CITY OF MERIDEN REQUEST FOR REVIEW OF POTENTIAL TOWN CODE VIOLATION

TO: Office of Code Coordinator Room 137, City Hall	DATE:	
FROM:	DEPT:	
LOCATION OF POTENTIAL VIOLATION	H	
DATE OBSERVED:	TIME OBSERVED:	
TYPE OF VIOLATION OBSERVED	(Please Circle One)	
BUILDING: (Includes unsafe structures; construction activities; mechanical activities, i.e. wiring, plumbing, boilers; vacant buildings open to vandalism).		
HOUSING: (Includes dilapidated structures; unsafe conditions, i.e. faulty wiring, gas leaks, absence of smoke detectors;		
unsanitary living conditions; rodents; h	eat complaints).	
FIRE: (Includes adequate exiting; smoke detectors; unvented kerosene heaters; separation of hazardous areas in apartment houses; problems involving flammable liquid or gas storage, transportation or use; problems involving storage or use of hazardous materials; illegal burning, blasting or fireworks; arson).		
HEALTH: (Includes air pollution; septic system problems; food service sanitation; garbage or rubbish on exterior of premises; vermin infestation on exterior of premises).		
ZONING: (Includes new uses out of character with the neighborhood; outside storage — junk; filling a watercourse; general filling/dumping; large new signs — temporary signs; excessive parking; off hour work in homes/backyards, i.e. welding, repair of vehicles, etc.). UNCERTAIN: (Is not listed in one of the above examples).		
UNCERTAIN: (IS NOT listed in one or the	ie above examples).	
BRIEFLY, WHAT'S THE PROBLEM?		
WHAT'S THE BEST WAY TO CONTAC (Phone #, time you can be reached)	T YOU?	

RECEIVING DEPT. WILL USE FLIP SIDE TO RESPOND

RESPONSE TO REVIEW OF POTENTIAL TOWN CODE VIOLATION

* * PLEASE ACKNOWLEDGE RECEIPT WITHIN ONE WEEK * *

TO:	Office of Code Coordinator Room 137, City Hall	DATE:
FRO	DM:	DEPT:
In re	esponse to your request, I review	wed the potential violation on at
and	(date) wish to inform you of the follow	(time)
	(see COMMENTS, below).	nforcement action being taken
	Problem cited is not a code (see COMMENTS, below)Code violation confirmed, or	
	problem corrected.	ential violation you described.
CON	MMENTS:	
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Tha	nks for your interest. If you have	any questions, please call me
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