CLERK I	0001	0160	196	100.000	47,684.17	37,577.71	
LIBRARY CLERK I	0001	0160	196	100.000	-	36,088.00	
LIBRARY CLERK II	0001	0160	196	100.000	50,411.71	51,595.54	
LIBRARY CLERK II	0001	0160	196	100.000	38,684.57	48,375.77	
LIBRARY CLERK II	0001	0160	196	100.000	45,138.28	44,225.60	
LIBRARY TECHNICAL ASSISTA	0001	0160	196	100.000	69,537.71	71,150.40	
LIBRARY TECHNICAL ASSISTA	0001	0160	196	100.000	69,537.71	71,150.40	
LIBRARY TECHNICAL ASSISTA	0001	0160	196	100.000	65,574.86	67,093.03	
SECURITY GUARD	0001	0160	196	100.000	52,549.26	56,083.43	615,134.28
LIBRARIAN I	0001	0160	198	100.000	73,361.20	69,846.40	
LIBRARIAN I	0001	0160	198	100.000	70,361.20	76,964.57	
LIBRARIAN I	0001	0160	198	100.000	28,501.28	67,974.17	
LIBRARIAN I	0001	0160	198	100.000	40,786.14	41,818.11	
LIBRARIAN II	0001	0160	198	100.000	88,216.51	91,207.20	
LIBRARIAN II	0001	0160	198	100.000	88,955.71	91,207.20	
LIBRARIAN II	0001	0160	198	100.000	74,526.40	65,210.74	
LIBRARIAN II	0001	0160	198	100.001	31,098.00	65,210.74	
LIBRARIAN III	0001	0160	198	100.000	97,090.00	99,552.01	
LIBRARIAN III	0001	0160	198	100.000	97,090.00	86,944.00	
LIBRARIAN IV	0001	0160	198	100.000	110,000.57	-	755,935.14
					1,485,265.66	1,505,486.11	1,489,486.11

City of Meriden		2021	2022	City	2023	City	\$\$ Change	% Change
2024 Budget		AUDITED	AUDITED	Council	Y-T-D	Manager		
				Approved 2023	as of 12/31/22	Rec.		
LIBRARY (0160)								
0001-0160-40-0-0000-189	MISC PART-TIME	46,313	2,492	6,500	11,820	16,000	9,500	146.2%
0001-0160-40-0-0000-190	ADMINISTRATIVE	100,385	109,986	102,280	-	118,419	16,139	15.8%
0001-0160-40-0-0000-191	OVERTIME CONTINGENCY	2,078	8,493	2,000	3,309	3,000	1,000	50.0%
0001-0160-40-0-0000-196	MME	631,107	554,433	582,999	264,051	615,134	32,135	5.5%
0001-0160-40-0-0000-198	SUPERVISORS	689,296	636,662	799,987	291,273	755,935	(44,052)	-5.5%
0001-0160-40-0-0000-325	LIBRARY MALL LEASE	-	40,500	90,000	45,000	45,000	(45,000)	-50.0%
0001-0160-40-0-0000-350	GASOLINE	21	397	600	411	800	200	33.3%
0001-0160-40-0-0000-205	TRAVEL ALLOWANCE	269	833	250	122	1,800	1,550	620.0%
0001-0160-40-0-0000-389	SECURITY SERVICE	1,045	359	1,045	-	1,000	(45)	-4.3%
0001-0160-40-0-0000-390	OTHER PURCHASED SERVICES	75,639	128,789	82,000	41,515	84,000	2,000	2.4%
0001-0160-40-0-0000-413	BUILDING SUPPLIES & MATERIALS	9,229	130,522	9,220	14,107	14,220	5,000	54.2%
0001-0160-40-0-0000-430	LIBRARY BOOKS & MATERIALS	150,508	135,008	171,000	53,711	171,000	-	0.0%
0001-0160-40-0-0000-440	OFFICE EXPENSE & SUPPLIES	23,922	24,688	25,000	9,156	25,000	-	0.0%
0001-0160-40-0-0000-640	MEMBERSHIP & MEETINGS	925	1,608	5,000	383	7,000	2,000	40.0%
**** Cost Center Total **** Library		1,730,737	1,774,771	1,877,881	734,859	1,858,308	(19,573)	-1.0%

SECTION 8

PARKS, RECREATION & FACILITIES

PARKS, RECREATION, & FACILITIES



PARKS

MISSION

The Parks Division is dedicated to enhancing the quality of life for all Meriden residents through the prudent stewardship of natural resources and provision of recreational opportunities.

SUCSESSES AND ACCOMPLISHMENTS

- Installed a new pedestrian bridge, retaining wall, & walkway around Hubbard Park's Lily(Lower) Pond.
- Reconstructed the Habershon Field "Babe Ruth" field for BOE & youth sports organizations users. Demolished the Columbus Park tennis courts to make way for a new asphalt youth recreation area.
- Planted 62 trees in the inner district areas as part of CUFC's Urban Forestry Climate Change Grants Program. Completed major tree maintenance projects at the old Factory H site and in the Heather Heights neighborhood.
- Supported the Daffodil Festival & Puerto Rican Festival after two-year hiatuses.
- Extended the Bulky Waste Pickup Program from four months to year-round service.

FUTURE GOALS AND INITIATIVES

- Increase accessibility around Mirror Lake and at all parks system playgrounds.
- Support and help bring to fruition major infrastructure improvement projects at City Park, Columbus Park, Habershon Field, Hubbard Park, & North End Field, & Washington Park.
- Increase tree plantings throughout the city.
- Functionalize the new Meriden Green restroom/storage building.
- Continue improving the water quality at Parks pond locations, including Mirror Lake, Lily Pond, Baldwin Pond, & Beaver Pond.
- Revamp the Police Department station entrance area courtyard & at Midtown Plaza.

PERSONNEL AND EXPENDITURES SUMMARY

Job Title	Fund	Dept	Obl	Percentage	2023 Budget	2024 Budget	Object
					Approved	Request	Total
PARKS (0801)							
DIRECTOR OF PARKS & PUBLI	0001	0801	190	100.000	112,009.38	115,124.26	115,124.26
ARBORIST/TREE CUTTER/EQUI	0001	0801	194	100.000	79,987.14	82,632.35	
EQUIP OPER III / SERVICE	0001	0801	194	100.000	86,974.29	87,212.58	
EQUIP OPER III / SERVICE	0001	0801	194	100.000	86,974.29	87,212.58	
LABORER I	0001	0801	194	100.000	53,516.57	53,244.34	
LABORER II	0001	0801	194	100.000	60,256.28	57,722.29	
LABORER'S HELPER	0001	0801	194	100.000	43,758.28	43,878.17	
LABORER'S HELPER	0001	0801	194	100.000	42,707.88	43,878.17	
LABORER'S HELPER	0001	0801	194	100.000	39,544.92	41,309.83	
PARK CARPENTER	0001	0801	194	100.000	74,585.14	74,789.49	
PARK CARPENTER	0001	0801	194	100.000	66,519.77	68,762.97	
PARK MAINTAINER	0001	0801	194	100.000	72,249.14	72,447.09	
PARK MAINTAINER	0001	0801	194	100.000	72,249.14	72,447.09	
PARK MAINTAINER	0001	0801	194	100.000	72,249.14	72,447.09	
PARK MAINTAINER	0001	0801	194	100.000	72,249.14	72,447.09	
TREE CUTTER EQUIPMENT OPE	0001	0801	194	100.000	72,416.00	74,789.49	
PARK MAINTAINER	0001	0801	194	100.000	71,028.47	72,447.09	
PARK PLUMBER	0001	0801	194	100.000	76,003.43	76,211.66	
TREE CUTTER EQUIPMENT OPE	0001	0801	194	100.000	76,003.43	76,211.66	
TURF MAINT SPEC/CREW LEAD	0001	0801	194	100.000	87,349.71	90,266.06	1,320,357.09
PARK SUPERINTENDENT	0001	0801	198	100.000	100,990.29	103,456.63	103,456.63
					1,519,621.83	1,538,937.98	1,538,937.98

City of Meriden		2021	2022	City	2023	City	\$\$ Change	% Change
2024 Budget		AUDITED	AUDITED	Council	Y-T-D	Manager		
				Approved 2023	as of 12/31/22	Rec.		
PARKS (0801)								
0001-0801-40-0-0000-500	CAPITAL EQUIPMENT	20,865	-	-			-	
0001-0801-40-3-0000-189	MISC PART-TIME	70,915	57,636	80,000	36,901	70,000	(10,000)	-12.5%
0001-0801-40-3-0000-190	ADMINISTRATIVE	110,705	111,761	112,009	55,013	115,125	3,116	2.8%
0001-0801-40-3-0000-191	OVERTIME CONTINGENCY	62,613	92,745	101,000	70,656	122,000	21,000	20.8%
0001-0801-40-3-0000-194	PUBLIC WORKS	1,170,591	1,223,670	1,306,622	618,637	1,320,357	13,735	1.1%
0001-0801-40-3-0000-198	SUPERVISORS	93,292	98,971	100,990	48,807	103,457	2,467	2.4%
0001-0801-40-2-0000-205	TRAVEL ALLOWANCE	-	-	-	1,000	2,400	2,400	100.0%
0001-0801-40-3-0000-345	PARK & REC EXPENSE & SUPPLIES	84,655	90,375	85,000	37,261	85,000	-	0.0%
0001-0801-40-3-0000-346	CEMETARY MAINT.	11,340	11,340	10,080	2,520	10,080	-	0.0%
0001-0801-40-3-0000-350	GASOLINE	38,867	33,089	45,000	21,653	45,000	-	0.0%
0001-0801-40-3-0000-352	VEHICLE MAINTENANCE	83,740	79,609	70,000	39,509	80,000	10,000	14.3%
0001-0801-40-3-0000-485	SECURITY	-	-	-	-	-	-	0.0%
0001-0801-40-3-0000-640	MEETINGS & MEMBERSHIPS	-	2,195	2,000	852	2,000	-	0.0%
0001-0801-40-3-0000-642	DOWNTOWN	1,894	2,753	3,500	467	3,500	-	0.0%
0001-0801-40-3-0000-643	TREE REMOVAL & REPLACEMENT	3,500	10,585	10,000	10,300	10,000	-	0.0%
0001-0801-40-3-0000-645	Meriden Green Maintenance	12,335	20,714	30,000	8,245	30,000	-	0.0%
0001-0801-40-3-0000-646	PARKS LITTER PROGRAM	30,410	3,581	10,000	1,838	10,000	-	0.0%
0001-0801-40-3-0000-647	Turf Management	24,937	21,329	25,000	19,445	25,000	-	0.0%
**** Cost Center Total **** Parks		1,820,659	1,860,355	1,991,201	973,104	2,033,919	42,718	2.1%

PERFORMANCE MEASURES

PERFORMANCE MEASURES	GOAL	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ESTIMATED	FY2024 ESTIMATED
Major field renovations	2	100%	100%	100%	100%
Major tree maintenance projects	2	100%	100%	100%	100%
% of Bulky Waste program pickups of total pickups	75%	52%	71%	70%	70%

ACTIVITY INDICATORS

ACTIVITY INDICATORS	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ESTIMATED	FY2024 ESTIMATED
Tree Plantings	55	107	75	85
Tree Maintenance Operations	875	803	775	750
Bulky Waste Pickups	650	396	410	400

RECREATION

MISSION

The Recreation Division is committed to providing high-quality recreational activities to positively impact health, well-being, and community spirit. Particular emphasis is directed to the betterment & celebration of the city's environment, culture, social needs, and improved overall quality of life for all residents and visitors.

SUCSESSES AND ACCOMPLISHMENT

- Collaborated with the Meriden Land Trust to publish an updated Hubbard Park brochure, including park history, geological data, and trail maps. This new single brochure replaces two outdated publications.
- Expanded income-generating 5k runs. Collaborated with the Meriden Running Club to create new events such as the first annual Black Dog Race, Daffodil Dash, & Thanksgiving Day 5k & Kids Fun Run.
- Coordinated with the In A Heartbeat Foundation and the Olde Church Acoustic Series for an AED donation for Hubbard Park.
- Established new "Health Hikes" for families – "Three Peaks Challenge" at Hubbard Park, and "Hike for Mental Health."
- Organized Meriden's first official participation in International Make Music Day. The event included a proclamation from the mayor, participation from the Meriden senior center, and dancing and drum playing from children from our Summer Playground Program.
- Oversaw the "Get Kids to Camp Initiative" for a second year. 1,741 free session vouchers were distributed in 2022 and the Summer Playground Program was free to participants for the entire season.
- Increased rentals by 14%.

FUTURE GOALS AND INITIATIVES

- Successfully implement the scheduling of new facilities at Habershon Field & North End Field.
- Offer more outdoor-based aquatic activities to take advantage of parks system natural resources.
- Develop programming to support the new Washington Park pickleball courts.
- Continue community collaborations that support downtown economic development.

PERSONNEL AND EXPENDITURES SUMMARY

Job Title	Fund	Dept	Obl	Percentage	2023 Budget	2024 Budget	Object
					Approved	Request	Total
RECREATION (0802)							
RECREATION ASSISTANT	0001	0802	196	100.001	-	42,151.20	
FACILITIES COORDINATOR -	0001	0802	196	100.000	71,560.86	67,093.03	
RECREATION COORDINATOR	0001	0802	196	100.000	71,560.86	73,220.92	182,465.15
					143,121.72	182,465.15	182,465.15

City of Meriden		2021	2022	City	2023	City	\$\$ Change	% Change
2024 Budget		AUDITED	AUDITED	Council	Y-T-D	Manager		
				Approved 2023	as of 12/31/22	Rec.		
RECREATION (0802)			(39,696)				-	
0001-0802-40-3-0000-191	OVERTIME	3,354	2,662	3,000	2,752	3,000	-	0.0%
0001-0802-40-3-0000-192	OTHER NON-UNION	64,477	99,002	130,000	122,356	130,000	-	0.0%
0001-0802-40-3-0000-196	MME	133,872	140,481	143,122	86,598	182,465	39,343	27.5%
0001-0802-40-3-0000-345	RECREATION PROGRAM EXPENSE	16,216	14,271	16,000	12,809	16,000	-	0.0%
0001-0802-40-3-0000-348	LEAGUE SUBSIDY	40,000	25,000	25,000	-	25,000	-	0.0%
0001-0802-40-3-0000-349	SAFETY SURFACE REPLACEMENT	4,386	6,779	4,400	-	4,400	-	0.0%
0001-0802-40-3-0000-440	OFFICE EXPENSE & SUPPLIES	6,957	5,923	7,000	2,184	7,000	-	0.0%
0001-0802-40-3-0000-443	FIREWORKS DISPLAY	-	22,000	20,000	20,000	25,000	5,000	25.0%
0001-0802-40-3-0000-640	MEETINGS & MEMBERSHIPS	2,432	2,719	2,500	1,577	2,500	-	0.0%
***** Cost Center Total *****	***** Recreation	271,694	318,837	351,022	248,276	395,365	44,343	12.6%

PERFORMANCE MEASURES

PERFORMANCE MEASURES	GOAL		FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ESTIMATED	FY2024 ESTIMATED
Increase brand awareness by increasing following on social media: Facebook			4.6k	5.6k	6.1k	6.5k
Increase brand awareness by increasing following on social media: Instagram			1,101	1,187	1,250	1,450

ACTIVITY INDICATORS

ACTIVITY INDICATORS		FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ESTIMATED	FY2024 ESTIMATED
Yoga Group Classes		36	44	45	45
Guided Hikes		57	49	57	57
Indoor/Outdoor Pool Tags Sold		1346	1654	1660	1680
Indoor Recreational Swim Participant Check In		146	297	338	350
Outdoor Recreation Swim Participant Check In		1000	2868	2900	2999

FACILITIES

MISSION

It is the primary function of the Facilities Division to provide a clean & safe environment for citizens & employees utilizing City-owned property. The division oversees all custodians & trade vendors and provides support maintenance staff for other departments as required.

SUCSESSES AND ACCOMPLISHMENTS

- Replaced the Police Station roof & two HVAC system heating units. Mapped the drainage system around the building & front courtyard.
- Completed replacement of two rooftop HVAC units at the Michael Drive complex.
- Replaced an HVAC system unit located at the Fire Department's station 5.
- Repainted City Manager outer office area & Purchasing Officer's office.
- Able to reclaim over \$15K in funding from contracted vendor services not provided.

FUTURE GOALS AND INITIATIVES

- Establish a comprehensive maintenance program for all City-owned buildings and leverage associated costs of this program through procurement strategies.
- Replace roofs at Fire Department stations 2, 3, & 5.
- Remove 4K gallon abandoned underground oil storage tank at Fire Department's station 1.
- Upgrade City Hall electrical systems and install lightning protection for the clock tower.
- Continue refurbishing Registrar of Voters office area.
- Incorporate maintenance of new Library building into division operational plan.

PERSONNEL AND EXPENDITURES SUMMARY

Job Title	Fund	Dept	Obj	Percentage	2023 Budget Approved	2024 Budget Request	Object Total
BUILDING MAINTENANCE AND TECH (3360)							
BUILDING CUSTODIAN I	0001	3360	194	100.000	53,936.57	55,652.92	
BUILDING CUSTODIAN I	0001	3360	194	100.000	57,232.00	58,999.20	
BUILDING CUSTODIAN II	0001	3360	194	100.000	65,157.71	65,336.23	
BUILDING CUSTODIAN I	0001	3360	194	100.000	61,924.86	62,094.52	
BUILDING CUSTODIAN I	0001	3360	194	100.000	53,276.57	54,992.92	
BUILDING CUSTODIAN I	0001	3360	194	100.000	53,276.57	54,992.92	
BUILDING CUSTODIAN I	0001	3360	194	100.000	61,924.86	62,094.52	
BUILDING CUSTODIAN I	0001	3360	194	100.000	51,885.88	53,604.34	
BUILDING CUSTODIAN II	0001	3360	194	100.000	65,157.71	65,336.23	613,103.80
HVAC TECHNICIAN	0001	3360	194	100.00	80,000.00	80,000.00	
CUSTODIAL SUPERINTENDENT	0001	3360	198	100.000	97,090.00	99,552.01	99,552.01
					700,862.73	712,655.81	712,655.81

City of Meriden 2024 Budget	2021 AUDITED	2022 AUDITED	City Council Approved 2023	2023 Y-T-D as of 12/31/22	City Manager Rec.	\$\$ Change	% Change
BUILDING MAINTENANCE (3360)		(47,143)					
0001-3360-40-3-0000-189 MISC PART-TIME	5,472		-		-		
0001-3360-40-3-0000-190 ADMINISTRATIVE	-	10					
0001-3360-40-3-0000-191 OVERTIME CONTINGENCY	39,047	52,773	56,000	20,654	56,000	-	0.0%
0001-3360-40-3-0000-194 PUBLIC WORKS	499,865	534,599	603,773	267,801	613,104	9,331	1.5%
0001-3360-40-3-0000-198 SUPERVISORS	93,330	95,150	97,090	46,922	99,552	2,462	2.5%
0001-3360-40-3-0000-350 GASOLINE	1,420	1,166	2,000	794	2,000	-	0.0%
0001-3360-40-3-0000-352 VEHICLE MAINTENANCE	341	3,799	2,500	9	2,500	-	0.0%
0001-3360-40-3-0000-412 REPAIRS & UPGRADES	348,533	344,333	260,000	130,187	335,000	75,000	28.8%
0001-3360-40-3-0000-413 MAINTENANCE SUPPLIES	40,575	41,635	45,000	18,068	45,000	-	0.0%
0001-3360-40-3-0000-414 HEAT ENERGY LIGHTS	1,143,243	1,265,605	1,120,000	515,399	1,300,000	180,000	16.1%
**** Cost Center Total **** Building Maintenance	2,171,826	2,339,070	2,186,363	999,833	2,453,156	266,793	12.2%

PERFORMANCE MEASURES

PERFORMANCE MEASURES	GOAL	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ESTIMATED	FY2024 ESTIMATED
Modernize/update office areas.	4	5	4	4	3
Major upgrades through painting and/or floor replacement.	2	2	2	2	2
Perform previously outsourced operations/projects by in-house staff.	50%	25%	27%	28%	30%

ACTIVITY INDICATORS

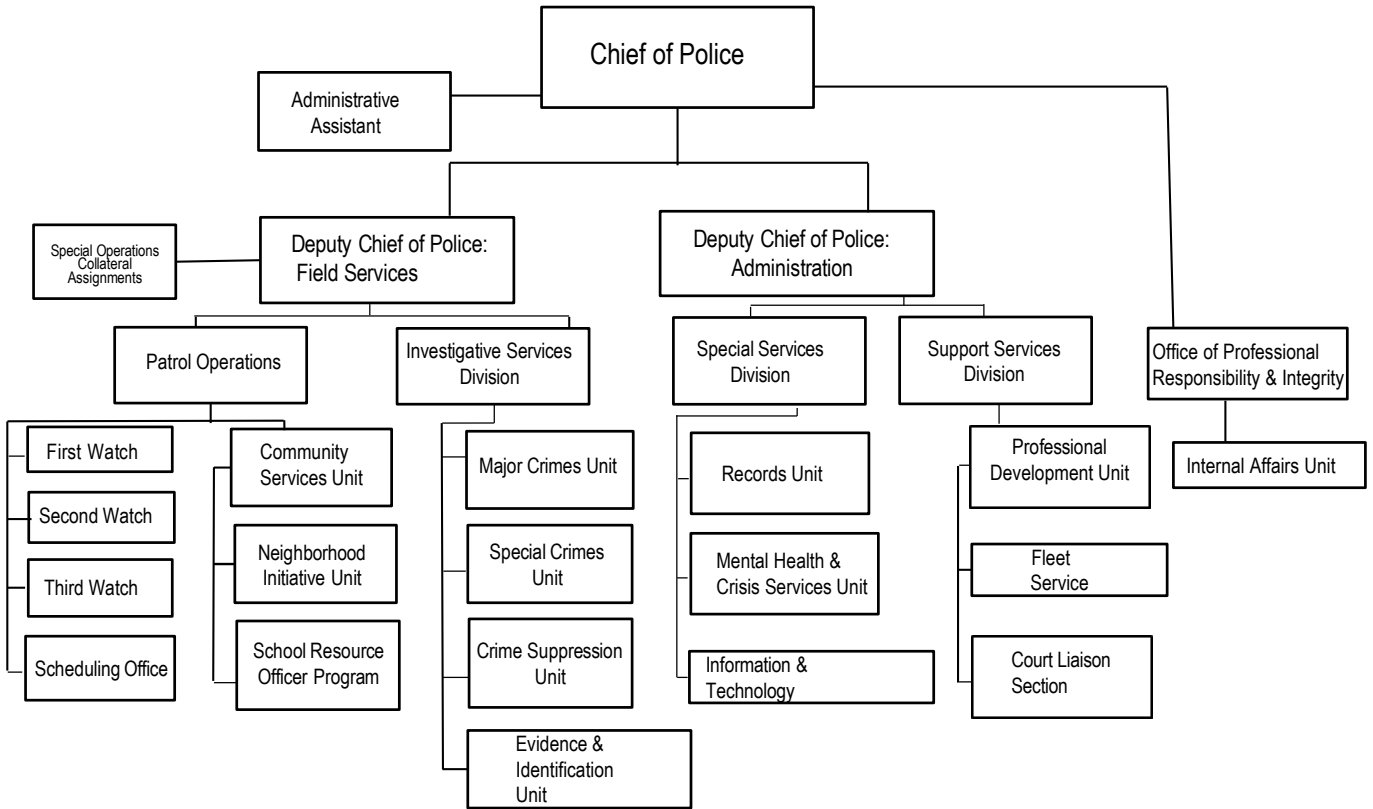
ACTIVITY INDICATORS	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ESTIMATED	FY2024 ESTIMATED
Employee trainings.	3	2	3	3

SECTION 9

PUBLIC SAFETY:

**POLICE
FIRE
EMERGENCY
TELECOMMUNICATIONS**

Police Department



MERIDEN POLICE DEPARTMENT

MISSION

The mission of the Meriden Police Department is to protect life, safeguard property, and enforce the law in an ethical, compassionate, and constitutional manner while using procedural justice to promote fairness, transparency, giving the community a voice and being impartial. The Meriden Police Department will utilize 21st Century Policing concepts to provide community based and problem-solving services in an effort to reduce crime, the fear of crime, ensure the safety of our community, enhance the quality of life, and build trust and partnership with our community.

SUCSESSES AND ACCOMPLISHMENTS

- The Police Department completed 154 years of service to the City of Meriden.
- The Meriden Police Department successfully achieved Tier II level Accreditation with the State of Connecticut. This was confirmed by the Connecticut Police Officers Standards and Training Council (POST-C) through a compliance review. Tier II Accreditation encompasses the Professional and Liability level certifications covering 209 state standards or guidelines for modern policing practices. The mission statement of Connecticut Police Accreditation is to “Enhance the professionalism of Connecticut Law Enforcement agencies through voluntary compliance with contemporary, internationally recognized standards of excellence.”
- Maintained excellent recruiting efforts by the department’s training and internal affairs division. The Meriden Police Department has set the goal towards increasing diversity and hiring more women in policing as recommended by the Police Transparency and Accountability Task Force. At the same time, we are striving towards filling all (few) remaining vacant positions. Since the 2022 calendar year, the Meriden Police Department has hired 2 certified lateral transfer officers as well as 12 new recruit police officers. Hiring 2 certified officers, has saved the City of Meriden and the Meriden Police Department approximately \$65,700 (Academy Training fee = \$7,600, Field Training = \$2,100 and salary during academy training = \$56,000)

During the 2022 calendar year, our agency has hired a total of 14 officers:

	Number of Hires	Percentage of Hires
ENTRY LEVEL OFFICERS	12	92.3%
CERTIFIED OFFICERS	02	7.69%
TOTAL HIRES	14	100%+/-

2022 Agency Hires by Gender & Race

RACE / ETHNICITY	MALES	FEMALES	TOTAL	PERCENTAGE
African American / Black	2	0	2	14.2%
Asian	0	0	0	0%
Caucasian (White) Non-Hispanic	9	0	9	64.3%
Native American or Alaskan Native	0	0	0	0%
Native Hawaiian or Pacific Islander	0	0	0	0%
Two or more Races	1	0	1	7.1%
Hispanic Ethnicity	2	0	2	14.2%
TOTAL:	14	0	13	100% +/-

- Established strong partnerships with Federal Law Enforcement Agencies to address and reduce gun violence, violent crime, and drug trafficking within the City of Meriden. Our specific partnerships are with the U.S. Postal Service, Drug Enforcement Agency (DEA), Federal Bureau of Investigations (FBI), and U.S. Marshal’s Office. Each of these agencies have provided resources to our investigations at the local and federal level which have led to a large number of arrests made of violent or dangerous individuals, seizures of many firearms and significant narcotics seizures.

The following are some examples of the assistance received in 2022:

- Apprehension of fugitives (Wanted individuals for felony offenses)
- Short term and long term Narcotics investigations (High level traffickers)
- Firearms related investigations (One joint investigation in particular led to the arrest of an individual manufacturing Ghost Guns)

- Gang Activity Investigations
- Violent Crime Investigations
- Sex Trafficking/Sexual Assault Investigations
- Investigative Resources
- Federal Asset Forfeiture Seizure

The following are results from the focus and joint efforts in 2022:

- One-Hundred-Sixty-Nine (169) firearms seized in 2022 which is much greater than the previous year. There were 31 firearms seized under the new Risk Protection Order statute. These 31 firearms were seized in 6 different incidents. The remaining 138 firearms were seized in 60 different incidents. There were 76 Firearms seized in 18 different Domestic Violence incidents.
- Approximately twenty-five (25) violent and/or dangerous felons arrested in 2022
- Two (2) notable arrests made for homicides and/or extremely violent individuals. An arrest warrant for a homicide was obtained for another individual, but he was deceased before the warrant was served.
- Since 2016, we have cleared all of our homicides cases (17) except for 1 remaining homicide case from 2019. The case clearance rate for the homicides cases for that period of time is above 94%. This is a remarkable homicide clearance rate.
- The Meriden Police Department has achieved a high percentage of case clearance for all crime and in homicides cases. The overall case clearance rate for all crime in 2021 for the Meriden Police Department was approximately 42.9% and is about 12.3% higher than the State average of 30.6%.
- Established a successful partnership with Rushford Hospital to provide social services to individuals who are in crisis whether it is from drug addiction, mental health or homelessness.
- We have implemented new AXON Body Worn Cameras (BWC), In-Car cameras equipped with license plate readers (LPRs) and Tasers. This was an effort to maintain compliance with the police accountability bill and replace worn and outdated equipment. In fiscal year 2022/2023, all sworn officers have their own BWC assigned to them. The frontline patrol vehicles now have the new Fleet 3 cameras and included with the cameras are License Plate Readers (LPRs). The LPRs have assisted us in identifying and locating stolen motor vehicles. As a

result, this success has led to several arrests for the suspects involved in the thefts of motor vehicles.

- The National Incident-Based Reporting System (NIBRS) has been implemented, which is a new requirement to collect and report crime to the FBI. NIBRS replaced the old Uniform Crime Reporting System (UCR). All staff completed NIBRS training and the department is in compliance.
- The Meriden Police Department upgraded to a new Computer Aided Dispatching (CAD) software system provided by NexGen which is more current for Law Enforcement and Public Safety. The majority of agencies throughout the state and Connecticut State Police utilize NexGen for service. NexGen service has saved the City of Meriden approximately \$76,900 for the 2023-2024 fiscal budget. It is also estimated that the City of Meriden will save approximately \$380,000 by the fifth year of implementation.
- The Meriden Police Department has met and adhering to the Police Accountability Bill
 - State Accreditation
 - Body Worn Camera and In-Car Camera Requirement
 - Mental Health Screening
 - Drug Testing
 - Mandated Training
- Zencity recorded the community sentiment towards the Meriden Police Department was positive. The 35% positivity rate increased by 3% in 2022 compared to 2021. The 13% negativity rate also increased by 2%, but much of the negativity is a result of residents not happy about lower bond amounts, crimes occurring and how the courts are handling criminals and/or juvenile cases. The remaining sentiment is neutral. Furthermore, when trust and safety scores are examined it highlights the overall satisfaction for the Police Department. The yearly average for citizen trust is a 72.25 and citizens feeling safe is slightly lower at 63.25.
- In fiscal year 2023, the records vault project was completed and the roof on the Police Department complex was replaced.

FUTURE GOALS AND INITIATIVES

- Implement Youth Leadership Academy. This will be an educational experience for youth and to help them grow for the future. We will educate the youth on drug and alcohol prevention, furthering their education, being role models, career opportunities and building a team spirit.
- Reinstate the Citizen Police Academy for the upcoming fiscal year to include:
 - UOF scenario training
 - Case studies
 - Community Policing Education
- Continue to increase overall community engagement. We will look for opportunities to attend more community functions, providing speakers for events, increase youth interactions through community and school partners. In past couple of years, we increased speaking engagements and our visibility at various functions.
- Cell Block renovation to reflect modern policing needs and practices. The renovation will aid in enhancing the safety of prisoners and police officers.
- Focus on our infrastructure
 - Upgrade the men's and women's locker room (running out of room in the women's locker room)
 - In drastic need of new vehicles
- Increase training as a result of the Police Accountability Bill and to improve supervision and services to the community.
- In 2022, the Meriden Police Department began the process for Tier III State Accreditation through the Police Officers Standards and Training Council (POST-C). This is mandatory requirement through the Police Accountability Bill. This process will be completed within the next couple of fiscal years.

					2023 Budget	2024 Budget	Object
Job Title	Fund	Dept	Obl	Percentage	Approved	Request	Total
POLICE OFFICER	0001	2605	197	100.000	57,670.00	81,237.72	
POLICE OFFICER	0001	2605	197	100.000	87,766.86	89,994.18	
POLICE OFFICER	0001	2605	197	100.000	87,766.86	89,994.18	
POLICE OFFICER	0001	2605	197	100.000	83,306.69	89,994.18	
POLICE OFFICER	0001	2605	197	100.000	87,766.86	89,994.18	
POLICE OFFICER	0001	2605	197	100.000	87,766.86	89,994.18	
POLICE OFFICER	0001	2605	197	100.000	85,842.86	89,994.18	
POLICE OFFICER	0001	2605	197	100.000	87,766.86	89,994.18	
POLICE OFFICER	0001	2605	197	100.000	87,766.86	89,994.18	
POLICE OFFICER	0001	2605	197	100.000	87,766.86	89,994.18	
POLICE OFFICER	0001	2605	197	100.000	87,766.86	89,994.18	
POLICE OFFICER	0001	2605	197	100.000	87,766.86	89,994.18	
POLICE OFFICER	0001	2605	197	100.000	87,766.86	89,994.18	
POLICE OFFICER	0001	2605	197	100.000	87,766.86	89,994.18	
POLICE OFFICER	0001	2605	197	100.000	87,766.86	89,994.18	
POLICE OFFICER	0001	2605	197	100.000	87,766.86	89,994.18	
POLICE OFFICER	0001	2605	197	100.000	87,766.86	81,237.72	
POLICE OFFICER	0001	2605	197	100.000	85,250.86	89,994.18	
POLICE OFFICER	0001	2605	197	100.000	87,766.86	89,994.18	
POLICE OFFICER	0001	2605	197	100.000	87,766.86	81,237.72	
POLICE OFFICER	0001	2605	197	100.000	82,253.89	88,330.98	
POLICE OFFICER	0001	2605	197	100.000	82,253.89	76,634.52	
POLICE OFFICER	0001	2605	197	100.000	83,908.29	89,994.18	
POLICE OFFICER	0001	2605	197	100.000	87,766.86	89,994.18	
POLICE OFFICER	0001	2605	197	100.000	83,757.89	89,842.98	
POLICE OFFICER	0001	2605	197	100.000	87,766.86	89,994.18	
POLICE OFFICER	0001	2605	197	100.000	87,766.86	84,342.98	
POLICE OFFICER	0001	2605	197	100.000	87,766.86	89,994.18	
POLICE OFFICER	0001	2605	197	100.000	87,766.86	89,994.18	
POLICE OFFICER	0001	2605	197	100.000	87,766.86	89,994.18	
POLICE OFFICER	0001	2605	197	100.000	87,766.86	76,634.52	
POLICE OFFICER	0001	2605	197	100.001	87,766.86	89,994.18	
POLICE OFFICER	0001	2605	197	100.000	87,766.86	89,994.18	
POLICE OFFICER	0001	2605	197	100.000	86,878.86	89,994.18	
POLICE OFFICER	0001	2605	197	100.000	87,766.86	76,634.52	
POLICE OFFICER	0001	2605	197	100.000	87,766.86	89,994.18	
POLICE OFFICER	0001	2605	197	100.000	84,214.86	89,994.18	
POLICE OFFICER	0001	2605	197	100.000	83,156.29	89,238.18	
POLICE OFFICER	0001	2605	197	100.000	87,766.86	89,994.18	
POLICE OFFICER	0001	2605	197	100.000	85,250.86	89,994.18	
POLICE OFFICER	0001	2605	197	100.000	87,766.86	84,342.98	
POLICE OFFICER	0001	2605	197	100.000	84,806.86	89,994.18	
POLICE OFFICER	0001	2605	197	100.000	81,351.49	87,423.78	
POLICE OFFICER	0001	2605	197	100.000	72,483.14	84,497.38	
POLICE OFFICER	0001	2605	197	100.000	87,766.86	89,994.18	
POLICE OFFICER	0001	2605	197	100.000	87,766.86	89,994.18	
POLICE OFFICER	0001	2605	197	100.000	83,647.20	86,041.38	
POLICE OFFICER	0001	2605	197	100.000	87,766.86	89,994.18	
POLICE OFFICER	0001	2605	197	100.000	87,766.86	89,994.18	
POLICE OFFICER	0001	2605	197	100.000	83,678.40	88,935.78	
POLICE OFFICER	0001	2605	197	100.000	87,766.86	89,994.18	
POLICE OFFICER	0001	2605	197	100.000	87,766.86	89,994.18	
POLICE OFFICER	0001	2605	197	100.000	87,766.86	89,994.18	
POLICE OFFICER	0001	2605	197	100.000	87,766.86	89,994.18	
POLICE OFFICER	0001	2605	197	100.000	87,766.86	89,994.18	
POLICE OFFICER	0001	2605	197	100.000	87,766.86	81,237.72	
POLICE OFFICER	0001	2605	197	100.000	81,351.49	87,423.78	
POLICE OFFICER	0001	2605	197	100.000	83,647.20	86,041.38	
POLICE OFFICER	0001	2605	197	100.000	83,647.20	76,634.52	
POLICE OFFICER	0001	2605	197	100.000	83,647.20	86,041.38	
POLICE OFFICER	0001	2605	197	100.000	84,066.86	89,994.18	
POLICE OFFICER	0001	2605	197	100.002	72,483.14	81,237.72	

City of Meriden		2021	2022	City	2023	City	\$\$ Change	% Change
2024 Budget		AUDITED	AUDITED	Council	Y-T-D	Manager		
				Approved 2023	as of 12/31/22	Rec.		
	TOTAL POLICE OT						-	
	POLICE (2605)						-	
0001-2605-40-2-0000-189	MISC PART-TIME	12,650	4,000	4,000	1,667	4,000	-	0.0%
0001-2605-40-2-0000-190	ADMINISTRATIVE	316,310	375,292	375,667	184,509	386,113	10,446	2.8%
0001-2605-40-2-0000-191	OVERTIME	1,384,141	1,458,330	1,275,000	784,739	1,350,000	75,000	5.9%
0001-2605-40-2-0000-192	OTHER NON UNION	92,490	75,714	134,389	61,558	112,009	(22,380)	-16.7%
0001-2605-40-2-0000-194	PUBLIC WORKS	79,302	83,228	87,350	42,215	90,266	2,916	3.3%
0001-2605-40-2-0000-196	MME	628,473	617,054	657,705	310,590	696,752	39,047	5.9%
0001-2605-40-2-0000-197	POLICE PATROL	9,631,817	9,894,213	9,997,348	5,113,422	10,334,770	337,422	3.4%
0001-2605-40-2-0000-198	SUPERVISORS	66,127	70,303	73,375	35,461	76,776	3,401	4.6%
0001-2605-40-2-0000-199	CROSSING GUARDS	213,881	236,025	220,000	80,478	239,562	19,562	8.9%
0001-2605-40-2-0000-350	GASOLINE	110,548	131,497	180,000	92,899	191,100	11,100	6.2%
0001-2605-40-2-0000-352	VEHICLE MAINTENANCE	161,449	145,809	140,000	53,533	140,000	-	0.0%
0001-2605-40-2-0000-380	COMMUNICATIONS & MAINTENANCE	75,472	88,910	85,000	45,987	90,000	5,000	5.9%
0001-2605-40-2-0000-381	TRAINING	214,289	239,931	418,960	194,931	404,077	(14,883)	-3.6%
0001-2605-40-2-0000-382	SOUTH CENTRAL JUSTICE	12,075	12,239	12,325	12,000	12,325	-	0.0%
0001-2605-40-2-0000-390	EXPLORERS/AUXILIARY POLICE	6,942	1,849	7,000	5,799	7,000	-	0.0%
0001-2605-40-2-0000-391	CANINE UNIT	4,247	3,873	6,500	4,337	8,000	1,500	23.1%
0001-2605-40-2-0000-392	BICYCLE PATROL	1,925	-	-	-	1,500	1,500	
0001-2605-40-2-0000-443	POLICE EXPENSE & SUPPLIES	105,985	110,495	116,000	56,534	120,000	4,000	3.4%
0001-2605-40-2-0000-490	ACCREDITATION	-	18,619	10,500	-	5,500	(5,000)	-47.6%
0001-2605-40-2-0000-491	CRISIS INTERVENTION SERVICES	4,256	38	89,456	-	96,000	6,544	7.3%
0001-2605-40-2-0000-492	HOSTAGE CRISIS	16,914	15,488	37,000	18,868	29,800	(7,200)	-19.5%
0001-2605-40-2-0000-510	IT TECHNOLOGY	254,890	283,049	235,000	136,030	234,390	(610)	-0.3%
0001-2605-40-2-0000-511	Body Camera / Taser Expense	121,869	221,021	317,170	205,438	314,135	(3,035)	-1.0%
0001-2605-40-2-0000-640	MEMBERSHIP & MEETINGS	3,877	6,164	6,050	5,198	6,050	-	0.0%
0001-2605-40-2-0000-699	TRANSFER OUT - DOG FUND	-	-	10,000	10,000	10,000	-	0.0%
0001-2605-40-2-0000-709	POLICE PRIVATE DUTY	(57,604)	(15,137)	-	143,188	-	-	
0001-2605-40-2-0001-191	OVERTIME - School Resource Officer	37,696	1,917	70,000	7,577	50,000	(20,000)	-28.6%
0001-2605-40-2-0002-191	OVERTIME - Neighborhood Initiatives	97,853	14,059	250,000	38,514	100,000	(150,000)	-60.0%
**** Cost Center Total **** Police		13,597,874	14,093,978	14,815,795	7,645,472	15,110,125	294,330	2.0%
			3.6%				-	
	PARKING (3940)						-	
0001-3940-40-0-0000-191	OVERTIME CONTINGENCY	12,721	-	-	-	-	-	
0001-3940-40-0-0000-192	PAYROLL	40,122	916	-	-	-	-	
0001-3940-40-0-0000-198	SUPERVISORS	-	-	-	-	-	-	
0001-3940-40-0-0000-323	MAINTENANCE	-	-	-	-	-	-	
0001-3940-40-0-0000-350	GASOLINE	-	-	-	-	-	-	
0001-3940-40-0-0000-352	VEHICLE MAINTENANCE	-	-	-	-	-	-	
0001-3940-40-0-0000-440	GENERAL EXPENSES	-	-	-	-	-	-	
**** Cost Center Total **** Parking		52,842	916	-	-	-	-	

EXPENDITURE SUMMARY (FY2023 YTD AS OF 2/6/2023)

BUDGET MEASURES	GOAL	FY2019 ACTUAL	FY2020 ACTUAL	FY2021 ACTUAL	FY2022 Actual	FY2023 YTD
Actual Budget Expenditure	N/A	13,081,725	13,336,250	13,597,876	14,093,978	8,916,957
Percent Used of FY Budgeted Amount	99%	99.90%	99.70%	99%	100%	60.2%

PERFORMANCE MEASURES (AVERAGE IS BASED ON A 5-YEAR PERIOD)

PERFORMANCE MEASURES	CT Average	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL
Case Clearance Rate MPD Goal Remain Above 30%	2021 CT Avg. 30.6%	21.4%	28%	28.9%	30.95%	42.88%	N/A
Violent Crime Index (per 1,000) MPD Goal 2.5	Approx. 5 Year CT Avg. 1.9 Approx. 5 Year U.S. Avg. 3.9	3.6	3.5	2.6	2.5	3.4	N/A

In the FBI's the National Incident-Based Reporting System (NIBRS), violent crime is composed of the following offenses: murder and non-negligent manslaughter, rape, robbery, and aggravated assault. Violent crimes are defined as those offenses that involve force or threat of force.

Meriden Police Department - CT0008000 - NIBRS Agency Crime Overview - 2021

2021 Population Estimate	58,799	Offenses (*)		Arrests (**)		
		Reported	Cleared	Adult	Juvenile	
Offense Overview		Group A Offenses				
Crimes Against Persons		Crimes Against Persons				
Offense Total	3,088	Murder and Nonnegligent Manslaughter	3	2	2	0
Number Cleared	1,324	Negligent Manslaughter	2	1	1	0
Percent Cleared	42.88 %	Kidnapping/Abduction	3	2	0	0
Group A Crimes per 100,000 population	5,251.8	Rape	32	1	1	0
		Sodomy	1	0	0	0
		Sexual Assault With An Object	0	0	0	0
		Fondling	33	8	4	0
		Incest	0	0	0	0
		Statutory Rape	1	1	0	0
Arrest Overview		Aggravated Assault	119	80	66	0
Total Arrests	1,808	Simple Assault	656	516	388	27
Adult Arrests	1,721	Intimidation	478	371	338	8
Juvenile Arrests	87	Human Trafficking, Commercial Sex Acts	1	0	0	0
Unknown Age	0	Human Trafficking, Involuntary Servitude	0	0	0	0
Arrests per 100,000 population	3,074.9	Crimes Against Property				
		Arson	3	1	1	0
		Bribery	0	0	0	0
		Burglary/Breaking & Entering	145	25	22	1
		Counterfeiting/Forgery	37	2	2	0
		Destruction/Damage/Vandalism of Property	41	12	13	4
		Embezzlement	4	3	1	0
		Extortion/Blackmail	6	0	0	0
		False Pretenses/Swindle/Confidence Game	43	1	1	0
		Credit Card/Automated Teller Machine Fraud	27	1	0	0
		Impersonation	1	0	0	0
		Welfare Fraud	0	0	0	0
		Wire Fraud	13	0	15	7
		Identity Theft	37	3	0	0
		Hacking/Computer Invasion	4	0	0	0
		Robbery	65	22	30	3
		Pocket-picking	0	0	0	0
		Purse-snatching	1	0	0	0
		Shoplifting	203	51	46	0
		Theft From Building	38	5	3	0
		Theft From Coin Operated Machine or Device	1	0	0	0
		Theft From Motor Vehicle	203	13	0	0
		Theft of Motor Vehicle Parts/Accessories	253	4	2	0
		All Other Larceny	189	22	22	0
		Motor Vehicle Theft	167	10	2	0
		Stolen Property Offenses	2	2	2	0
		Crimes Against Society				
		Drug/Narcotic Violations	118	94	91	0
		Drug Equipment Violations	20	18	8	0
		Betting/Wagering	0	0	0	0
		Operating/Promoting/Assisting Gambling	0	0	0	0
		Gambling Equipment Violations	0	0	0	0
		Sports Tampering	0	0	0	0
		Pornography/Obscene Material	25	2	0	4
		Prostitution	0	0	0	0
		Assisting or Promoting Prostitution	0	0	0	0
		Purchasing Prostitution	0	0	0	0
		Weapon Law Violations	104	46	18	4
		Animal Cruelty	9	5	5	0
		Total Group A Offenses	3,088	1,324	1,084	58
Group B Arrests		Group B Arrests				
Offense	Adult	Juvenile				
Bad Checks	0	0				
Curfew/Loitering/Vagrancy Violations	1	0				
Disorderly Conduct	57	18				
Driving Under the Influence	108	0				
Drunkenness	0	0				
Family Offenses (Nonviolent)	16	1				
Liquor Law Violations	0	1				
Peeping Tom	0	0				
Trespass of Real Property	28	1				
All Other Offenses	427	8				
Total Group B	637	29				

Violent Crime

Crime Measures CT vs. Meriden

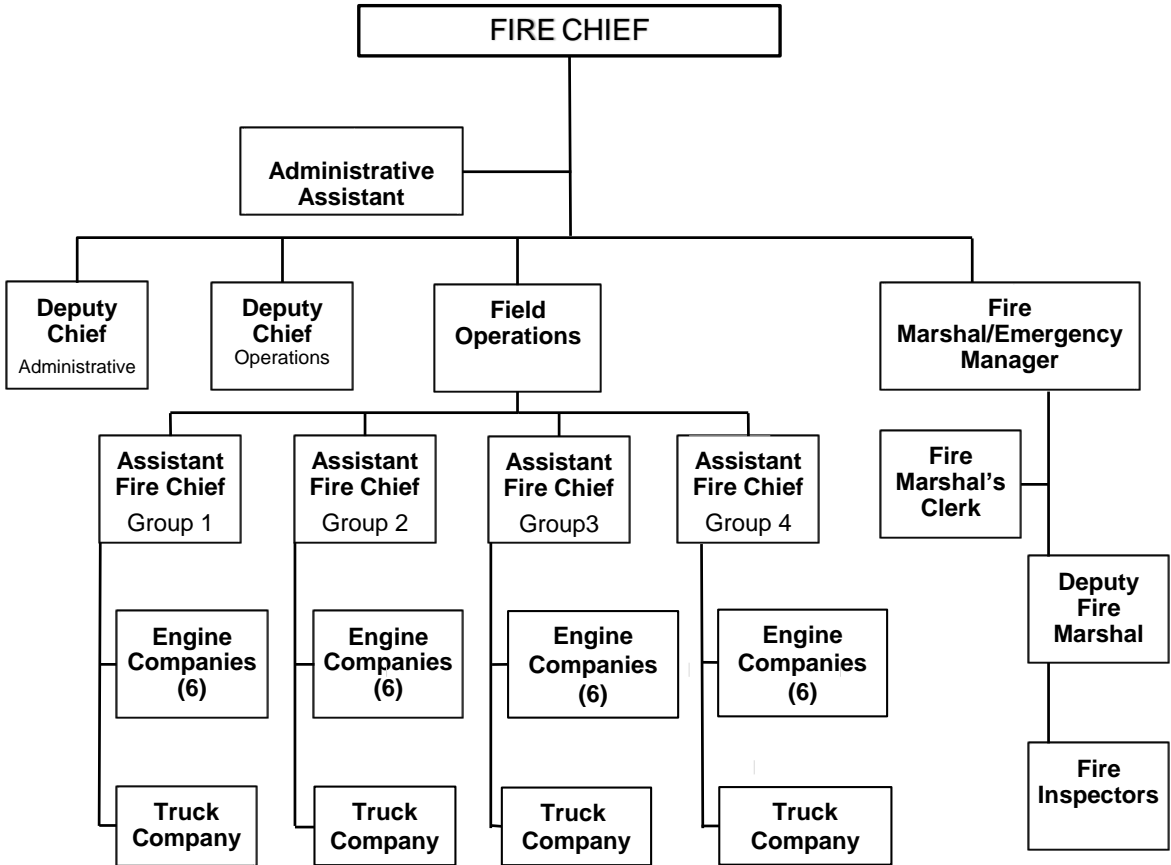
Incident Date	2021							
Jurisdiction by Geography	Connecticut				Meriden			
Offense Type	Murder and Nonnegligent Manslaughter	Rape	Aggravated Assault	Robbery	Murder and Nonnegligent Manslaughter	Rape	Aggravated Assault	Robbery
Measures								
Incident Rate (per 100,000)	4.08	17.64	77.16	54.80	5.10	52.72	173.47	110.55
Offense Rate (per 100,000)	4.08	17.64	77.16	54.80	5.10	52.72	173.47	110.55
Crime Rate (per 100,000)	4.22	18.17	88.04	54.80	5.10	54.42	204.09	110.55
Estimated Population	3,555,030	3,555,030	3,555,030	3,555,030	58,799	58,799	58,799	58,799
Number of Incidents	145	627	2,743	1,948	3	31	102	65
Number of Offenses	145	627	2,743	1,948	3	31	102	65
Number of Crimes	150	646	3,130	1,948	3	32	120	65

All Offenses

Crime Measures CT vs. Meriden

Offense Type	All Offense Types		Crimes Against Person		Crimes Against Property		Crimes Against Society		
Incident Date	2021								
Jurisdiction by Geography	Connecticut	Meriden	Connecticut	Meriden	Connecticut	Meriden	Connecticut	Meriden	
Jurisdiction by Status	Measures								
Reporting NIBRS	Incident Rate (per 100,000)	3,085.12	4,794.30	744.59	1,971.12	2,195.56	2,491.54	250.75	445.59
	Offense Rate (per 100,000)	3,440.01	5,017.09	764.26	2,005.14	2,373.42	2,525.55	302.34	486.40
	Crime Rate (per 100,000)	3,561.10	5,294.31	881.66	2,277.25	2,377.11	2,530.66	302.34	486.40
	Estimated Population	3,605,597	58,799	3,605,597	58,799	3,605,597	58,799	3,605,597	58,799
	Number of Incidents	111,237	2,819	26,847	1,159	79,163	1,465	9,041	262
	Number of Offenses	124,033	2,950	27,556	1,179	85,576	1,485	10,901	286
	Number of Crimes	128,399	3,113	31,789	1,339	85,709	1,488	10,901	286

FIRE & EMERGENCY SERVICES



FIRE DEPARTMENT

MISSION

It is the mission of the City of Meriden Department of Fire and Emergency Services to deliver the best fire and emergency protective services to benefit the quality of life for the citizens and visitors of our community

SUCSESSES AND ACCOMPLISHMENTS

- Promoted the first Female Latino Deputy Fire Chief in the department's history.
- Created a new Training Division Lead by conversion of a Lieutenant position to a Captain with 3 Lieutenant Training and Safety officers:
 - Provides a lead to coordinate the training and safety issues
 - Coordinated and focused group training to address any deficiencies.
 - Respond to multi-unit and high risk incidents to function as the safety officer.
- Completed an upgrade to FIRE RMS (Reporting System):
 - Easier to enter run information.
 - Streamline process to complete reports.
 - Increased data collection and reporting.
- Replaced 57 Self Contained Breathing Apparatus with New updated technology
 - Trained all department members on the new units
 - Sent each member through a confidence course for self-extraction from entrapment.
- Continued the fleet replacement process for staff vehicles
- Trained additional fire personnel for working in dispatch
- Completed the update the department strategic plan
- Responded to 9438 Incidents that resulted in 16272 responses.
 - 195 Fire,
 - 4649 EMS,
 - 731 Other Hazard,
 - 733 Service Calls,
 - 2121 Good Intent, and
 - 658 False Alarms
 - **21.4% Increase in incidents (25.85 incidents daily).**
 - **26.9% Increase in responses (44.58 responses per day).**
 - **Maintained an overall response time of Arrival of 4:59, 69.13% of the time.**

- **Maintained an overall response time of Arrival of 8:59, 97.78% of the time**
- Training
 - Completed 6028 hours of training for career personnel.
 - The Training Division coordinated training on new Self Contained Breathing Apparatus including self-extrication entrapment training.
 - Training division provided Leadership Training for all company officers.
 - Conducted Vent/Enter/Search training for all firefighters. This tactic was used in early 2023 to successfully rescue a male victim at the Broad Street Fire.
 - The department trained and provide dispatchers to the Emergency communications to assist in Communications.
- Community Risk Reduction
 - Completed 2680 building inspections (11.0% increase over previous year).
 - Completed 148 Cause and Origin investigations
 - The FMO collected \$97070.64 in the calendar year, 18.8% less than projected revenue for 2022.
 - 0.6% increase in unintentional fires (26.76%)
 - 0.02% increase in intentional fires (2.82%)

FUTURE GOALS AND INITIATIVES

- Maximize the operational interface with external providers
- Ensure the levels of staff and their utilization meet the current and future needs of the department, as well as the department's mission
- Support the efficient and effective working relationship between the Department and Meriden Emergency Communications
- Ensure good communications flow both externally and internally to reduce speculation and poor information transfer
- Acquire, maintain, and improve apparatus, equipment, and technology necessary to support the departments mission
- Review the departments first responder program to ensure it is meeting the needs of the citizens
- Prepare for, pursue, and achieve and maintain international accreditation.
- Use a phased in approach to increase line staffing to meet NFPA 1710 standards for Fire Department Services

Job Title	Fund	Dept	Obj	Percentage	2023 Budget Approved	2024 Budget Request	Object Total
EMERGENCY MANAGEMENT (2690)							
DIRECTOR OF CIVIL DEFENSE	0001	2605	189	100.000	10,000.00	10,000.00	10,000.00
					10,000.00	10,000.00	10,000.00
DIRECTOR OF CIVIL DEFENSE	Grant funds				10,000.00	10,000.00	
					10,000.00	10,000.00	

City of Meriden	2021	2022	City	2023	City	\$\$ Change	% Change	
2024 Budget	AUDITED	AUDITED	Council	Y-T-D	Manager			
			Approved 2023	as of 12/31/22	Rec.			
FIRE (2610)						-		
0001-2610-40-2-0000-189	MISC PART-TIME	5,667	6,000	5,000	2,500	6,000	1,000	20.0%
0001-2610-40-2-0000-190	ADMINISTRATIVE	265,105	350,944	352,085	151,920	359,077	6,992	2.0%
0001-2610-40-2-0000-191	OVERTIME CONTINGENCY	1,506,761	2,222,438	1,350,000	1,064,031	1,850,000	500,000	37.0%
0001-2610-40-2-0000-194	PUBLIC WORKS	71,810	78,051	81,943	39,344	84,578	2,635	3.2%
0001-2610-40-2-0000-195	FIRE	8,045,653	8,042,483	8,451,535	4,009,080	8,451,535	-	0.0%
0001-2610-40-2-0000-196	MME	120,181	125,203	130,588	62,909	136,215	5,627	4.3%
0001-2610-40-2-0000-235	TRANSFER IN - SMVFD MERIT PLAN	22,800	17,900	28,200	-	17,900	(10,300)	-36.5%
0001-2610-40-2-0000-350	GASOLINE	36,709	31,313	40,000	27,968	45,000	5,000	12.5%
0001-2610-40-2-0000-352	VEHICLE MAINTENANCE	135,469	126,225	100,000	68,127	115,000	15,000	15.0%
0001-2610-40-2-0000-380	COMMUNICATIONS & MAINTENANCE	28,125	27,279	35,500	6,793	30,000	(5,500)	-15.5%
0001-2610-40-2-0000-381	TRAINING	32,830	41,911	45,000	6,413	45,000	-	0.0%
0001-2610-40-2-0000-390	PHYSICALS	15,590	30,585	35,000	784	35,000	-	0.0%
0001-2610-40-2-0000-394	RECRUITMENT	70	-	2,000	15,385	2,000	-	0.0%
0001-2610-40-2-0000-413	MAINT SUPPLIES	36,005	32,328	35,000	13,000	35,000	-	0.0%
0001-2610-40-2-0000-440	OFFICE EXPENSE & SUPPLIES	27,440	17,380	20,000	10,865	20,000	-	0.0%
0001-2610-40-2-0000-500	CAPITAL EQUIPMENT	-	-	-	-	-	-	0.0%
0001-2610-40-2-0000-503	FIRE EQUIPMENT	84,759	67,952	70,000	29,840	70,000	-	0.0%
0001-2610-40-2-0000-505	Personnel Protective Equipment	78,376	43,592	81,000	61,833	81,000	-	0.0%
0001-2610-40-2-0000-640	MEMBERSHIP & MEETINGS	4,218	6,761	5,000	4,054	7,000	2,000	40.0%
**** Cost Center Total **** Fire		10,517,568	11,268,345	10,867,851	5,574,845	11,390,305	522,454	4.8%

PERFORMANCE MEASURES

PERFORMANCE MEASURES	GOAL	FY2020 Actual	FY2021 Actual	FY2022 Actual
Maintain an initial arrival time for the first due company of 4 minutes and 30 seconds	95%	96%	93%	69.13%
Maintain a Total Effective Force arrival time for incidents of 8 minutes and 59 Seconds	100%	99%	98%	97.78%
Deliver fire prevention information to all 3 rd grade classes in Meriden Schools	90%	0*%	80*%	100%
Collect fees for inspection related services to offset related expenditures	90%	40%	143%	81.2%

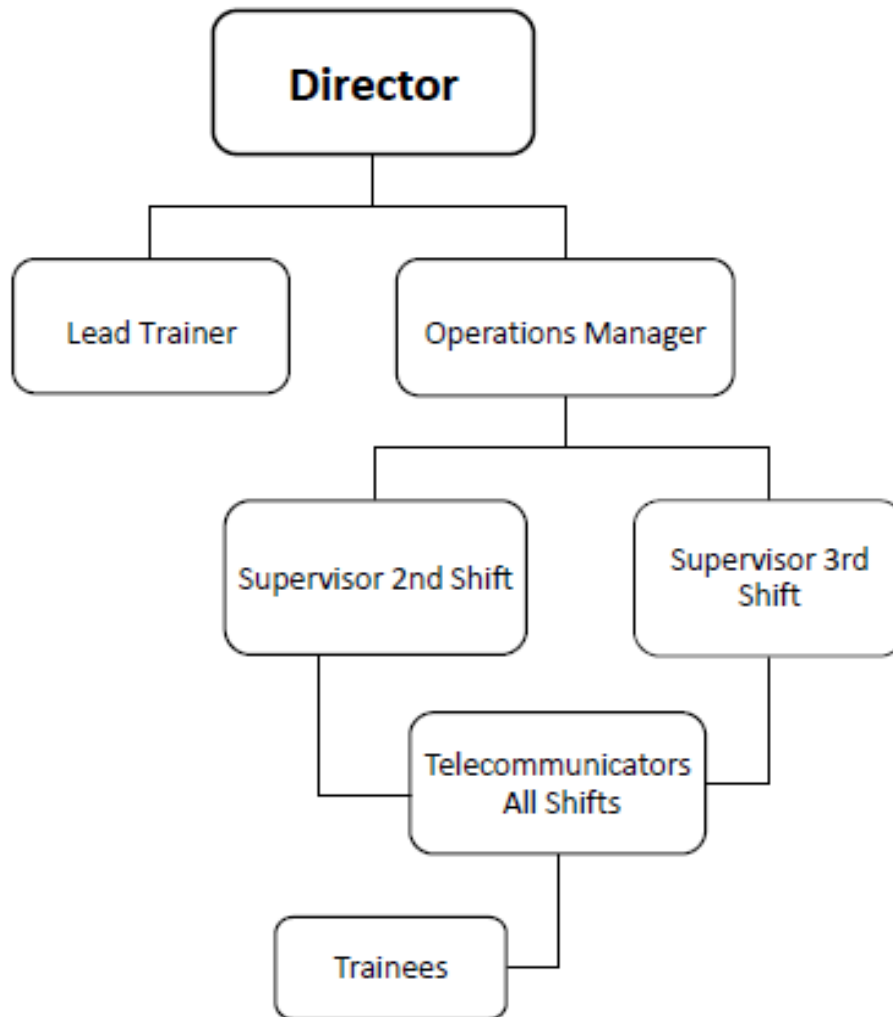
*Due to COVID-19, The MFD was unable to get into the schools to provide education. For 2021, the ability to provide in-person educations is unknown.

ACTIVITY INDICATORS

ACTIVITY INDICATORS (Calendar Year)	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 (ESTIMATED)
Incidents (All Categories)	7213	7662	9438	10385
Fire Incidents	215	205	195	210
EMS Incidents	3372	3788	4649	4523
False Alarms	618	632	658	598
Responses (All Units)	11722	12824	16272	14259
Inspections	1046	2414	2680	2650
Plans Reviewed	47	126	96	100
Burn Permits	9*	0*	0*	0*
Investigations	124	141	148	154
Training Hours	7228.5	6896.5	6028	6200
Fire	6725	6364	5558	5800
Fire Marshals	503.5	532.5	470	500
Property Fire Loss (Dollars)	\$2,268,263	1,495,768	\$2,447,700	\$\$
Property Fire Saved (Dollars)	\$\$	\$\$	\$\$	\$\$

*Suspended during Covid, Continues to be suspended. \$\$ Statistics are unreliable.

EMERGENCY COMMUNICATIONS



EMERGENCY COMMUNICATIONS

MISSION

The Mission of the City of Meriden Department of Emergency Communications is to effectively and compassionately answer the public's call for emergency service response, perform accurate and timely call handling and priority dispatch services for the community we serve and to support police, fire, and EMS responders in accomplishing their goals.

SUCSESSES AND ACCOMPLISHMENTS

- Nexgen CAD Implemented
- Community Outreach Engagements with Dispatch Personnel
- Increased Full Time and Part Time Staffing Levels
- Implemented Everbridge Software for Dispatch Staff
- Implemented CritiCall Computerized Dispatch Examinations for new Candidates
- Implemented RapidSOS Emergency Health Profile for Meriden Residents
- Implemented a robust Scheduling Software
- Implemented Training Officer/Trainee Tracking Software
- Certified Dispatch Personnel in CPR, AED, and Obstructed Airway Emergencies
- Beginning Stages of Priority Dispatch Software Implementation
- Replaced Outdated AED

FUTURE GOALS AND INITIATIVES

- Continue to Increase Staffing
- Replace aging radio system components
- Implement Priority Dispatch System
- Increase Training for Dispatch Personnel
- Build a new Emergency Communications Center
- Add new technology for enhanced operations

PERSONNEL AND EXPENDITURES SUMMARY

Job Title	Fund	Dept	Obl	Percentage	2023 Budget Approved	2024 Budget Request	Object Total
EMERGENCY COMMUNICATIONS (2617)							
ASST DIR EMERG COMMUNICAT	0001	2617	190	100.000	80,219.70	82,439.48	
DIR OF EMERGENCY COMMUNIC	0001	2617	190	100.000	106,548.19	103,565.98	186,005.46
PUBLIC SAFETY SUPERVISOR	0001	2617	196	100.000	64,923.58	66,913.60	
PUBLIC SAFETY SUPERVISOR	0001	2617	196	100.000	55,147.83	66,913.60	
PUBLIC SAFETY SUPERVISOR	0001	2617	196	100.000	53,978.28	66,913.60	
PUBLIC SAFETY DISPATCHER	0001	2617	196	100.000	25,935.85	28,077.43	
PUBLIC SAFETY DISPATCHER	0001	2617	196	100.000	25,935.85	31,198.63	
PUBLIC SAFETY DISPATCHER	0001	2617	196	100.000	56,766.86	56,766.86	
PUBLIC SAFETY DISPATCHER	0001	2617	196	100.000	61,445.14	54,602.86	
PUBLIC SAFETY DISPATCHER	0001	2617	196	100.000	61,445.14	61,613.49	
PUBLIC SAFETY DISPATCHER	0001	2617	196	100.000	53,586.28	61,613.49	
PUBLIC SAFETY DISPATCHER	0001	2617	196	100.000	53,429.48	61,613.49	
PUBLIC SAFETY DISPATCHER	0001	2617	196	100.000	53,429.48	61,613.49	
PUBLIC SAFETY DISPATCHER	0001	2617	196	100.000	53,429.48	55,456.46	
PUBLIC SAFETY DISPATCHER	0001	2617	196	100.000	54,371.83	61,613.49	
PUBLIC SAFETY DISPATCHER	0001	2617	196	100.000	60,382.74	61,613.49	
PUBLIC SAFETY DISPATCHER	0001	2617	196	100.000	54,061.43	54,061.43	
PUBLIC SAFETY DISPATCHER	0001	2617	196	100.000	53,429.48	54,061.43	
PUBLIC SAFETY DISPATCHER	0001	2617	196	100.000	61,445.14	61,613.49	
PUBLIC SAFETY DISPATCHER	0001	2617	196	100.000	61,445.14	61,613.49	
PUBLIC SAFETY DISPATCHER	0001	2617	196	100.001	(60,235.43)	-	
PUBLIC SAFETY DISPATCHER	0001	2617	196	100.002	(60,235.43)	-	1,027,873.82
					1,030,886.04	1,213,879.28	1,213,879.28

City of Meriden	2021	2022	City	2023	City	\$\$ Change	% Change
2024 Budget	AUDITED	AUDITED	Council	Y-T-D	Manager		
			Approved 2023	as of 12/31/22	Rec.		
EMERGENCY COMMUNICATIONS (2617)							
0001-2617-40-0-0000-189	SEASONAL WORKERS	-	-	-	-	-	-
0001-2617-40-0-0000-379	C-MED	24,594	24,594	26,000	12,297	26,000	0.0%
0001-2617-40-2-0000-190	ADMINISTRATION	165,484	264,218	186,768	85,608	186,768	0.0%
0001-2617-40-2-0000-191	OVERTIME	862,066	1,150,052	438,970	488,709	675,000	53.8%
0001-2617-40-2-0000-196	MME	565,169	651,231	824,810	318,182	905,246	9.8%
0001-2617-40-2-0000-205	TRAVEL ALLOWANCE	-	-	2,400	1,000	2,400	0.0%
0001-2617-40-2-0000-352	VEHICLE MAINTENANCE	2,400	2,400	-	-	-	-
0001-2617-40-2-0000-380	COMMUNICATIONS & MAINTENANCE	13,617	8,171	11,000	5,319	12,000	9.1%
0001-2617-40-2-0000-381	TRAINING	23,873	32,936	28,375	9,196	30,000	5.7%
0001-2617-40-2-0000-440	OFFICE EXPENSE & SUPPLIES	16,084	20,423	25,000	14,373	25,000	0.0%
**** Cost Center Total ****Emergency Communications		1,673,287	2,154,025	1,543,323	934,682	1,862,414	20.7%

PERFORMANCE MEASURES

PERFORMANCE MEASURES	GOAL	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ESTIMATED	FY2024 ESTIMATED
Protocol Deviations (new)	3% or less	NA	NA	< 3%	< 3%
Protocol Non-Compliance (new)	7% or less	NA	NA	< 7%	< 7%

ACTIVITY INDICATORS

ACTIVITY INDICATORS	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ESTIMATED	FY2024 ESTIMATED
Administrative Calls	75,511	73,963	75,000	76,000
911 Calls including text to 911	25,073	22,652	23,000	24,000
CAD Activity (Police & Fire Incidents)	54,882	55,561	56,000	57,000

SECTION 10

PUBLIC WORKS:

Engineering

Garage

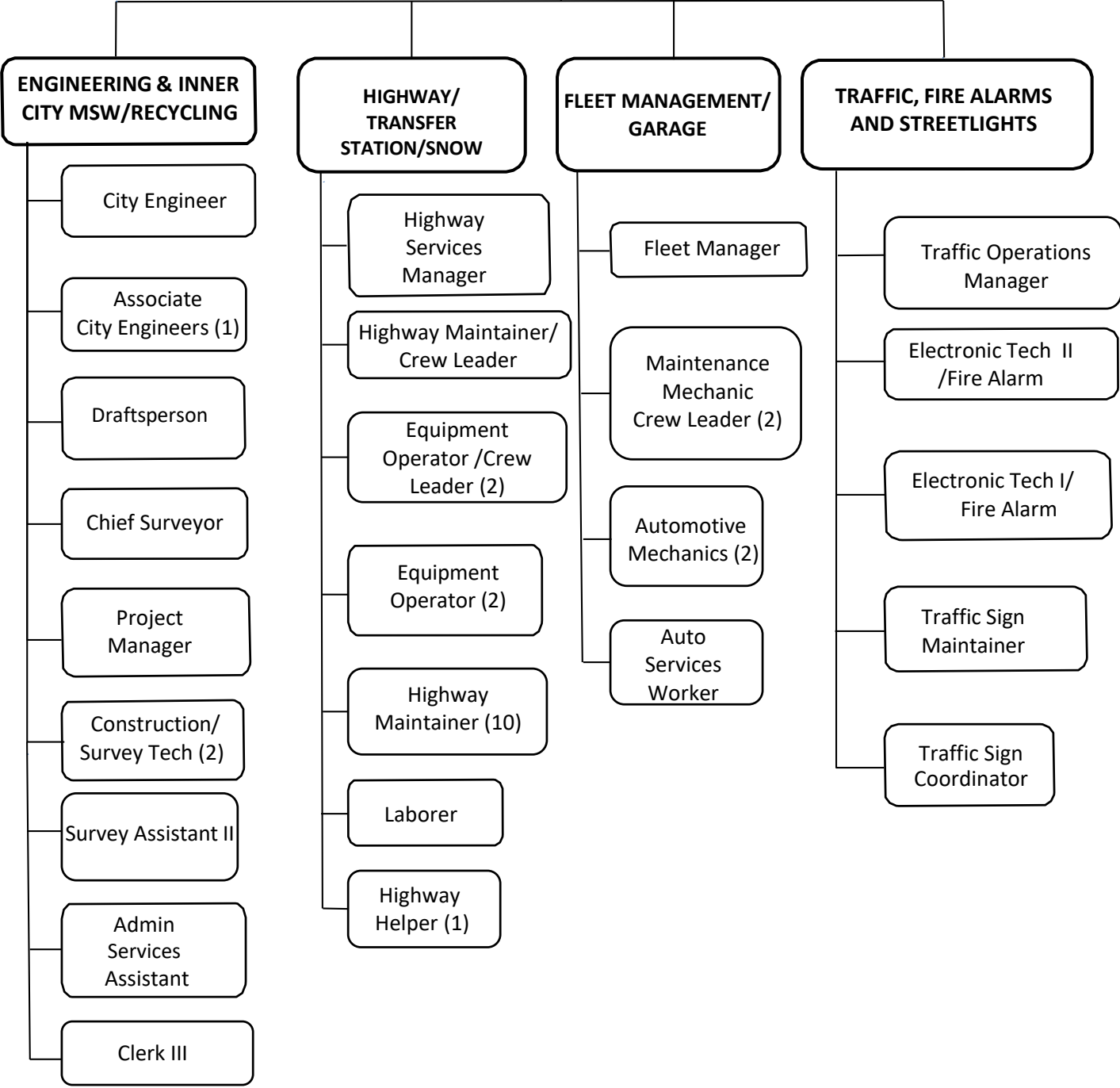
Highway

Traffic

Solid Waste

PUBLIC WORKS

DIRECTOR



PUBLIC WORKS DEPARTMENT

MISSION

The mission of the Public Works Department is to provide the City of Meriden with cost-effective infrastructure and equipment management, environmental stewardship, and a safe and effective transportation system.

The infrastructure under DPW's responsibility include roads, sidewalks, drainage structures, city-owned watercourses, bridges, select dams, traffic signals, signs, pavement markings, fire alarms, streetlights, the transfer station and capped landfill.

The Department is comprised of four divisions: Engineering, Highways, Traffic/Fire/Alarm, and Fleet Management. Solid Waste is managed jointly by Engineering (Inner City / Public Building trash and recycling, along with environmental monitoring of the capped landfill) and Highways (Transfer Station operations and maintenance of the capped landfill).

DPW provides technical support for the Department of Public Utilities by maintaining mapping, permitting and inspecting water and sewer work, and marking out water and sewer utilities, representation on the PUC. DPW provides technical support to the Planning Department and other City Departments through plan reviews, and participation in Planning Commission and Inland Wetlands processes.

SUCSESSES AND ACCOMPLISHMENTS

- Replaced significant number of employees leaving due to retirement or transfers
- Continued records disposition to reduce unnecessary and duplicated storage of materials in accordance with State Library guidelines
- Review of asset management system
- Held Public Works Week to recognize efforts of City's Public Works, Parks, and Utilities employees.

FUTURE GOALS AND INITIATIVES

Learning and Growth Goals

- Improve training opportunities
- Recognition of Public Works Week
- Begin process to Achieve National (AWPA) Accreditation

Internal Business Processes

- Pursue records retention and electronic document management
- Update and improve City standard details to ensure latest design and construction practices are incorporated

- The Department is also proposing a full time (versus existing part time) Transportation Operations Manager to assist with managing the extensive streetlight, traffic light and City-wide alarm systems

Customer Service

- Implement Work Order Management systems with Q-Alert
- Evaluate asset management system to provide for more informed decision making

The Department of Public Works is proposing a Traffic Operations Manager position in this year's budget. 0004-3353-40-3-0000-198 for \$95,193. A Job Description presently exists for this position, presently a grade H. Currently the position exists as a part time position.

DPW ENGINEERING DIVISION

MISSION

The mission of the Engineering Division is to oversee the City's flood control master plan, manage the paving, sidewalk and drainage infrastructure programs, address citizen concerns relating to infrastructure and traffic safety, manage the City's solid waste and streetlight programs, and provide engineering support for other departments.

Engineering is responsible for the management of the Harbor Brook Flood Control and Linear Trail Master Plan, Citywide Paving, Citywide Sidewalks, and CDBG Sidewalks.

Clerical staff issues and tracks a variety of permits including sewer capping permits, road openings, utility repairs, and dumpster permits. Clerical and Engineering personnel review all residential and commercial site plan applications, plot plans/foundation plans for residential construction, and review record drawings of newly installed water mains, sanitary sewers and storm sewers installed in conjunction with new developments. Staff manages the inner-district solid waste program, including management and complaint tracking.

Staff performs Survey/Call Before You Dig/Construction Services. Construction inspection and Survey personnel conduct surveys of City owned parcels, complete land record research, provide inspection services on City owned facilities, inspect work performed by contractors that impact the City facilities, and locate the City's infrastructure through the Call Before You Dig program in accordance with PURA rules/regulations. Over 2500 CBYD locations occur annually.

SUCCESSSES AND ACCOMPLISHMENTS

- Developed internal auditing process for capital projects
- Developed grants management processes
- Increased use of technology, i.e. construction management software, to improve operations on capital projects.

- FLOOD CONTROL
 - Construction ongoing for Bradley to Cooper channel
 - Contract Awarded for Cedar Street Bridge Reconstruction
 - Design ongoing for Cooper to Amtrak Channel
 - Design ongoing for Perkins to Amtrak Channel
 - Design ongoing for Cedar to Center Channel
 - Design ongoing for Meriden Green Expansion
 - Design ongoing for Center Street Bridge Reconstruction

- **INFRASTRUCTURE**
 - Sidewalks reconstructed on North Pearl Street using City/BOE funds
 - Sidewalks reconstructed on Sherman Avenue, Catlin Street, and Griswold Street using CDBG funds
 - Contract awarded for reconstruction of Bunker Avenue sidewalks using CDBG funds
 - Sidewalks reconstructed at 11 residential and 11 commercial properties through CIDEWALK program
 - Downtown Paving of West Main, Hanover, Colony, State, Church, Grove and Butler streets completed under LOTCIP Program (2.4 miles total)
 - Six Downtown Traffic Signals replaced under Congestion Mitigation Air Quality (CMAQ) grant. Three additional signals to be completed in March
 - Downtown traffic pattern adjustments of Hanover, South Grove & Butler Streets and Cook Avenue completed in December
 - Citywide Paving program completed with a total of 10 miles of roadway resurfaced
 - Storm Drainage Improvements completed on Lydale Place
 - Design complete for Lewis Avenue/Kensington Avenue traffic signal
 - Design completed for the Hanover and Coe Intersection Improvements
 - Design ongoing for Center Street corridor reconstruction

- **TRAILS**
 - Design ongoing for the Research Parkway Linear Trail using TA grant funds
 - Study ongoing for the Meriden section of the CT Central Loop Trail connection

FUTURE GOALS AND INITIATIVES

- Continue the design of the Center St bridge with construction anticipated in 2023
- Initiate design of Harbor Brook improvements from Hanover Pond to Coe Ave
- Final design on Research Parkway linear trail, funded through transportation alternatives program underway by BL Companies
- Advance flood control effort through the design and construction of select projects
- Continue to advance sidewalk improvements
- Improve environmental compliance for programs and permits

- **CONSTRUCTION**
 - Cedar St Bridge (LOTCIP) construction Spring 2023
 - Center St Bridge construction 2024
 - Bradley to Cooper Channel Work construction 2022-2024
 - Hanover / Coe Intersection Improvements ready to bid
 - Sherman Ave Sidewalks completed and Bunker Ave Sidewalks to be complete in 2023
 - Citywide paving and Citywide sidewalks

- Meriden Green Building construction Spring 2023
- DESIGN
 - Channel from Cedar to Center construction 2024-2025 pending funding
 - Channel from Cooper to Amtrak construction in Fall of 2023 pending Amtrak approval
 - Center St Road Reconstruction construction 2025 pending funding
 - Broad St Signal Improvements construction 2025 pending funding
 - Meriden Green Expansion construction in 2024 pending funding
 - Research Parkway Linear Trail construction 2024 pending funding
 - East Main Street at Paddock left turn improvements
 - CT Central Loop Trail design to begin Fall 2023 pending funding
 - West Main Street Bus Loop/Parking
- INFRASTRUCTURE
 - New asset management technology to better manage City infrastructure
- WASTE MANAGEMENT
 - City Buildings and Public Spaces Contract
 - Co-Collection Program; Phase II

PERSONNEL AND EXPENDITURES SUMMARY

Job Title	Fund	Dept	Obl	Percentage	2023 Budget	2024 Budget	Object
					Approved	Request	Total
P.W. - ENGINEERING (3310)							
TRANSFER STATION ATTENDANT	0001	3310	189	100.000	-	18,587.57	
DIRECTOR OF PUBLIC WORKS	0001	3310	190	100.000	128,552.48	135,741.57	135,741.57
CHIEF SURVEYOR	0001	3310	196	100.000	90,269.71	92,378.41	
CLERK III	0001	3310	196	100.000	59,773.37	61,467.09	
ADMIN SERVICE	0001	3310	196	100.000	71,560.86	71,560.86	
CONSTRUCTION/SURVEY TECHN	0001	3310	196	100.000	82,281.43	84,200.92	
CONSTRUCTION/SURVEY TECHN	0001	3310	196	100.000	77,400.86	79,202.40	
DRAFTSPERSON	0001	3310	196	100.000	71,560.86	73,220.92	
SURVEY ASSISTANT II	0001	3310	196	100.000	51,879.43	53,879.43	515,910.03
CITY ENGINEER	0001	3310	198	100.000	125,810.29	128,999.32	
PROJECT MANAGER	0001	3310	198	100.000	68,785.60	78,166.40	
ASSOCIATE CITY ENGINEER	0001	3310	198	100.000	115,256.57	118,165.72	325,331.44
					943,131.46	976,983.04	976,983.04

City of Meriden	2021	2022	City	2023	City	\$\$ Change	% Change
2022 Budget	AUDITED	AUDITED	Council	Y-T-D	Manager		
As of June 30, 2022			Approved 2023	as of 12/31/22	Rec.		
P.W. - ENGINEERING (3310)							
0001-3310-40-0-0000-500	CAPITAL EQUIPMENT	-					
0001-3310-40-0-0000-510	SOFTWARE	6,910	3,219	3,485	696	1,485	(2,000) -57.4%
0001-3310-40-3-0000-189	SEASONAL WORKERS	6,560	27,932	45,280	5,510	45,280	- 0.0%
0001-3310-40-3-0000-190	ADMINISTRATIVE	125,907	127,572	197,338	65,423	135,742	(61,596) -31.2%
0001-3310-40-3-0000-191	OVERTIME	6,238	22,011	10,000	5,669	12,770	2,770 27.7%
0001-3310-40-3-0000-196	MMME	429,387	468,908	452,847	230,705	515,910	63,063 13.9%
0001-3310-40-3-0000-198	SUPERVISORS	220,795	234,086	241,066	116,505	325,331	84,265 35.0%
0001-3310-40-3-0000-205	TRAVEL ALLOWANCE	-	-	2,400	1,000	2,400	- 0.0%
0001-3310-40-3-0000-320	INSPECTIONS - DAMS & BRIDGES	3,300	3,500	6,700	53,862	6,000	(700) -10.4%
0001-3310-40-3-0000-350	GASOLINE	3,628	3,977	6,900	3,149	6,600	(300) -4.3%
0001-3310-40-3-0000-352	VEHICLE MAINTENANCE	3,857	9,303	3,200	2,934	3,200	- 0.0%
0001-3310-40-3-0000-440	OFFICE EXPENSE & SUPPLIES	7,819	8,412	8,200	2,539	8,700	500 6.1%
0001-3310-40-3-0000-640	MEMBERSHIPS & MEETINGS	2,065	2,199	2,940	3,049	6,005	3,065 104.3%
**** Cost Center Total **** Engineering		816,466	911,118	980,356	491,040	1,069,423	89,067 9.1%

PERFORMANCE MEASURES

PERFORMANCE MEASURES	GOAL	
Capital construction costs	Contingencies and incidentals limited to 20% of project award	
Pavement Condition Rating	No Decrease	
Capital Projects Completed	2	

ACTIVITY INDICATORS

ACTIVITY INDICATORS	
Square feet of sidewalk installed	
Pavement miles improved	

DPW FLEET MANAGEMENT

MISSION

Staff is responsible for repairs to the City's fleet of vehicles with the exception of Police, Fire and Board of Education vehicles.

The fleet includes approximately 253 plated pieces of rolling stock (cars, pick-up trucks, pay loaders, dump trucks, senior busses, bucket trucks, etc.) and nearly 35 pieces of non-plated equipment (snow throwers, line painting machines, paving box, lawn mowers, etc.). The City owns and maintains a fast fill Natural Gas fueling station on Michael Drive

SUCSESSES AND ACCOMPLISHMENTS

- Reconditioning older vehicles to safe operating condition saving money on new truck purchases
- Repurposed older vehicles moving down in fleet as new vehicles cycle in (Vehicle Life-cycling)
- Implementation of employee training in safety related topics: Fire Safety, Fork Lift Operator, Garage Hazard Assessments and Truck Maintenance Safety Procedures
- Developed improved 5 year Fleet Capital Improvement Plan
- Updating garage and equipment of OSHA safety standards
- Utilize tire retreading process verses new tire purchasing resulting in cost savings.
- Purchased bulky waste truck form existing supplier; inventory resulting in significant savings over budgeted price
- On-boarded new fleet manager

FUTURE GOALS AND INITIATIVES

- Work with Purchasing to ensure that all best practices for procurement are followed.
- Maintain the Natural Gas Station to ensure longevity and develop phase out plan for CNG station
- Install covered canopy area for safer storage of large equipment and possibly generate power via solar
- Develop safety and training program to provide growth opportunities and expanded expertise for garage personnel

- Continue to improve and organize shop areas to allow for safer work environment and improve efficiency
- Review and recommend new (or improved) fleet management and fuel management systems ensuring compatibility with other municipal software systems.
- Continue to right size fleet based on need and funding
- Improve fleet management processes

PERSONNEL AND EXPENDITURES SUMMARY

Job Title	Fund	Dept	Obl	Percentage	2023 Budget Approved	2024 Budget Request	Object Total
P.W. - GARAGE (3351)							
AUTOMOTIVE MECHANIC	0001	3351	194	100.000	82,782.00	85,497.60	
AUTOMOTIVE MECHANIC	0001	3351	194	100.000	80,362.57	83,008.80	
AUTOMOTIVE MECHANIC	0001	3351	194	100.000	67,994.28	-	
AUTOMOTIVE SERVICE PER SON	0001	3351	194	100.000	-	64,102.29	
MAINT MECH II/GARAGE CREW	0001	3351	194	100.000	86,974.29	93,026.75	
MAINT MECH II/GARAGE CREW	0001	3351	194	100.000	86,666.51	90,266.06	415,901.50
PUBLIC WORKS CLERK	0001	3351	196	100.000	55,545.83	60,711.09	60,711.09
FLEET MANAGER	0001	3351	198	100.000	92,851.20	98,987.89	98,987.89
					553,176.68	575,600.48	575,600.48

City of Meriden	2021	2022	City Council	2023	City Manager	\$\$ Change	% Change
2022 Budget	AUDITED	AUDITED	Approved 2023	Y-T-D as of 12/31/22	Rec.		
As of June 30, 2022							
P.W. - GARAGE (3351)		145,321					
0001-3351-40-3-0000-189 SEASONAL WORKERS	-	-		-			
0001-3351-40-3-0000-191 OVERTIME	2,338	6,874	3,000	2,961	5,689	2,689	89.6%
0001-3351-40-3-0000-194 PUBLIC WORKS	389,920	362,640	404,780	195,924	415,902	11,122	2.7%
0001-3351-40-3-0000-196 MME	55,064	47,870	55,545	25,703	60,711	5,166	9.3%
0001-3351-40-3-0000-198 SUPERVISORS	47,550	127,690	103,954	25,348	98,988	(4,966)	-4.8%
0001-3351-40-3-0000-323 REPAIRS & MAINTENANCE SERVICE	3,852	3,467	6,800	7,708	8,307	1,507	22.2%
0001-3351-40-3-0000-350 GASOLINE	708	655	1,000	884	1,300	300	30.0%
0001-3351-40-3-0000-352 VEHICLE MAINTENANCE	4,694	1,918	2,300	692	2,300	-	0.0%
0001-3351-40-3-0000-440 OFFICE EXPENSE & SUPPLIES	6,217	3,369	6,000	3,731	6,000	-	0.0%
0001-3351-40-3-0000-640 MEMBERSHIP & MEETINGS	-	300	1,500	90	1,500	-	0.0%
0001-3351-40-3-0000-710 GARAGE MATERIALS	12,733	-	-	27,515	-	-	0.0%
0001-3351-40-3-0000-755 INVENTORY OVER/SHORT	-	(678)	-	9,910	-	-	0.0%
0001-3351-40-3-0000-756 FUELING STATIONS	-	-	9,600	5,049	11,600	2,000	20.8%
**** Cost Center Total **** Garage and Warehouse	523,076	554,104	594,479	305,517	612,297	17,818	3.0%

PERFORMANCE MEASURES

PERFORMANCE MEASURES	GOAL	
Fleet Age (by type)	10yrs for dump	
Service response times	1 day vehicles, 1 week trucks	
Vehicles safety checks	100% of vehicles	

ACTIVITY INDICATORS

ACTIVITY INDICATORS	
Service per day (2 small and 1 large)	

DPW TRAFFIC / FIRE ALARMS

MISSION

Division maintains 67 signal controlled intersections, 12 flashing lights and 3 closed loop traffic signal systems. Staff maintains the City's Fire Alarm system, which includes 256 call boxes, +/-160 miles of cable and performs annual testing of the fire alarm system for all schools. Staff maintains and installs traffic signs (No Parking, Handicapped Parking, Fire Lane, etc.), and pavement markings. The Division is also responsible for the 4,618 streetlights acquired by the City in 2016 from Eversource.

SUCSESSES AND ACCOMPLISHMENTS

- Speed awareness program implementation with radar signs and yard signs
- Design work completed on 5 intersections outside of downtown network
- Development of design projects based on Route 5 Corridor study
- Continued efforts to more effectively manage street light program that the City took over five years prior. Over 50% of streetlight issues are being handled by internal City forces saving the cost of having the on-call vendor perform the work
- Continue the replacement of in-ground vehicle detection with video detection at signalized intersections
- Maximized pavement marking funds by utilizing different markings dependent on road type and location
- Fire alarm Maintenance is performed once per year. Each City box gets checked when a facility operator asks to take box off line for their facility systems maintenance or repairs. School fire boxes are checked 2x year: once in August once in February
- Signal Repair Calls: Estimate approximately 80-100 call per year.
- Downtown signal replacement project almost completed. This includes the upgrade 11 signals in downtown Meriden as part of CMAQ two-way traffic grant

FUTURE GOALS AND INITIATIVES

- Explore Shared Service Agreement for traffic signal maintenance with surrounding towns and SCRCOG similar to existing agreement with Southington
- Signal maintenance goal is to perform routine maintenance once per year. This year we have 32 signals scheduled. Future years we plan to perform all 67 signals per year
- Upgrade signals and controllers citywide to ensure safe, efficient operations.
- Perform one in-house signal replacement project 2 to 3 years.

- Continue replacing all non-conforming reflective signs to meet FHWA/MUTCD requirements for sign retro-reflectivity.
- Bike trail striping from Coe Ave to downtown and along Pratt St., Camp St. and State St.
- Update of signal specifications
- Evaluate pavement marking usage by road type and volume
- IMSA training for all traffic personnel
- Development of internal management of streetlight complaints.
- Conduct review of fire alarm system to determine optimal strategies to ensure safety and cost-effectiveness.
- Hiring of a Traffic Manager to unite different traffic functions under one division, with additional personnel to manage streetlights and City facility, electrical and data issues. Traffic Manager will oversee Signals, Fire Alarms and Streetlights.

PERSONNEL AND EXPENDITURES SUMMARY

Job Title	Fund	Dept	Obl	Percentage	2023 Budget	2024 Budget	Object
					Approved	Request	Total
P.W. - TRAFFIC (3353)							
SUPT TRAFFIC OPER	0001	3353	189	100.000	54,291.14	95,193.00	95,193.00
ELECTRONIC TECH I FIRE AL	0001	3353	196	100.000	83,845.71	85,790.40	
ELECTRONIC TECH II FIRE A	0001	3353	196	100.000	95,942.86	98,171.66	
TRAFFIC SIGN COORDINATOR	0001	3353	196	100.000	65,363.66	67,093.03	
TRAFFIC SIGN MAINTAINER	0001	3353	196	100.000	54,792.23	58,654.40	309,709.49
					354,235.60	404,902.49	404,902.49

City of Meriden	2021	2022	City	2023	City	\$\$ Change	% Change
2022 Budget	AUDITED	AUDITED	Council	Y-T-D	Manager		
As of June 30, 2022			Approved 2023	as of 12/31/22	Rec.		
P.W. - TRAFFIC (3353)		(60,297)					
0001-3353-40-3-0000-189 PART TIME SUMMER HELP	42,910	39,910	7,200	15,501	7,200	-	0.0%
0001-3353-40-3-0000-191 OVERTIME CONTINGENCY	6,702	4,370	10,000	2,770	9,185	(815)	-8.2%
0001-3353-40-3-0000-196 MME	275,110	279,177	299,945	144,654	309,709	9,764	3.3%
0001-3353-40-3-0000-198 SUPERVISORS	-	-	44,843	-	-	(44,843)	-100.0%
0001-3353-40-3-0000-341 STREET LIGHT MAINTENANCE	395,208	357,425	330,000	115,244	418,315	88,315	26.8%
0001-3353-40-3-0000-350 GASOLINE	7,451	6,063	10,000	4,916	11,303	1,303	13.0%
0001-3353-40-3-0000-352 VEHICLE MAINTENANCE	11,357	15,366	11,000	587	11,000	-	0.0%
0001-3353-40-3-0000-365 SAFETY EQUIPMENT	3,949	4,244	5,000	2,468	5,398	398	8.0%
0001-3353-40-3-0000-366 SIGNALIZATION	30,013	40,246	50,000	18,839	48,238	(1,762)	-3.5%
0001-3353-40-3-0000-367 SIGNS & LINES	36,496	30,151	37,500	4,425	70,000	32,500	86.7%
0001-3353-40-3-0000-368 ALARM SYSTEMS	-	-	900	-	900	-	0.0%
0001-3353-40-3-0000-440 OFFICE EXPENSE	717	36	1,500	-	1,500	-	0.0%
0001-3353-40-3-0000-640 MEMBERSHIP & MEETINGS	995	1,295	3,000	270	3,100	100	3.3%
**** Cost Center Total **** Traffic Engineering	810,908	778,283	810,888	309,673	895,848	84,960	10.5%

PERFORMANCE MEASURES

PERFORMANCE MEASURES	GOAL	
Upgrade for sign retro-reflectivity requirements	15% per year	
Fire alarm maintenance	100%	
Initiate and complete open work orders	80%	

ACTIVITY INDICATORS

ACTIVITY INDICATORS	
# work orders open/completed/on-going	

DPW HIGHWAYS

MISSION

The Highway Division is responsible for all maintenance activities associated with the City's +/-190 center line miles of roads. Activities include paving, patching, pothole repair, curbing, street sweeping, catch basin cleaning, drainage maintenance and construction, collection of leaves / Christmas trees, and snow removal.

SUCSESSES AND ACCOMPLISHMENTS

- Continue the year round use of the pavement patch truck. Pothole complaints and the number of potholes continues to decline due to this program and through crack sealing. Use of high performance hot mix asphalt during the winter greater improves road quality.
- Continue to expand pre-treatment of roads using the salt brine truck. Brine making system was replaced allowing for larger quantities of material
- Increased in house construction to include catch basins, storm drainage, and in-house paving. Staff repairs and installs new catch basins prior to paving instead of using contracted forces. Over 250 catch basins were repaired last fiscal year
- Public Works facility organization and upgrade efforts initiated
- Continued progress on sidewalk trip hazard elimination due to damage caused by tree roots
- Continued replacement of asphalt sidewalk sections damaged by tree roots
- Underwent OSHA inspection and implemented changes accordingly. Training, projects and reporting procedures were improved
- Assisted other Meriden Agencies with construction efforts and expertise to improve quality of life for Meriden residents
- Reduced material disposal volumes/costs by recycling and re-using materials

FUTURE GOALS AND INITIATIVES

Snow removal

- Continue calibration of spreaders, and enhanced training on all pieces of equipment
- Expand use of brine on roads, sidewalk and parking lots
- Repair/Replace existing material storage areas

Construction

- Continue to identify construction activities that can be performed in-house as time permits: Drainage; Catch basin cleaning; Storm water line jetting

- Identify and reduce local flooding situations through improvements
- Develop and refine road improvement program

Cleanliness

- Continue annual sweeping program; recycle/re-use collected materials
- Explore options for more effective removal of illegal bulky waste
- Identify and clean clogged storm waterways

Training

- Seek opportunities to train personnel on facets of public works, safety and OSHA
- Host various skills training opportunities

PERSONNEL AND EXPENDITURES SUMMARY

Job Title	Fund	Dept	Obl	Percentage	2023 Budget	2024 Budget	Object
					Approved	Request	Total
P.W. - HIGHWAY (3354)							
EQUIP OPER III/CR LDR COM	0001	3354	194	100.000	86,974.29	87,212.58	
EQUIP OPER III/CR LDR COM	0001	3354	194	100.000	85,264.00	87,212.58	
EQUIPMENT OPERATOR 3/CREW	0001	3354	194	100.000	79,257.14	79,474.29	
EQUIPMENT OPERATOR 3/CREW	0001	3354	194	100.000	80,800.57	81,021.95	
HIGHWAY HELPER	0001	3354	194	100.000	41,651.71	42,181.37	
HIGHWAY HELPER	0001	3354	194	100.000	39,670.28	41,385.83	
HIGHWAY MAINTAINER	0001	3354	194	100.000	62,717.20	71,045.83	
HIGHWAY MAINTAINER	0001	3354	194	100.000	62,508.40	71,045.83	
HIGHWAY MAINTAINER	0001	3354	194	100.000	72,249.14	72,249.14	
HIGHWAY MAINTAINER	0001	3354	194	100.000	70,851.71	70,851.71	
HIGHWAY MAINTAINER	0001	3354	194	100.000	66,680.28	68,912.57	
HIGHWAY MAINTAINER	0001	3354	194	100.000	62,508.40	64,597.03	
HIGHWAY MAINTAINER	0001	3354	194	100.000	70,851.71	71,045.83	
HIGHWAY MAINTAINER	0001	3354	194	100.000	62,402.40	64,597.03	
HIGHWAY MAINTAINER	0001	3354	194	100.000	66,680.28	68,912.57	
HIGHWAY MAINTAINER	0001	3354	194	100.000	70,851.71	61,776.00	
HWY MAINT/CREW LEAD/COMPE	0001	3354	194	100.000	94,482.86	94,741.72	
LABORER II	0001	3354	194	100.000	55,963.43	57,859.89	1,256,123.75
HIGHWAY MANAGER	0001	3354	198	100.000	110,000.57	112,790.75	112,790.75
					1,342,366.08	1,368,914.50	1,368,914.50
							38,293,416.82

City of Meriden		2021	2022	City	2023	City	\$\$ Change	% Change
2022 Budget		AUDITED	AUDITED	Council	Y-T-D	Manager		
As of June 30 ,2022				Approved 2023	as of 12/31/22	Rec.		
P.W. - HIGHWAY (3354)			(31,028)					
0001-3354-40-3-0000-189	SEASONAL WORKERS		314					
0001-3354-40-3-0000-191	OVERTIME CONTINGENCY	78,500	81,372	86,365	39,254	82,854	(3,511)	-4.1%
0001-3354-40-3-0000-194	PUBLIC WORKS	1,107,135	1,157,358	1,232,680	544,098	1,256,124	23,444	1.9%
0001-3354-40-3-0000-198	SUPERVISORS	105,695	107,808	110,000	53,162	112,791	2,791	2.5%
0001-3354-40-3-0000-350	FUEL	70,497	41,809	80,000	26,987	80,000	-	0.0%
0001-3354-40-3-0000-352	VEHICLE MAINTENANCE	158,681	153,837	180,000	119,384	180,000	-	0.0%
0001-3354-40-3-0000-359	STREET MAINT SUPPLIES	17,676	13,151	16,500	5,245	17,100	600	3.6%
0001-3354-40-3-0000-360	SIDEWALK,BASIN CONSTRUCTION	2,578	5,221	6,000	5,144	5,800	(200)	-3.3%
0001-3354-40-3-0000-363	STORM DRAIN CONSTRUCTION	6,489	8,622	10,000	5,442	10,000	-	0.0%
0001-3354-40-3-0000-390	ROADSIDE BULKY WASTE	909	138	500	468	500	-	0.0%
0001-3354-40-3-0000-391	SAFETY & HEALTH PLAN	2,901	4,450	3,000	1,828	6,198	3,198	106.6%
0001-3354-40-3-0000-440	OFFICE EXPENSE & SUPPLIES	4,203	2,245	5,500	327	3,800	(1,700)	-30.9%
0001-3354-40-3-0000-442	CLOTHING	6,754	6,854	7,000	2,941	11,120	4,120	58.9%
0001-3354-40-3-0000-485	SOIL/CATCH BASIN DISPOSAL	7,098	48,079	50,000	6,758	89,250	39,250	78.5%
0001-3354-40-3-0000-640	MEMBERSHIP & MEETINGS	2,494	649	2,500	1,300	2,500	-	0.0%
**** Cost Center Total **** Highway		1,571,609	1,631,906	1,790,045	812,337	1,858,037	67,992	3.8%

			(94,652)					
SNOW AND ICE CONTROL (3320)								
0001-3320-40-3-0000-308	SNOW & ICE CONTROL	602,097	456,776	525,000	100,566	525,000	-	0.0%
**** Cost Center Total **** Snow and Ice Control		602,097	456,776	525,000	100,566	525,000	-	0.0%

PERFORMANCE MEASURES

PERFORMANCE MEASURES	GOAL	
Snow time to clear roads – normal snow event, ice events	4 hours post storm	
Track Cost per event. Track Cost per inch per lane mile	Varies	
Pothole response time - winter/normal		

ACTIVITY INDICATORS

ACTIVITY INDICATORS	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ACTUAL	FY2024 ESTIMATED
Curb miles swept				190
Catch basins inspected / cleaned				102/98
Volume of material collected (Various)				40 tons
Total salt and sand used				4000 tons
Work Orders Opened/Completed/Outstanding				

DPW SOLID WASTE / TRANSFER STATION

MISSION

The mission of the Transfer Station is to serve greatest number of residents while maintaining cost neutrality in its operations. The transfer station allows for Meriden residents to dispose of brush, electrical waste and acceptable mattresses at no cost, and bulky waste items on a fee based schedule. Highways Staff operates the Transfer Station, located on Evansville Avenue. Highways also maintains the capped landfill adjacent to the Transfer Station, and Engineering monitors the landfill management and well reports.

The mission of the Solid Waste Operation is to safely and cost effectively manage Inner District and City building trash and recycling collection.

SUCSESSES AND ACCOMPLISHMENTS

- Provided Hazardous Waste Disposal Day at Transfer Station in Meriden in September
- Continued cardboard recycling at Transfer Station
- Held electronics recycling event at City Hall in September
- Re-instituted free day for Bulky Waste collection

FUTURE GOALS AND INITIATIVES

- Work with Sustainable CT to improve citywide recycling efforts
- Explore opportunities for expansion of recycling at Transfer Station.
- Review the City's Solid Waste Ordinance to comply with updated DEEP regulations.
- Continue to monitor the number of residential units in the inner district that are eligible for City sponsored recycling and MSW collection.
- Continue groundwater monitoring of the landfill to ensure there are no changes in the chemical composition due to the closing of the Saw Mill Well.
- Explore material recycling initiatives
- Monitor operations of the solar farm to ensure there are no adverse impacts on the capped landfill.

PERSONNEL AND EXPENDITURES SUMMARY

City of Meriden		2021	2022	City	2023	City	\$\$ Change	% Change
2024 Budget		AUDITED	AUDITED	Council	Y-T-D	Manager		
				Approved 2023	as of 12/31/22	Rec.		
			32,625				-	
P.W. - TRANSFER STATION (3355)							-	
0001-3355-40-3-0000-191	OVERTIME	28,930	25,580	41,480	8,206	28,496	(12,984)	-31.3%
0001-3355-40-3-0000-339	MONITORING	61,569	62,702	65,000	39,514	69,000	4,000	6.2%
0001-3355-40-3-0000-340	RECYCLING-HAZARDOUS WASTE	33,293	40,292	36,000	691	43,000	7,000	19.4%
0001-3355-40-3-0000-342	Meriden Green Financial Assurance Fund	-	-	-		-	-	0.0%
0001-3355-40-3-0000-350	GASOLINE	4,977	3,814	5,500	1,811	6,850	1,350	24.5%
0001-3355-40-3-0000-352	VEHICLE MAINTENANCE	17,069	21,616	25,000	7,869	25,000	-	0.0%
0001-3355-40-3-0000-390	OTHER PURCHASED SERVICES	475	-	-		-	-	0.0%
0001-3355-40-3-0000-440	OFFICE EXPENSE & SUPPLY	2,567	878	2,500	1,482	2,500	-	0.0%
**** Cost Center Total ****	Transfer Station / Landfill	148,879	154,882	175,480	59,573	174,846	(634)	-0.4%
			(6,004)					
P.W. - WASTE COLLECTION (3357)								
0001-3357-40-3-0000-340	RECYCLING-HAZARDOUS WASTE	284		-		-		
0001-3357-40-3-0000-369	DUMPING FEES	822,686	1,123,266	920,000	434,044	1,119,190	199,190	21.7%
0001-3357-40-3-0000-390	CONTRACT	957,415	705,599	960,000	445,324	1,015,848	55,848	5.8%
0001-3357-40-3-0000-440	OFFICE EXPENSE & SUPPLY	488					-	
**** Cost Center Total ****	Waste Collection	1,780,873	1,828,865	1,880,000	879,368	2,135,038	255,038	13.6%
			(47,992)					
P.W. - BULKY WASTE (3359)								
0001-3359-40-3-0000-189	PART TIME SUMMER HELP	-	-	-	3,637	18,587	18,587	100.0%
0001-3359-40-3-0000-191	OVERTIME CONTINGENCY		850	-		-	-	0.0%
0001-3359-40-3-0000-350	GASOLINE	1,829	1,378	2,500	473	2,900	400	16.0%
0001-3359-40-3-0000-352	VEHICLE MAINTENANCE	8,716	7,125	5,200	1,898	5,200	-	0.0%
0001-3359-40-3-0000-390	DUMP FEES	98,112	126,974	102,000	69,233	125,750	23,750	23.3%
0001-3359-40-3-0000-440	OFFICE EXPENSE & SUPPLY	682	1,612	1,000	-	1,600	600	60.0%
**** Cost Center Total ****	Bulky Waste	109,338	137,940	110,700	71,604	135,450	24,750	22.4%

PERFORMANCE MEASURES

PERFORMANCE MEASURES	GOAL	
Recycling pickup rejection rate		
Recycling rate - inner district		

ACTIVITY INDICATORS

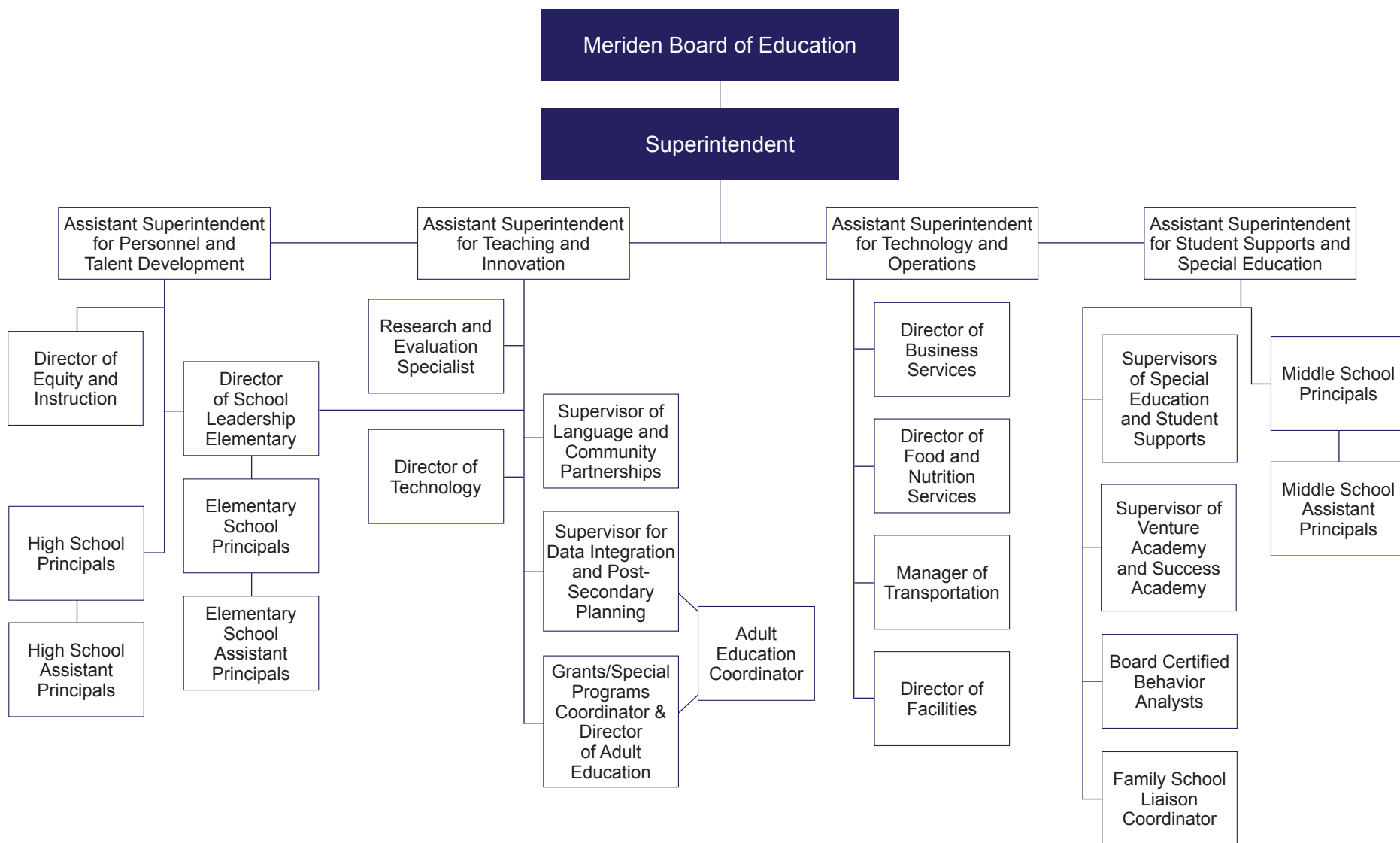
ACTIVITY INDICATORS	
Solid Waste Citations issued	
MSW disposal costs - inner district /	
Number of transfer station users (free	
Solid Waste Tonnage Collected	

SECTION 11

EDUCATION

MERIDEN PUBLIC SCHOOLS

Here, Students Succeed



BOARD OF EDUCATION

EXPENDITURES SUMMARY

City of Meriden		2021	2022	City	2023	City	\$\$ Change	% Change
2024 Budget		AUDITED	AUDITED	Council	Y-T-D	Manager		
				Approved 2023	as of 12/31/22	Rec.		
BOARD OF EDUCATION							-	
(1000)							-	
0001-1000-40-1-0000-149	BOARD OF EDUCATION	100,882,341	100,708,609	102,182,340	42,908,131	103,182,340	1,000,000	1.0%
0001-1000-40-1-0000-201	HEALTH INSURANCE	-	-		-		-	
**** Cost Center Total ****	Education	100,882,341	100,708,609	102,182,340	42,908,131	103,182,340	1,000,000	1.0%
SCHOOL BUILDING			173,732				-	
COMMITTEE (1184)							-	
0001-1184-40-1-0000-160	SALARY EXPENSE	-	-		-		-	
0001-1184-40-1-2320-160	SALARY EXPENSE	427					-	
**** Cost Center Total ****	Education	427	-		-		-	

SECTION 12

ENTERPRISE:

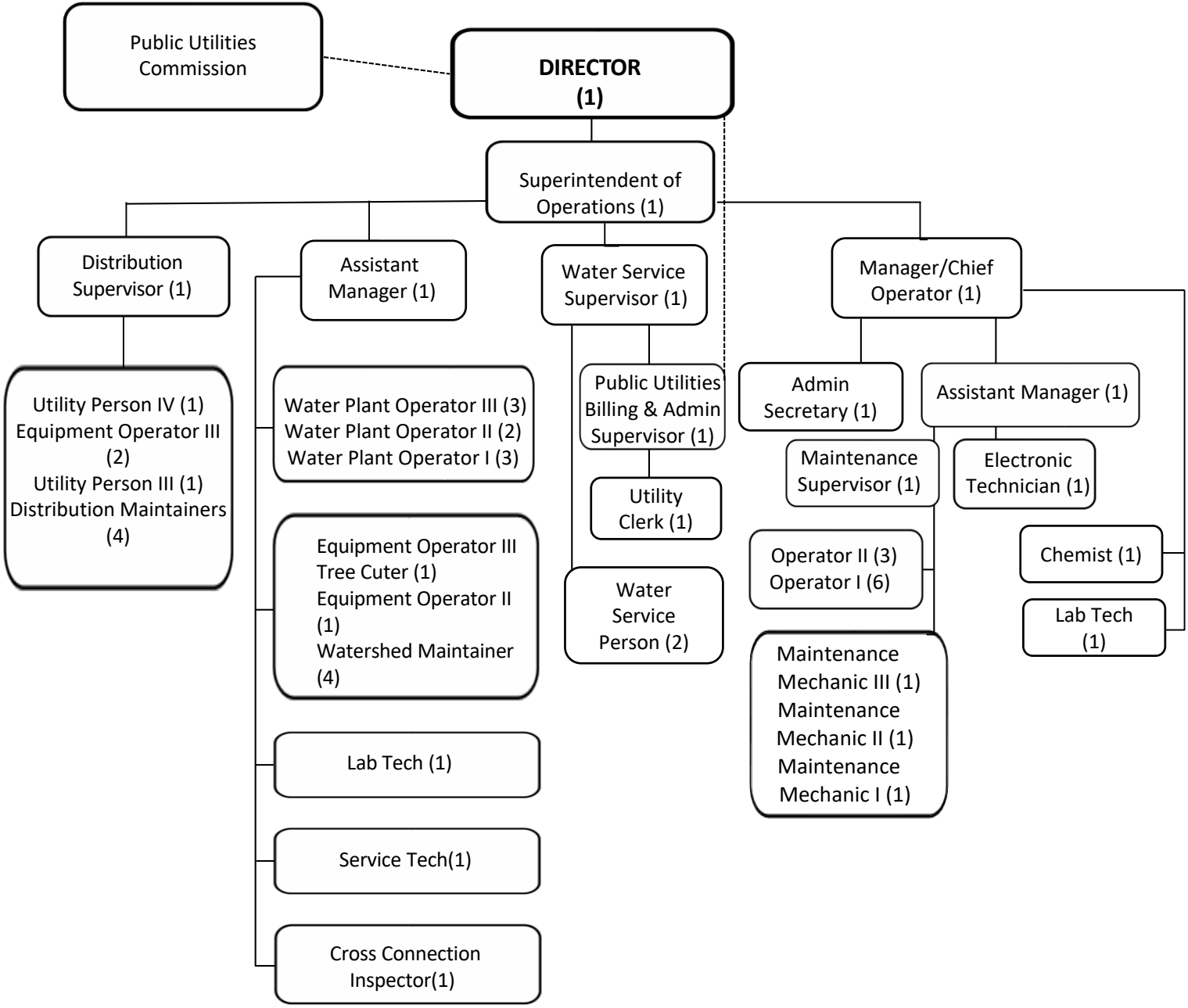
Fiscal

Water

Sewer

Golf

PUBLIC UTILITIES



PUBLIC UTILITIES-WATER DIVISION

MISSION

It is the mission of the Water Division to protect, treat, store, and deliver the highest quality water to its customers in accordance with the regulations of the Connecticut Department of Public Health, in addition to providing for the fire fighting and protection needs of the City in a fiscally prudent manner.

SUCSESSES AND ACCOMPLISHMENTS

- Water treatment facilities process approximately 2 billion gallons of water annually.
- Completed 1230 watershed inspections on source of supply land located in Meriden, Berlin, Cheshire, and Wallingford.
- Conducted over 19,000 water quality test annually utilizing in house personnel and contracted laboratory services.
- Cleaned and cement lined 15,000 linear feet of 6" diameter distribution system pipe.
- Within the cross connection inspection program, which keeps potentially contaminated water from back feeding into the distribution system, staff tested 1181 backflow prevention devices.
- Distribution crews worked to repair 64 service leaks, 18 main breaks, 36 fire hydrants and replace 44 gate valves.
- Inspected and repaired (as needed) 1516 municipal and 347 private fire hydrants
- Safety training hours provided for 27 Water Division employees.

FUTURE GOALS AND INITIATIVES

- Update water treatment facilities to current technological standards to improve water treatment, reduce power consumption and enhance alarm system.
- Restore & improve dam structures and gatehouses to help with long term maintenance needs.
- Clean and line 14,000 linear feet of water mains to improve water quality, flow and reduce the amount of unaccounted for water loss.
- Improve pump station performance to maintain better water supply and pressure in the distribution system on the East side of the City.
- Anticipate replacing 50 six inch gate valves and 15 hydrants. Will also focus on replacement of older 2 inch main pipe.
- Correspond with Public Works and large commercial facilities to reduce sodium chloride applied on pavement in aquifer protection areas to help protect public drinking water wells.
- Begin design to upgrade the Elmere Water Treatment Plant which was constructed in 1963

PERSONNEL AND EXPENDITURES SUMMARY

Job Title	Fund	Dept	Obl	Percentage	2023 Budget	2024 Budget	Object Total
					Approved	Request	
WATER (0503-3920)							156,302.85
EQUIP OPER III/CR LDR COM	0503	3920	194	100.000	73,625.77	76,065.26	
EQUIP OPER III/CR LDR COM	0503	3920	194	100.000	85,404.80	93,026.75	
LAB TECH SOURC WATER IN SP	0503	3920	194	100.000	68,251.43	70,491.66	
DISTRIBUTION SYSTEM CHIEF OPERATOR	0503	3920	194	100.000	82,192.29	82,192.29	
UTILITYPERSON III	0503	3920	194	100.000	72,603.71	77,152.80	
UTILITYPERSON IV	0503	3920	194	100.000	80,800.57	81,021.95	
WATER DISTRIBUTION MAINTA	0503	3920	194	100.000	63,377.71	60,681.26	
WATER DISTRIBUTION MAINTA	0503	3920	194	100.000	62,647.60	64,745.83	
WATER DISTRIBUTION MAINTA	0503	3920	194	100.000	61,048.00	63,745.83	
WATER DISTRIBUTION MAINTA	0503	3920	194	100.000	68,724.28	71,045.83	
WATER PLANT OPERATOR I	0503	3920	194	100.000	68,724.28	71,045.83	
WATER PLANT OPERATOR I	0503	3920	194	100.000	70,851.71	71,045.83	
WATER PLANT OPERATOR II	0503	3920	194	100.000	80,800.57	81,021.95	
WATER PLANT OPERATOR II	0503	3920	194	100.000	79,257.14	79,474.29	
WATER PLANT OPERATOR III	0503	3920	194	100.000	90,019.43	93,026.75	
WATER PLANT OPERATOR III	0503	3920	194	100.000	94,482.86	94,741.72	
WATER PLANT OPERATOR III	0503	3920	194	100.000	94,482.86	94,741.72	
WATER SERVICE TECHNICIAN	0503	3920	194	100.000	94,482.86	94,741.72	
WATER SHED EQ OP III TREEC	0503	3920	194	100.000	84,805.14	87,589.03	
WATER SHED EQUIP OPER 3/CR	0503	3920	194	100.000	78,110.00	80,582.75	
WATER SHED MAINTAINER	0503	3920	194	100.000	59,268.28	59,268.28	
WATER PLANT OPERATOR I	0503	3920	194	100.000	61,951.60	64,001.83	
WATER SHED MAINTAINER	0503	3920	194	100.000	60,314.63	71,045.83	
WATER SHED MAINTAINER	0503	3920	194	100.000	62,578.00	59,751.66	
WATER SHED MAINTAINER	0503	3920	194	100.000	56,460.28	56,460.28	
CROSS CONNECTION INSPECTO	0503	3920	196	100.000	82,281.43	73,067.66	1,898,708.93
UTILITY CLERK	0503	3920	196	100.000	65,574.86	67,093.03	140,160.69
WATER ASSISTANT MANAGER	0503	3920	198	100.000	86,202.00	86,202.00	
WATER DISTRIBUTION SUPERV	0503	3920	198	100.000	97,090.00	99,552.01	185,754.01
					2,186,414.09	2,224,623.63	2,224,623.63

City of Meriden		2021	2022	City	2023	City	\$\$ Change	% Change
2022 Budget		AUDITED	AUDITED	Council	Y-T-D	Manager		
As of June 30 ,2022				Approved 2023	as of 12/31/22	Rec.		
WATER (3920)							-	
REVENUES							-	
0503-3920-30-0-0000-400	Primacy Fee - State of Connecticut	18,715	-	-	-	-	-	-
0503-3920-30-0-0000-633	MUNICIPAL HYDRANT FEES	94,900	94,900	94,800	29,900	94,800	-	0.0%
0503-3920-30-0-0000-634	FIRE SERVICE CHARGE	94,981	95,856	94,240	96,838	94,240	-	0.0%
0503-3920-30-0-0000-641	INTEREST	178,981	255,231	120,000	94,389	120,000	-	0.0%
0503-3920-30-0-0000-642	LIEN FEES	36,643	48,460	30,000	13,052	30,000	-	0.0%
0503-3920-30-0-0000-680	INTEREST ON INVESTMENTS	7,378	(20,765)	12,000	4,840	12,000	-	0.0%
0503-3920-30-0-0000-687	BASIC SERVICE CHARGE	836,923	838,244	836,923	419,407	836,923	-	0.0%
0503-3920-30-0-0000-691	BB NEW CINGULAR WIRELESS LEASE INC	15,076	15,076	15,077	8,795	16,207	1,130	7.5%
0503-3920-30-0-0000-692	VERIZON WIRELESS LEASE INCOME	30,360	30,360	33,960	17,710	30,360	(3,600)	-10.6%
0503-3920-30-0-0000-693	T-MOBILE WIRELESS LEASE INCOME	33,607	33,607	36,128	19,604	36,128	-	0.0%
0503-3920-30-0-0000-695	MISC. INCOME	98,278	115,200	100,000	71,511	120,684	20,684	20.7%
0503-3920-30-0-0000-696	FORESTRY MANAGEMENT	35,783	27,010	25,000	-	20,000	(5,000)	-20.0%
0503-3920-30-0-0717-745	PREMIUM	-	-	-	-	-	-	-
0503-3920-30-0-0000-699	RETAINED EARNINGS	-	-	-	-	-	-	-
0503-3920-30-0-0000-984	WATER SALES	8,454,773	9,439,822	9,485,455	9,439,822	10,014,051	528,596	5.6%
**** Cost Center Total ****	Revenues	9,936,397	10,973,002	10,883,583	10,215,868	11,425,393	541,810	5.0%

City of Meriden	2021	2022	City	2023	City	\$\$ Change	% Change	
2024 Budget	AUDITED	AUDITED	Council	Y-T-D	Manager			
			Approved 2023	as of 12/31/22	Rec.			
EXPENSES						-		
0503-3920-45-0-0000-189	PART TIME SEASONAL					-		
0503-3920-45-0-0000-191	OVERTIME	207,805	240,073	180,000	175,781	220,000	40,000	22.2%
0503-3920-45-0-0000-194	PUBLIC WORKS	1,604,576	1,610,822	1,857,005	886,594	1,898,709	41,704	2.2%
0503-3920-45-0-0000-196	MME	141,535	174,464	147,856	70,060	140,161	(7,695)	-5.2%
0503-3920-45-0-0000-198	SUPERVISORS	89,492	93,208	183,292	50,646	185,754	2,462	1.3%
0503-3920-45-0-0000-200	EMPLOYEE'S BENEFITS	728,976	809,759	768,033	572,961	925,000	156,967	20.4%
0503-3920-45-0-0000-202	POST RETIREMENT BENEFITS	57,450	70,837	70,837	-	70,837	-	0.0%
0503-3920-45-0-0000-301	DEBT SERVICE-PRINCIPAL	671,000	1,482,500	1,366,300	999,000	1,359,300	(7,000)	-0.5%
0503-3920-45-0-0000-302	DEBT SERVICE-INTEREST	763,992	710,144	641,632	471,060	573,888	(67,744)	-10.6%
0503-3920-45-0-0000-306	TAXES TO OTHER TOWNS	65,861	72,976	73,000	73,869	73,000	-	0.0%
0503-3920-45-0-0000-309	BABS FEDERAL SUBSIDY	-	-	-	-	-	-	
0503-3920-45-0-0000-314	PRINCIPAL CWF-BROADBROOK DESIGN	75,513	77,037	78,592	39,100	80,178	1,586	2.0%
0503-3920-45-0-0000-315	INTEREST CWF-BROADBROOK DESIGN	20,542	19,018	17,463	8,928	15,877	(1,586)	-9.1%
0503-3920-45-0-0000-316	FUTURE DEBT SERV-BROADBROOK DESIGN	-	-	-	-	-	-	
0503-3920-45-0-0000-317	PRINCIPAL CWF-BROADBROOK CONSTRUCTIO	755,361	770,608	786,162	391,117	802,030	15,868	2.0%
0503-3920-45-0-0000-318	INTEREST CWF-BROADBROOK CONSTRUCTIO	263,150	247,903	232,350	118,138	216,481	(15,869)	-6.8%
0503-3920-45-0-0000-319	PRINCIPAL CWF - Swain Avenue	64,295	65,593	66,917	33,291	68,268	1,351	2.0%
0503-3920-45-0-0000-320	INTEREST CWF - Swain Avenue	23,708	22,410	21,411	10,710	19,736	(1,675)	-7.8%
0503-3920-45-0-0000-321	PUBLIC UTILITIES	838,075	745,038	825,000	394,909	825,000	-	0.0%
0503-3920-45-0-0000-323	REPAIRS & MAINTENANCE	6,961	9,901	10,000	1,514	10,000	-	0.0%
0503-3920-45-0-0000-350	GASOLINE	36,237	22,340	45,000	19,481	45,000	-	0.0%
0503-3920-45-0-0000-352	VEHICLE MAINTENANCE	24,307	49,204	50,000	17,535	64,000	14,000	28.0%
0503-3920-45-0-0000-388	AUDIT	9,553	8,990	13,423	8,250	13,690	267	2.0%
0503-3920-45-0-0000-390	WATER PURCHASED	39,780	23,199	45,000	14,662	38,536	(6,464)	-14.4%
0503-3920-45-0-0000-398	FISCAL DIVISION SERVICE	801,889	831,450	840,207	840,207	855,345	15,138	1.8%
0503-3920-45-0-0000-399	ASSESSMENT GENERAL FUND	619,192	619,192	619,192	619,192	619,192	-	0.0%
0503-3920-45-0-0000-400	Primacy Fee - State of Connecticut	32,968	-	-	-	-	-	
0503-3920-45-0-0000-440	OFFICE EXPENSE & SUPPLIES	102,023	104,554	80,000	43,314	120,000	40,000	50.0%
0503-3920-45-0-0000-489	MEDICAL EXPENSE	1,533	2,138	3,000	782	4,000	1,000	33.3%
0503-3920-45-0-0000-491	MAINT OF MAINS & ACCESS	33,831	36,831	35,000	14,167	50,000	15,000	42.9%
0503-3920-45-0-0000-492	MAINTENANCE OF RESERVOIR	22,650	23,920	25,000	12,285	25,000	-	0.0%
0503-3920-45-0-0000-493	MAINT OF PUMP STATIONS	38,444	18,666	40,000	15,290	40,000	-	0.0%
0503-3920-45-0-0000-494	SERVICES-MATERIALS	(19,400)	20,783	7,500	13,584	20,000	12,500	166.7%
0503-3920-45-0-0000-495	TREATMENT EXPENSE	665,791	726,563	650,000	462,385	900,000	250,000	38.5%
0503-3920-45-0-0000-501	CAPITAL OUTLAY	-	-	-	-	-	-	
0503-3920-45-0-0000-504	WATER EQUIPMENT	14,048	20,601	20,000	6,713	30,000	10,000	50.0%
0503-3920-45-0-0000-506	HYDRANTS-MATERIALS	7,495	3,226	15,000	6,663	25,000	10,000	66.7%
0503-3920-45-0-0000-602	FURLOUGH CONTINGENCY	-	-	-	-	-	-	
0503-3920-45-0-0000-640	MEMBERSHIPS & MEETINGS	15,476	20,030	25,000	14,458	27,000	2,000	8.0%
0503-3920-45-0-0000-643	INSURANCE	944,845	973,931	964,411	999,995	964,411	-	0.0%
0503-3920-45-0-0000-714	REPAIR TRENCHES	68,652	62,107	80,000	47,809	100,000	20,000	25.0%
Expense Total for Fund 0503		9,837,601	10,790,016	10,883,583	7,454,450	11,425,393	541,810	5.0%
Revenue Fund 0503		9,936,397	10,973,002	10,883,583	10,215,868	11,425,393	541,810	5.0%
Balance Surplus / (Deficit)		98,796	182,986	-	2,761,418	-	-	

PUBLIC UTILITIES – WATER POLLUTION CONTROL FACILITY

MISSION

It is the mission of the WPCF to collect and treat wastewater generated by the City's residents, businesses, and industrial users in an environmentally and fiscally prudent manner while protecting the health and quality of life for the community along with the wildlife living downstream.

SUCSESSES AND ACCOMPLISHMENTS

- Ran Phosphorous removal system for first full season in 2022
- Meriden WPCF was once again, one of the highest nitrogen credit sellers in CT for all of 2022.
- Meriden WPCF met their new Phosphorous permit limit of 0.094 for the 2022 season.
- Started construction of the High Flow Storage Project that will limit potential overflows of wastewater into the Quinnipiac River.
- Our engineer AECOM is continuing the Phase II Infiltration study to help identify other area sewers in need of lining.
- Completed 4,900 feet of capital improvement lining within the 36" brick sewer main which originally was built in the late 1800's.
- Using funds from the American Rescue Plan, Meriden has lined an additional 6,000 feet of small pipe in various locations around the City.

FUTURE GOALS AND INITIATIVES

- Continue to maintain our leadership as one of the top Nitrogen removal facilities in the State of CT.
- Continue to meet and surpass the Phosphorous permit removal limit of 0.094 mg/l.
- Continue with construction of the High Flow Storage Project
- Continue Phase 2A of our Infiltration study in order to identify and then compile a street by street listing of sewer lines that require lining and rehabilitation.
- Using American Rescue Funds, continue lining various pipes around the City to help reduce Inflow and Infiltration.
- Televiser larger pipe up to 48" to check for structural integrity.

PERSONNEL AND EXPENDITURES SUMMARY

Job Title	Fund	Dept	Obj	Percentage	2023 Budget Approved	2024 Budget Request	Object Total
SEWER (0502 - 3930)							
LABORATORY TECHNICIAN	0502	3930	194	100.000	72,249.14	72,447.09	
MAINTENANCE MECHANIC I	0502	3930	194	100.000	61,048.00	74,789.49	
MAINTENANCE MECHANIC II	0502	3930	194	100.000	76,377.60	83,008.80	
MAINTENANCE MECHANIC III	0502	3930	194	100.000	94,482.86	94,741.72	
SEWER PLANT OPERATOR I	0502	3930	194	100.000	62,299.60	64,373.83	
SEWER PLANT OPERATOR I	0502	3930	194	100.000	56,460.28	60,282.86	
SEWER PLANT OPERATOR I	0502	3930	194	100.000	61,045.03	63,028.80	
SEWER PLANT OPERATOR I	0502	3930	194	100.000	70,851.71	61,003.97	
SEWER PLANT OPERATOR I	0502	3930	194	100.000	62,578.00	64,671.43	
SEWER PLANT OPERATOR II	0502	3930	194	100.000	80,800.57	81,021.95	
SEWER PLANT OPERATOR II	0502	3930	194	100.000	80,800.57	81,021.95	
SEWER PLANT OPERATOR II	0502	3930	194	100.000	79,257.14	79,474.29	957,018.98
SEWER PLANT OPERATOR II	0502	3930	194	100.000	74,752.00	77,152.80	
ADMINISTRATIVE SECRETARY	0502	3930	196	100.000	65,574.86	67,093.03	67,093.03
CHEMIST	0502	3930	198	100.000	97,090.00	99,552.01	
ELECTRONIC TECHNICIAN WPCF	0502	3930	198	100.000	81,572.29	83,636.23	
WPCF ASSISTANT MANAGER	0502	3930	198	100.000	110,000.57	112,790.75	
WPCF FACILITY MANAGER	0502	3930	198	100.000	120,032.86	123,059.67	
WPCF MAINTENANCE SUPERVIS	0502	3930	198	100.000	97,090.00	99,552.01	518,590.67
					1,504,363.08	1,542,702.68	1,542,702.68

City of Meriden 2024 Budget		2021 AUDITED	2022 AUDITED	City Council Approved 2023	2023 Y-T-D as of 12/31/22	City Manager Rec.	\$\$ Change	% Change
		2021 Y-T-D as of 6/30/21	2022 Y-T-D as of 06/30/22	City Council Approved	2022 Y-T-D as of 12/30/22	City Manager Rec.		
0502-3930-30-0-0000-641	SEWER CONNECTION ASSESSMENTS	750	2,250	5,222	750	5,222	-	0.0%
0502-3930-30-0-0000-642	INTEREST & LIEN FEES	303,864	234,499	180,266	113,206	235,500	55,234	30.6%
0502-3930-30-0-0000-644	SEWER ASSESSMENT REVENUE	4,955	4,623	5,000	950	8,500	3,500	70.0%
0502-3930-30-0-0000-680	INTEREST ON INVESTMENTS	9,493	(23,211)	12,200	700	12,200	-	0.0%
0502-3930-30-0-0000-687	BASIC SERVICE FEE	711,401	714,385	711,401	357,600	711,401	-	0.0%
0502-3930-30-0-0000-690	NITROGEN CREDIT	242,383	75,486	43,000	45,368	43,000	-	0.0%
0502-3930-30-0-0000-694	CONNECTIONS	-	-	-	-	5,560	5,560	0.0%
0502-3930-30-0-0000-695	MISC. INCOME	6,448	20,510	14,635	566,520	14,635	-	0.0%
0502-3930-30-0-0000-699	RETAINED EARNINGS	-	-	-	-	-	-	0.0%
0502-3930-30-0-0000-984	SEWER USE CHARGE	8,621,307	9,294,577	9,620,799	4,773,964	10,392,829	772,030	8.0%
**** Cost Center Total **** Revenues		9,900,602	10,323,118	10,592,523	5,859,058	11,428,847	836,324	7.9%

City of Meriden 2024 Budget		2021 AUDITED	2022 AUDITED	City Council Approved 2023	2023 Y-T-D as of 12/31/22	City Manager Rec.	\$\$ Change	% Change
EXPENSES								
0502-3930-45-0-0000-191	OVERTIME	100,927	95,892	95,000	45,675	95,000	-	0.0%
0502-3930-45-0-0000-194	LABOR PUBLIC WORKS	769,883	831,968	933,003	428,023	957,019	24,016	2.6%
0502-3930-45-0-0000-196	MME	60,956	64,352	65,575	34,526	67,093	1,518	2.3%
0502-3930-45-0-0000-198	SUPERVISORS	486,003	495,691	505,786	263,840	518,591	12,805	2.5%
0502-3930-45-0-0000-200	EMPLOYEE BENEFITS	431,755	730,920	475,000	536,465	776,188	301,188	63.4%
0502-3930-45-0-0000-202	POST RETIREMENT BENEFITS	9,344	15,931	15,931	-	15,931	-	0.0%
0502-3930-45-0-0000-301	PRINCIPAL RETIREMENT	464,800	1,639,088	986,100	542,000	2,468,100	1,482,000	150.3%
0502-3930-45-0-0000-302	INTEREST	581,798	895,117	513,362	771,881	1,117,894	604,532	117.8%
0502-3930-45-0-0000-307	PRINCIPAL RETIREMENT CWF	-	-	-	-	-	-	-
0502-3930-45-0-0000-308	INTEREST CWF	-	-	-	-	-	-	-
0502-3930-45-0-0000-309	BABS FEDERAL SUBSIDY	-	-	-	-	-	-	-
0502-3930-45-0-0000-310	PRINCIPAL CWF-UPGRADE PLANT	1,764,620	1,196,157	1,410,000	-	-	(1,410,000)	-100.0%
0502-3930-45-0-0000-311	INTEREST CWF-UPGRADE PLANT	392,092	241,651	723,250	-	-	(723,250)	-100.0%
0502-3930-45-0-0000-312	PRINCIPAL CWF-I&I	86,124	87,862	89,636	44,594	91,445	1,809	2.0%
0502-3930-45-0-0000-313	INTEREST CWF-I&I	21,261	19,523	17,750	9,098	15,940	(1,810)	-10.2%
0502-3930-45-0-0000-321	UTILITIES	984,779	1,073,025	1,025,500	540,362	1,130,000	104,500	10.2%
0502-3930-45-0-0000-323	REPAIRS AND MAINTENANCE	92,528	99,717	120,000	50,522	340,000	220,000	183.3%
0502-3930-45-0-0000-342	WATER / SEWER BILL	11,851	11,838	12,000	8,513	12,000	-	0.0%
0502-3930-45-0-0000-350	GASOLINE	7,789	7,364	16,000	5,392	16,000	-	0.0%
0502-3930-45-0-0000-352	VEHICLE MAINTENANCE	12,294	16,413	15,000	8,191	17,486	2,486	16.6%
0502-3930-45-0-0000-388	AUDIT	9,553	8,990	13,423	8,250	13,690	267	2.0%
0502-3930-45-0-0000-391	MEDICAL EXPENSES	1,229	2,208	2,000	4,703	2,000	-	0.0%
0502-3930-45-0-0000-398	SERV PROV BY FISCAL DIV.	729,406	758,593	766,308	766,308	770,584	4,276	0.6%
0502-3930-45-0-0000-399	ASSESSMENT GENERAL FUND	541,910	541,910	541,910	541,910	541,910	-	0.0%
0502-3930-45-0-0000-484	SEWER EXPENSE AND SUPPLIES	429,300	583,390	550,000	306,122	700,000	150,000	27.3%
0502-3930-45-0-0000-485	BIOSOLID DISPOSAL	776,389	872,639	900,013	531,020	950,000	49,987	5.6%
0502-3930-45-0-0000-486	PUMP STATION OPR AND MAINT	32,971	29,314	40,000	4,490	50,000	10,000	25.0%
0502-3930-45-0-0000-501	CAPITAL OUTLAY	4,000	-	-	-	-	-	-
0502-3930-45-0-0000-640	MEMBERSHIPS & MEETINGS	9,046	14,285	14,000	7,419	16,000	2,000	14.3%
0502-3930-45-0-0000-643	INSURANCE	729,330	751,670	745,976	772,999	745,976	-	0.0%
Expense Total for Fund 0502		9,541,938	11,085,508	10,592,523	6,232,303	11,428,847	836,324	7.9%

FISCAL DIVISION

SUCSESSES AND ACCOMPLISHMENTS

- Continued with the Meter Replacement Program to update the metering system. Will target the older style meters that have lead in the body casting and replace them with new no-lead water meters, which are in line with the State's lead standard policy. Updating the meters also results in more accurate billing.
- Maintained Water System Operator certification for employees as required by the CT Department of Public Health.
- The water metering system of about 36,000 devices (water meters, radio transmitters) was kept above a 98% successful read rate, resulting in more accurate billing. We continuously monitor the status of the devices and make repairs as we become aware of the problems.
- We continue to refine our scheduling and prioritizations to better accommodate our service customers.
- This past year the meter department (2 servicemen):
 - Services about 18,000 accounts
 - Completed 1,040 interim readings
 - Replaced 517 water meters
 - Tested 526 water meters for accuracy
 - Replaced 435 radio transmitters and responded to 1171 exception report for no reading.
 - Responded to 3,212 total work orders/service calls

FUTURE GOALS AND INITIATIVES

- Meter Replacement Program will focus more aggressively targeting older devices to ensure that meters with low levels of lead are out of the system.
- Continue with safety training and update written programs and procedures as required.
- Continue to maintain water operator certifications for employees through adequate training hours.
- Continue to maintain a 98% successful read rate for the water metering system and aim for a 99% and higher successful read rate to improve billing accuracy.
- Adapt to and use technology/industry trends to increase efficiency of the system when it is cost effective to do so.

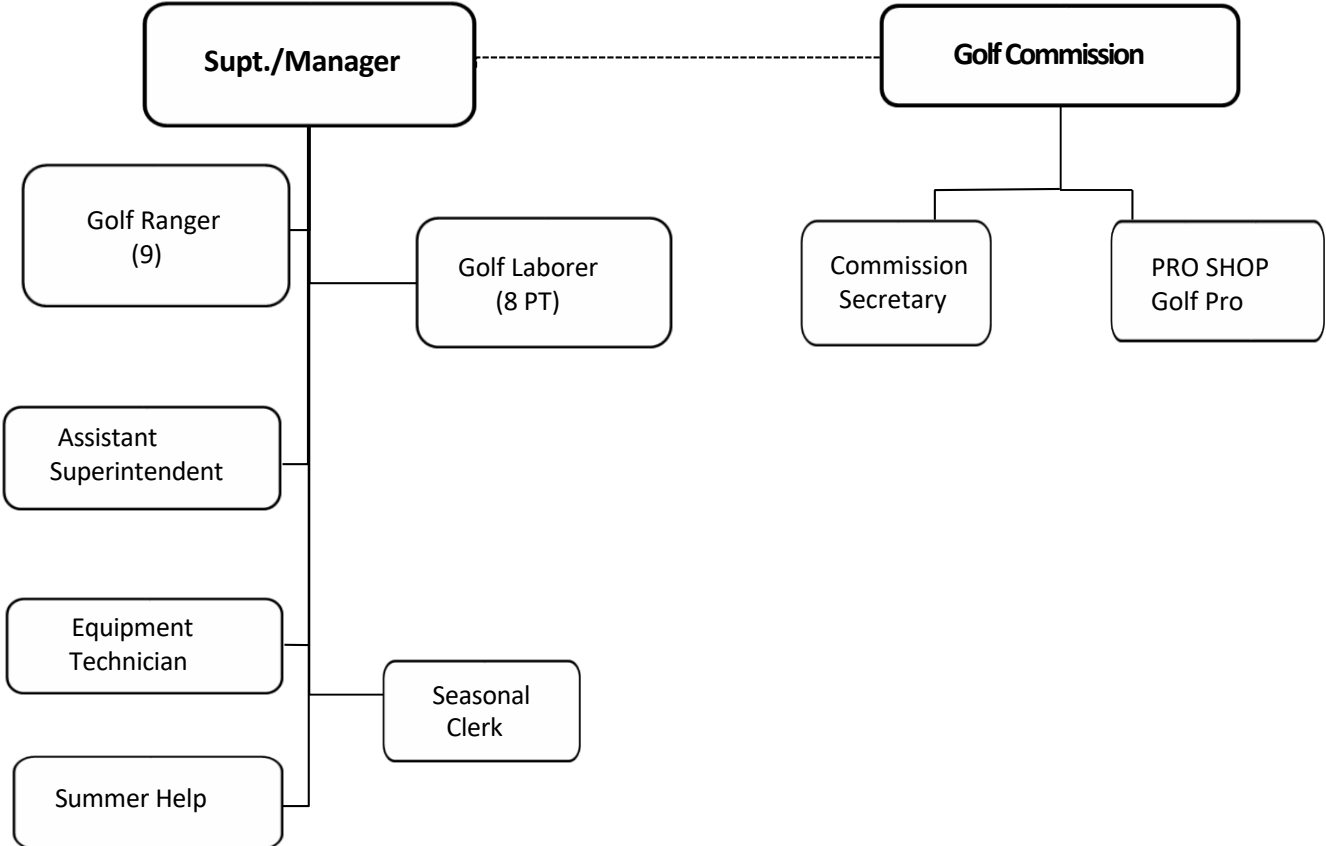
PERSONNEL AND EXPENDITURES SUMMARY

Job Title	Fund	Dept	Obl	Percentage	2023 Budget	2024 Budget	Object
					Approved	Request	Total
FISCAL DIVISION (0503-3910)							
DIRECTOR OF PUBLIC UTILIT	0503	3910	190	100.000	119,092.72	122,404.26	122,404.26
WATER SERVICEPERSON	0503	3910	194	100.000	63,927.14	64,102.89	
WATER SERVICEPERSON	0503	3910	194	100.000	58,525.14	60,421.37	124,524.26
PUBLIC UTIL BILLING & ADM	0503	3910	196	100.000	71,560.86	73,220.92	73,220.92
SUPERINT/OPERATIONS-WATER	0503	3910	198	100.000	125,810.29	128,999.32	
WATER SERVICE SUPERVISOR	0503	3910	198	100.000	89,289.43	95,494.63	224,493.95
					528,205.58	544,643.39	544,643.39
						251,403.58	95,100.73
WATER (0503-3920)							
							156,302.85

City of Meriden		2021	2022	City	2023	City	\$\$ Change	% Change
2024 Budget		AUDITED	AUDITED	Council	Y-T-D	Manager		
				Approved 2023	as of 12/31/22	Rec.		
FISCAL (3910)								
REVENUES								
0503-3910-30-0-0000-648	REVENUE WATER DEPARTMENT	801,889	831,450	840,207	831,450	855,345	15,138	1.8%
0503-3910-30-0-0000-649	REVENUE SEWER DEPARTMENT	729,406	758,593	766,308	758,593	770,584	4,276	0.6%
0503-3910-30-0-0000-695	MISC INCOME	-	3,660		3,660			
**** Cost Center Total **** Revenues		1,531,295	1,593,703	1,606,515	1,593,703	1,625,929	19,414	1.2%

City of Meriden		2021	2022	City	2023	City	\$\$ Change	% Change
2024 Budget		AUDITED	AUDITED	Council	Y-T-D	Manager		
				Approved 2023	as of 12/31/22	Rec.		
EXPENSES								
0503-3910-45-0-0000-190	ADMINISTRATION	116,978	118,577	119,093	63,090	122,404	3,311	2.8%
0503-3910-45-0-0000-191	OVERTIME	3,685	7,159	5,000	5,958	7,000	2,000	40.0%
0503-3910-45-0-0000-194	PUBLIC WORKS	112,710	118,431	122,453	63,877	124,524	2,071	1.7%
0503-3910-45-0-0000-196	MME	79,177	101,643	71,561	37,329	73,221	1,660	2.3%
0503-3910-45-0-0000-198	SUPERVISORS	198,700	206,858	215,100	112,205	224,494	9,394	4.4%
0503-3910-45-0-0000-200	EMPLOYEE BENEFITS	754,270	183,119	290,000	128,178	290,000	-	0.0%
0503-3910-45-0-0000-202	POST RETIREMENT BENEFITS	21,559	26,584	26,584	-	26,584	-	0.0%
0503-3910-45-0-0000-205	TRAVEL ALLOWANCE	-	-	2,400	1,200	2,400	-	0.0%
0503-3910-45-0-0000-350	GASOLINE	2,933	2,705	5,000	2,377	5,000	-	0.0%
0503-3910-45-0-0000-352	VEHICLE MAINTENANCE	3,166	3,408	2,844	1,213	2,844	-	0.0%
0503-3910-45-0-0000-357	ATTORNEY FEES	(125)	-	9,000	-	9,000	-	0.0%
0503-3910-45-0-0000-390	OTHER PURCHASED SERVICES	51,251	53,484	60,000	39,057	65,000	5,000	8.3%
0503-3910-45-0-0000-391	MEDICAL EXPENSE	-	-	650	-	650	-	0.0%
0503-3910-45-0-0000-443	OFFICE EXPENSES AND SUPPLIES	948	846	1,450	1,008	2,400	950	65.5%
0503-3910-45-0-0000-463	LIABILITY INSURANCE	108,064	110,851	109,482	113,560	104,510	(4,972)	-4.5%
0503-3910-45-0-0000-487	METER MATERIALS	10,895	11,000	11,000	11,539	11,000	-	0.0%
0503-3910-45-0-0000-489	TAX COLLECTOR/IT SERVICES	538,898	538,898	538,898	538,898	538,898	-	0.0%
0503-3910-45-0-0000-494	SERVICE MATERIALS	-	-	-	-	-	-	-
0503-3910-45-0-0000-712	WATER METERS	6,482	7,900	16,000	11,538	16,000	-	0.0%
Expense Total for Fund 0503		2,009,592	1,491,464	1,606,515	1,131,027	1,625,929	19,414	1.2%
Revenue Fund 0503		1,531,295	1,593,703	1,606,515	1,593,703	1,625,929	19,414	1.2%

GOLF



GOLF DEPARTMENT

MISSION

Hunter Golf Club is committed to provide a memorable golf experience at an excellent value while maintaining financial stability as we promote the game of golf for the community at large.

SUCSESSES AND ACCOMPLISHMENTS

- Hunter Golf Club has continued its financial stability year after year.
- Negotiated a new cart lease
 - Expecting delivery of 60 new electric golf carts for spring of 2023.
 - Each cart will be equipment with Pace Technology, a GPS info system.
- We continue to see significant growth in golf leagues and interest in charity events.
- Negotiated a 4 year contract extension with our current Golf Pro

FUTURE GOALS AND INITIATIVES

- Continue growth both financially and popularity within the states golfing community.
- Host a Connecticut State Golf Association event.

PERSONNEL AND EXPENDITURES SUMMARY

Job Title	Fund	Dept	Obj	Percentage	2023 Budget Approved	2024 Budget Request	Object Total
GOLF COURSE (509-0810)							
GOLF COURSE EQUIP TECHNIC	0509	0810	194	100.000	70,851.71	71,045.83	
Asst. Superintendent	0509	0810	194	100.000	58,300.00	70,850.00	141,895.83
SUPT. / MANAGER GOLF FACI	0509	0810	198	100.000	110,000.57	112,790.75	112,790.75
					239,152.28	254,686.58	254,686.58

City of Meriden		2021	2022	City	2023	City	\$\$ Change	% Change
2024 Budget		AUDITED	AUDITED	Council	Y-T-D	Manager		
				Approved 2023	as of 12/31/22	Rec.		
GOLF (0810)							-	
REVENUES							-	
0509-0810-30-0-0000-650	RECOVERY FROM GOLF PRO	49,070	57,387	55,600		90,000	24,800	44.6%
0509-0810-30-0-0000-655	GREENS FEES	731,175	682,388	656,000	-	721,150	-	0.0%
0509-0810-30-0-0000-656	SEASONS PASSES	167,360	161,050	155,000	-	158,000	-	0.0%
0509-0810-30-0-0000-657	TOURNAMENTS	30,442	67,498	50,600	-	79,000	-	0.0%
0509-0810-30-0-0000-658	LEAGUES	64,856	80,047	48,000	-	78,000	-	0.0%
0509-0810-30-0-0000-690	RENT	45,600	48,000	48,000	-	48,000	-	0.0%
0509-0810-30-0-0000-692	GOLF CART FEES	61,520	57,029	47,500	-	60,000	10,000	21.1%
0509-0810-30-0-0000-693	GOLF CART FEES-PRO PORTION	328,008	308,726	235,000	-	325,000	-	0.0%
0509-0810-30-0-0000-695	INTEREST INCOME		-	-	-	-	-	0.0%
0509-0810-30-0-0000-746	BOND REFUNDING SAVINGS	-	2,009	-	2,009	-	-	0.0%
**** Cost Center Total ****	Revenues	1,478,031	1,464,133	1,295,700	2,009	1,559,150	34,800	2.7%

City of Meriden		2021	2022	City	2023	City	\$\$ Change	% Change
2024 Budget		AUDITED	AUDITED	Council	Y-T-D	Manager		
				Approved 2023	as of 12/31/22	Rec.		
EXPENSES							-	
0509-0810-45-0-0000-189	MISC PART-TIME	115,077	121,155	120,240	-	143,520	-	0.0%
0509-0810-45-0-0000-191	OVERTIME	10,270	8,311	13,350	-	14,500	-	0.0%
0509-0810-45-0-0000-194	PUBLIC WORKS	64,164	67,628	129,069	-	141,896	-	0.0%
0509-0810-45-0-0000-198	SUPERVISORS	105,695	107,804	110,000	-	112,791	-	0.0%
0509-0810-45-0-0000-200	EMPLOYEE BENEFITS	37,433	87,623	114,650	-	128,275	-	0.0%
0509-0810-45-0-0000-202	POST RETIREMENT BENEFITS	4,762	4,991	7,000	7,000	7,000	1,200	17.1%
0509-0810-45-0-0000-301	BOND PAYMENTS	1,900	3,706	2,900	-	2,900	-	0.0%
0509-0810-45-0-0000-302	BOND & BAN INTEREST	1,259	3,705	1,401	-	3,705	(295)	-21.1%
0509-0810-45-0-0000-303	GENERAL FUND PAYMENTS	-	-	25,000	-	25,000	-	0.0%
0509-0810-45-0-0000-307	INTEREST EXP-IRRIG PRJT		33,689	-	-	31,650	-	0.0%
0509-0810-45-0-0000-309	IRRIGATION BOND	-	-	104,290	-	104,290	-	0.0%
0509-0810-45-0-0000-345	GOLF EXPENSE & SUPPLY	193,168	232,440	225,000	-	252,007	-	0.0%
0509-0810-45-0-0000-346	REIMBURSABLE GOLF PRO EXP	49,070	57,387	55,600	-	92,345	27,095	48.7%
0509-0810-45-0-0000-347	GOLF CART FEES-PRO PORTION	328,008	308,726	235,700	-	325,000	4,600	2.0%
0509-0810-45-0-0000-396	GOLF PRO	10,000	10,000	10,000	-	10,000	-	0.0%
0509-0810-45-0-0000-441	CLUBHOUSE EXPENSE	44,161	38,649	31,200	-	39,781	-	0.0%
0509-0810-45-0-0000-463	LIABILITY & GENERAL INSURANCE	52,390	57,848	53,800	-	60,000	2,200	4.1%
0509-0810-45-0-0000-500	CAPITAL EQUIPMENT	58,489	109,294	55,000	-	62,500	-	0.0%
0509-0810-45-0-0000-640	MEETINGS & MEMBERSHIPS	1,210	1,665	1,500	-	1,990	-	0.0%
Expense Total for Fund 0509/510		1,077,055	1,254,622	1,295,700	7,000	1,559,150	34,800	2.7%
Revenue Fund 0509/510		1,478,031	1,464,133	1,295,700	2,009	1,559,150	34,800	2.7%

PERFORMANCE MEASURES

PERFORMANCE MEASURES	GOAL	FY2020 ACTUAL	FY2021 ACTUAL	FY2022 ESTIMATED	FY2023 ESTIMATED
Increase total golf related revenue	\$930,000	\$626,917	\$993,833	\$923,746	\$937,000

ACTIVITY INDICATORS

ACTIVITY INDICATORS	FY2020 ACTUAL	FY2021 ACTUAL	FY2022 ESTIMATED	FY2023 ESTIMATED
Daily Fee/Season Pass Revenue	\$553,879	\$898,535	\$835,200	\$845,000
League Revenue	\$33,147	\$64,856	\$58,046	\$60,000
Tournament Revenue	\$39,891	\$30,442	\$30,500	\$32,000

SECTION 13

Capital Equipment & CIP

CAPITAL EQUIPMENT

City of Meriden		2021	2022	City	2023	City	\$\$ Change	% Change
2022 Budget		AUDITED	AUDITED	Council	Y-T-D	Manager		
				Approved 2023	as of 12/31/22	Rec.		
CAPITAL (0215)							-	
0001-0215-40-0-0280-500	CAPITAL EQUIPMENT- ASSESSOR	275,000	530,975	125,000	125,000	125,000	-	0.0%
0001-0215-40-0-0270-500	CAPITAL EQUIPMENT-IT	101,796		48,000	48,027	50,000	2,000	4.2%
0001-0215-40-0-0510-500	CAPITAL EQUIPMENT-Planning & Enforc	-	-	20,000	20,000	-	(20,000)	-100.0%
0001-0215-40-0-0801-500	CAPITAL EQUIPMENT-PARKS	-	-	40,000	40,000	45,000	5,000	12.5%
0001-0215-40-0-2605-500	CAPITAL EQUIPMENT-POLICE	-	-	-		-	-	0.0%
0001-0215-40-0-2605-699	TRANSFER OUT - GRANTS	-	-			-	-	100.0%
0001-0215-40-0-2610-500	CAPITAL EQUIPMENT-FIRE	-	-	-		-	-	0.0%
0001-0215-40-0-2617-500	CAPITAL EQUIPMENT-EMERGENCY COMM	-	-	18,700	18,700	18,700	-	0.0%
0001-0215-40-0-2619-500	CAPITAL EQUIPMENT-SMVFD	-	-	-	-	-	-	100.0%
0001-0215-40-0-3310-500	CAPITAL EQUIPMENT-ENGINEERING	-	-	6,245	6,245	-	(6,245)	-100.0%
0001-0215-40-0-3351-500	CAPITAL EQUIPMENT-GARAGE	-	-	-	-	25,000	25,000	100.0%
0001-0215-40-0-3353-500	CAPITAL EQUIPMENT-TRAFFIC	18,000		18,000	18,000	18,000	-	0.0%
0001-0215-40-0-3354-500	CAPITAL EQUIPMENT-HIGHWAY	-	-			-	-	0.0%
0001-0215-40-0-3360-500	CAPITAL EQUIPMENT-FACILITIES	-	-	40,000	40,000	85,000	45,000	112.5%
0001-0215-40-0-3940-500	CAPITAL EQUIPMENT-PARKING	-	-			-	-	
0001-0215-40-0-4710-500	CAPITAL EQUIPMENT-HEALTH	-	-			-	-	
***** Cost Center Total ***** Capital Equipment		394,796	530,975	315,945	315,972	366,700	50,755	16.1%
Expenditure Total for Fund 0001		196,519,835	203,093,149	208,877,950	106,134,891	217,709,875	8,831,925	4.2%
Revenue Fund 0001		201,828,692	203,991,809	208,877,950	100,192,897	217,709,875	8,831,925	4.2%
Balance Surplus / (Deficit)		5,308,857	2,163,117			(0)	(0)	

CAPITAL IMPROVEMENT PROGRAM

INTERDEPARTMENTAL REVIEW COMMITTEE FOR CAPITAL PROJECTS FY 2024-28									
Department Request Level				12,319,914					
Dept.	Project Name	FY 23/24 Proposed	GRANTS	City Manager Proposed	FY 24/25	FY 25/26	FY 26/27	FY 27/28	TOTAL
BOE									
	Washington Middle School Boiler Replacement	1,350,000			1,350,000				2,700,000
	Washington Middle School Chiller Replacement	360,000			360,000				720,000
	Edison Middle School Roof Replacement				3,660,000				3,660,000
	Grants				(1,281,000)				(1,281,000)
	John Barry Elementary School Roof Replacement					2,300,000			2,300,000
	Grants					(805,000)			(805,000)
	Edison Middle School Boiler Replacements (2)						850,000		850,000
	Lincoln Middle School Parking Lot							600,000	600,000
	TOTAL	1,710,000	-	-	4,089,000	1,495,000	850,000	600,000	8,744,000
FIRE									
	Fire Station Alerting System (FSAS)	350,000		-					350,000
	Four PPE Gear Dryers and Installation	60,000							60,000
	Extrication Tool Replacement and Upgrades						150,000		150,000
									-
	TOTAL	410,000	-	-	-	-	150,000	-	560,000
POLICE									
	Locker Room Renovation (Men's & Women's)	425,000							425,000
	Upgrade Portable and Mobile Radios	90,000				90,000.00		90,000.00	270,000
	Kitchen/Break Rooms Renovation	40,000		-	25,000.00				65,000
	Electrical Upgrade	188,000		-					188,000
	Key Fob Access, Server & Software	100,000		-					100,000
	Building Maintenance (Painting & Repairs)-412	20,000		-	20,000	20,000	20,000	20,000	100,000
	Storage Shed				40,000				40,000
	911Radio Recording Server & Computer Upgrade	60,000		-		30,000		30,000	120,000
	Back Parking Lot Repavement					52,000			52,000
	Office Furniture Replacement	15,000	-	-	30,000				45,000
	Gym Equipment Replacement & Renovation				100,000				100,000
	New Firearms & Red Dot Sights	150,000		-					150,000
	New Cell Block	2,500,000		2,500,000	1,913,760				6,913,760
	TOTAL	3,588,000	-	2,500,000	215,000	192,000	20,000	140,000	8,568,760
LIBRARY									-
	TOTAL	-	-	-	-	-	-	-	-

INTERDEPARTMENTAL REVIEW COMMITTEE FOR CAPITAL PROJECTS FY 2024-28									
Department Request Level		FY 23/24 Proposed	GRANTS	12,319,914 City Manager Proposed	FY 24/25	FY 25/26	FY 26/27	FY 27/28	TOTAL
IT	Remote Location Infrastructure Upgrades	798,200	-						798,200
	City Badge/Camera/Security Upgrades	161,000	-		50,000.00	50,000.00	50,000.00	50,000.00	361,000
	Server Room Relocation	500,000		200,000					700,000
	City Wide Enterprise Resource Planning (ERP)	2,500,000		2,100,000	750,000				
				-					
	TOTAL	3,959,200	-	2,300,000	800,000	50,000	50,000	50,000	1,859,200
HEALTH									-
	TOTAL	-	-	-	-	-	-	-	-
		FY 23/24 Proposed	GRANTS		FY 24/25	FY 25/26	FY 26/27	FY 27/28	TOTAL
DEVELOPMENT AND ENFORCEMENT									-
	TOTAL	-	-	-	-	-	-	-	-
AVIATION	FAA-AIP Maintenance Bldg. - Rehabilitation	353,333	(344,500)	353,333					362,166
	FAA-AIP South Aircraft Apron and Taxiway	885,856	(837,270)	885,856					934,442
	Terminal Parking Lot and Sidewalk Rehabilitation				35,000				35,000
	Terminal Building Rehabilitation					40,000			40,000
	Construct 6-Unit T-Hangar					686,666			686,666
	Grants					(669,499)			(669,499)
	Standby Generator						70,000		70,000
									-
	TOTAL	1,239,189	(1,181,770)	1,239,189	35,000	57,167	70,000	-	1,458,775
EMERGENCY COMMUNICATIONS	Harbor Towers to 500 South Broad Street Microwave Link	30,020							30,020
	Harbor Towers to Michael Drive Microwave Link	29,357							29,357
	Harbor Towers to Meriden Police Department Microwave Link	29,357							29,357
									-
	TOTAL	88,734	-	-	-	-	-	-	88,734
FACILITIES	FD Station Boiler Replacement- Station #5	125,000							125,000
	FD Station Roof Replacement - Stations #3, 5, 2	305,000		305,000	340,000	350,000			1,300,000
	City Hall Electrical Upgrade/Lightning Protection	175,000	-						175,000
	City Hall Air Handling System Unit Replacement				3,500,000				3,500,000
	City Hall Air Handling System Pipe/Duct Replacement					3,300,000			3,300,000
	FD Generator Replacement				225,000		165,000		390,000
	Senior Center HVAC Controller					50,000			50,000
	FD Station 3 Emer. Comm. Upgrade					150,000			150,000
	PD Station Ground Floor Epoxying					125,000			125,000
	PD Station Electrical Upgrade				190,000				190,000
	Solomon Goffe 1711 House Windows Replacement						160,000		160,000
	TOTAL	605,000	-	305,000	4,255,000	3,975,000	325,000	-	9,465,000

INTERDEPARTMENTAL REVIEW COMMITTEE FOR CAPITAL PROJECTS FY 2024-28									
Department Request Level			FY 23/24 Proposed	GRANTS	12,319,914				
Dept.	Project Name	FY 23/24 Proposed	GRANTS	City Manager Proposed	FY 24/25	FY 25/26	FY 26/27	FY 27/28	TOTAL
ECON DEVELOPMENT									
TOTAL									
		-		-	-	-	-	-	-
PARKS, RECREATION	Parks Building & Grounds Improvements	200,000	-			200,000		175,000	575,000
	Parks Paving, Curbs, & Sidewalks	100,000	-				200,000		300,000
	Playground & Surfacing Improvements				300,000		250,000		550,000
	Parks Water Recreation Improvements					150,000			150,000
	TOTAL	300,000	-	-	300,000	350,000	450,000	175,000	1,575,000
		FY 23/24 Proposed	GRANTS		FY 24/25	FY 25/26	FY 26/27	FY 27/28	TOTAL
PUBLIC WORKS									
ENGINEERING	City-Wide Road Reconstruction	4,000,000	(503,875)	3,496,125	2,850,000	2,900,000	2,950,000	3,000,000	18,692,250
	City-Wide Drainage	150,000		150,000	100,000	100,000	100,000	100,000	700,000
	City-Wide Sidewalks	150,000		150,000	350,000	350,000	350,000	350,000	1,700,000
	Misc. Sidewalk Repairs	100,000		100,000	100,000	100,000	100,000	100,000	600,000
	Bituminous Sidewalk Replacement	50,000		50,000	50,000	-	-	-	150,000
	CIDEWALK Program	100,000		100,000	100,000	100,000	100,000	100,000	600,000
	Guiderail Replacement	50,000		50,000	30,000	30,000	30,000	30,000	220,000
	New Cheshire Road Drainage Improvements	525,000		100,000	425,000	-	-	-	1,050,000
	Broad St Traffic Improvements	350,000		350,000	-	-	-	-	700,000
	Center St Improvements	350,000		350,000	-	-	-	-	700,000
	Bridge/Culvert Rehabilitation	100,000		100,000	100,000	200,000	-	-	500,000
	Alcove Street Drainage	100,000		100,000	100,000	-	-	-	300,000
	Bus Route Project - Hubbard Park Connector	60,000		60,000	-	-	-	-	120,000
	Jordan Brook culvert	50,000		-	350,000	-	-	-	400,000
	Ives Road Drainage	75,000		-	75,000	100,000	-	-	250,000
	MS4 Drainage Requirements	50,000		50,000	100,000	100,000	50,000	-	350,000
	East Main St Traffic Improvements	-		-	350,000	-	-	-	350,000
	Pond Inspections	50,000		50,000	20,000	50,000	-	-	170,000
	TOTAL ENGINEERING	6,310,000	(503,875)	5,256,125	5,100,000	4,030,000	3,680,000	3,680,000	27,552,250

INTERDEPARTMENTAL REVIEW COMMITTEE FOR CAPITAL PROJECTS FY 2024-28									
Department Request Level				12,319,914					
Dept.	Project Name	FY 23/24 Proposed	GRANTS	City Manager Proposed	FY 24/25	FY 25/26	FY 26/27	FY 27/28	TOTAL
SNOW									
	TOTAL SNOW	-	-	-	-	-	-	-	-
GARAGE	Facility Improvements	15,000	-		25,000	15,000	25,000		80,000
	Truck Wash	25,000	-		550,000				575,000
	Lift Replacement	125,000	-			135,000			260,000
	Machine Shop Equipment							50,000	50,000
	TOTAL GARAGE	165,000	-	-	575,000	150,000	25,000	50,000	965,000
TRAFFIC	Road and Intersection Safety Program	200,000			210,000	215,000	220,000	225,000	1,070,000
	TOTAL TRAFFIC	200,000	-	-	210,000	215,000	220,000	225,000	1,070,000
HIGHWAY	Fabric Structure Replacement- Largest Salt Storage	130,000			52,000				182,000
	Facility Improvements	15,000			16,000	17,000	18,000	19,000	85,000
	TOTAL HIGHWAY	145,000	-	-	68,000	17,000	18,000	19,000	267,000
TRANSFER STATION	Facility Upgrades- Entrance	10,000			15,000	150,000			175,000
	TOTAL TRANSFER STATION	10,000	-	-	15,000	150,000	-	-	175,000
BULKY WASTE									
	TOTAL BULKY WASTE	-	-	-	-	-	-	-	-
	TOTAL PUBLIC WORKS	6,830,000	(503,875)	5,256,125	5,968,000	4,562,000	3,943,000	3,974,000	30,029,250
	FLEET								
FIRE	Staff Vehicles- Mechanic, Command Vehicles	245,000	-						245,000
	Ladder Apparatus	2,000,000	-		2,000,000				4,000,000
	Pumper Apparatus					750,000			750,000
	Staff Vehicles					100,000			100,000
	Staff Vehicles						85,000		85,000
	Pumper Apparatus							765,000	765,000
	TOTAL FIRE	2,245,000	-	-	2,000,000	850,000	85,000	765,000	5,945,000

INTERDEPARTMENTAL REVIEW COMMITTEE FOR CAPITAL PROJECTS FY 2024-28									
Department Request Level									
Dept.	Project Name	FY 23/24 Proposed	GRANTS	City Manager Proposed	FY 24/25	FY 25/26	FY 26/27	FY 27/28	TOTAL
				12,319,914					
POLICE	Police Vehicles	385,000		384,600					384,600
	TOTAL POLICE	385,000	-	384,600	-	-	-	-	384,600
LIBRARY									-
	TOTAL LIBRARY	-	-	-	-	-	-	-	-
HEALTH									-
	TOTAL HEALTH	-	-	-	-	-	-	-	-
FINANCE / ASSESSOR									-
	TOTAL FINANCE / ASSESSOR	-	-	-	-	-	-	-	-
PLANNING & ZONING									-
	TOTAL PLANNING & ZONING	-	-	-	-	-	-	-	-
AVIATION									-
	TOTAL AVIATION	-	-	-	-	-	-	-	-
PARKS, RECREATION, BUILDING MAINT.	Pickup Truck with Plow Replacement	60,000	-						60,000
	Sidewalk Plow/Mower	85,000	-				90,000		175,000
	Forklift	40,000	-						40,000
	Transit Van (Mid-Size, HVAC)				50,000				50,000
	Pickup Truck (Mid-Sized)				45,000				45,000
	Mower, Toro 3310 or Equal					50,000			50,000
	Moline Tractor w/Mower Arm					150,000			150,000
	Pickup (Full Sized) w/Plow						60,000		60,000
									-
									-
	TOTAL PARKS, RECREATION, BUILDING MAINT.	185,000	-	-	95,000	200,000	150,000	-	630,000
ENGINEERING	SUV (Mid-Size)				40,000				40,000
	Awd Transit Van (Mini, Utility Markout and Inspection)	45,000		45,000		45,000			135,000
	SUV/Sedan						40,000		40,000
	TOTAL ENGINEERING	45,000	-	45,000	40,000	45,000	40,000	-	215,000

INTERDEPARTMENTAL REVIEW COMMITTEE FOR CAPITAL PROJECTS FY 2024-28

Department Request Level				12,319,914					
Dept.	Project Name	FY 23/24 Proposed	GRANTS	City Manager Proposed	FY 24/25	FY 25/26	FY 26/27	FY 27/28	TOTAL
SNOW	Dump Body Replacement				87,000			92,000	179,000
	Snow Plow Replacement	25,000	-	-			28,000		53,000
	TOTAL SNOW	25,000	-	-	87,000	-	28,000	92,000	232,000
GARAGE									
	TOTAL GARAGE	-	-	-	-	-	-	-	-
TRAFFIC									-
	TOTAL TRAFFIC	-	-	-	-	-	-	-	-
HIGHWAY	Dump Truck	290,000	-	290,000	304,500	319,000	333,500	348,000	1,885,000
	Triaxle				250,000				250,000
	Mini Excavator	216,000		0.00	216,000				432,000
	Pickup Truck				35,000	35,000			70,000
	Vac-Con Truck					525,000			525,000
	Street Sweeper						\$331,000		331,000
									-
	TOTAL HIGHWAY	506,000	-	290,000	805,500	879,000	664,500	348,000	3,493,000
WATER	Forklift-Distribution	40,000		-	40,000				80,000
	Road Saw Distribution					50,000			50,000
	Hoe Ram				20,000				20,000
	Half Ton 4x4 Pickup - Operators							35,000	35,000
	Box truck - Chemical Hauling - Operations						35,000		35,000
	Dump Body One Ton - Watershed	65,000		-	65,000				130,000
									-
	TOTAL WATER	105,000	-	-	125,000	50,000	35,000	35,000	350,000
WPCF									-
	TOTAL WPCF	-	-	-	-	-	-	-	-
	TOTAL FLEET	3,496,000	-	719,600	3,152,500	2,024,000	1,002,500	1,240,000	11,249,600
	Total	22,226,123	(1,685,645)	12,319,914	19,771,380	12,705,167	6,860,500	6,179,000	73,598,319
	Board of Education	(1,710,000)	-	-	(4,089,000)	(1,495,000)	(850,000)	(600,000)	(8,744,000)
	Total w/o BOE	20,516,123	(1,685,645)	12,319,914	15,682,380	11,210,167	6,010,500	5,579,000	64,854,319
	Total w/o BOE, net of grants	18,830,478	10,634,269						
	Total w/o Road Bond (outside the Cap)	-	-	10,634,269					
	Reallocation of Existing Capital		5,412,320						
	Reallocation of Existing Capital			(5,412,320)					
	Self Imposed Cap @ 2.5% of G/F Revenue \$208,877,650	5,221,949	5,221,949						

INTERDEPARTMENTAL REVIEW COMMITTEE FOR CAPITAL PROJECTS FY 2024-28

Department Request Level				12,319,914					
Dept.	Project Name	FY 23/24 Proposed	GRANTS	City Manager Proposed	FY 24/25	FY 25/26	FY 26/27	FY 27/28	TOTAL
****HARBOR BROOK FLOOD CONTROL PROJECTS									
HARBOR BROOK DRAINAGE IMPROVEMENTS									
	Channel Work - Amtrak to Perkins	2,000,000		2,000,000	-	-	-	-	4,000,000.00
	Channel Work - Cooper to Amtrak	3,000,000		3,000,000	2,000,000	2,000,000			10,000,000.00
	Meriden Green Expansion-Mill St Area Improvements	3,000,000		3,000,000	1,000,000				7,000,000.00
	Sodom Brook - Improvements	200,000		200,000					400,000.00
	Clark Brook Improvements	250,000		250,000	500,000	500,000			1,500,000.00
	Property Acquisitions	500,000		500,000					1,000,000.00
	Program Management	-			100,000	80,000	80,000	80,000	340,000.00
	Channel Work - Cedar to Center					1,000,000	1,000,000		2,000,000.00
	Channel Work - Hanover Pond to Bradley / Coe Ave	-			500,000				500,000.00
	Channel Work - Center to Camp					200,000		1,500,000	1,700,000.00
									-
									-
									-
	TOTAL HARBOR BROOK DRAINAGE IMPVTS.	8,950,000	-	8,950,000	4,100,000	3,780,000	1,080,000	1,580,000	28,440,000
		FY 23/24 Proposed	GRANTS		FY 24/25	FY 25/26	FY 26/27	FY 27/28	TOTAL
ENTERPRISE FUNDS									
	GOLF Enterprise	-							-
	TOTAL	-		-	-	-	-	-	-
PUBLIC UTILITIES SOURCES:									
	WATER								
	Hallmere Reservoir Spillway				750,000				750,000
	Watershed Canal Improvements					150,000			150,000
	Well Redevelopment						100,000		100,000
	Merimere Dike Repair								-
	Engineering				600,000				600,000
	Construction				1,400,000				1,400,000
									-
	SUBTOTAL - SOURCES	-	-	-	2,750,000	150,000	100,000	-	3,000,000

INTERDEPARTMENTAL REVIEW COMMITTEE FOR CAPITAL PROJECTS FY 2024-28

Department Request Level				12,319,914					
Dept.	Project Name	FY 23/24 Proposed	GRANTS	City Manager Proposed	FY 24/25	FY 25/26	FY 26/27	FY 27/28	TOTAL
	FACILITIES/PLANTS:								
	Elmere Treatment Plant (New) & Storage Tank Construction					33,500,000			33,500,000
	Merimere Treatment Plant (New) Design							2,500,000	2,500,000
	Platt/Lincoln Well Electrical Improvements						35,000		35,000
	SUBTOTAL FACILITIES/PLANTS	-	-	-	-	33,500,000	35,000	2,500,000	36,035,000
	PUMP STATIONS:								
	East Road Pump Station Upgrade Construction	800,000		800,000					1,600,000
	Carpenter Zone Improvement Evaluation				30,000				30,000
	SUBTOTAL - PUMP STATIONS	800,000	-	800,000	30,000	-	-	-	1,630,000
	STORAGE TANKS:								
	Carpenter Tank Cover Replacement	800,000		800,000					1,600,000
	Fleming Road Tank Paint & Coat					1,000,000			1,000,000
	SUBTOTAL - TANKS	800,000	-	800,000	-	1,000,000	-	-	2,600,000
	ADMINISTRATION:								
	Water Meter Replacement Program	75,000		75,000	75,000	75,000	75,000	75,000	450,000
	SUBTOTAL - ADMINISTRATION	75,000	-	75,000	75,000	75,000	75,000	75,000	450,000
	SUBTOTAL - EQUIPMENT	-	-	-	-	-	-	-	-
		FY 23/24 Proposed	GRANTS		FY 23/24	FY 24/25	FY 25/26	FY 26/27	TOTAL
	DISTRIBUTION SYSTEM:								
	Distribution System Improvements	1,000,000		1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
	Leak Study				30,000			30,000	1,060,000
	Distribution Materials / Accessories	75,000		75,000		75,000		75,000	225,000
	Lead Service Line Inventory Project	350,000		350,000					425,000
	SUBTOTAL - DISTRIBUTION SYSTEM	1,425,000	-	1,425,000	1,030,000	1,075,000	1,000,000	1,105,000	7,060,000
	TOTAL WATER DIVISION	3,100,000	-	3,100,000	3,885,000	35,800,000	1,210,000	3,680,000	50,775,000

INTERDEPARTMENTAL REVIEW COMMITTEE FOR CAPITAL PROJECTS FY 2024-28

Department Request Level				12,319,914					
Dept.	Project Name	FY 23/24 Proposed	GRANTS	City Manager Proposed	FY 24/25	FY 25/26	FY 26/27	FY 27/28	TOTAL
WATER POLLUTION CONTROL FACILITY									
	Collection System Improvements	500,000		500,000	500,000	500,000	500,000	500,000	3,000,000
	Cedarwood Valley Siphon Design					100,000			100,000
	Cedarwood Valley Siphon Construction						250,000		250,000
	Manhole Frames and covers				30,000		30,000		60,000
	WPCF Building Repairs	50,000		50,000				50,000	150,000
	WPF Roof Replacements				250,000				250,000
	Inlet Grit Study				150,000				150,000
	Inlet Grit Construction					750,000			750,000
	WPCF Maintenance Equipment				30,000		30,000		60,000
	WPCF Online Process Instrumentation Replacements	25,000		25,000		25,000		25,000	100,000
	Sludge Truck Scale Replacement	175,000		175,000					350,000
	WPCF Lab Analyzer Replacements	25,000		25,000		25,000			75,000
	Total WATER POLLUTION CONTROL FACILITY	775,000	-	775,000	960,000	1,400,000	810,000	575,000	5,295,000
	TOTAL PUBLIC UTILITIES	3,875,000	-	3,875,000	4,845,000	37,200,000	2,020,000	4,255,000	56,070,000
	TOTAL ENTERPRISE FUNDS	3,875,000	-	3,875,000	4,845,000	37,200,000	2,020,000	4,255,000	56,070,000
	TOTAL WATER FUNDS	3,100,000	-	3,100,000	3,885,000	35,800,000	1,210,000	3,680,000	50,775,000
	TOTAL SEWER FUNDS	775,000	-	775,000	960,000	1,400,000	810,000	575,000	5,295,000
	TOTAL GOLF FUNDS	-	-	-	-	-	-	-	-